

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA was held in the board room of the Recreation Building on December 9, 2020 at 6:00pm. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Danny Paladino-----President
 Scott Spell-----Vice President
 Diane Conner-----Secretary/Treasurer (arrived at 6:15pm)
 Johnathan Harbert-----Commissioner
 Kristal Eastwood-----Commissioner

Absent: None

Others: Gwen LeJuhn-----Director
 Loren Labby-----Assistant Director
 Cade Henderson-----Bookkeeper
 Ashley Courville-----Ward 7 Employee
 Curtis Vincent-----Architect

Danny Paladino, President called meeting to order at 6:02PM.

New Building Up-Date: Curtis Vincent said things are still moving forward and on schedule. Mr. Vincent told the board that he still does not have a price for generator but working on it.

Pat Williams Pmt. No 13 for \$64,364.47 was presented to the board for payment. Scott Spell made a motion to approve payment no. 13 for \$64,364.47, Johnathan Harbert seconded, unanimous.

Volleyball Program: Ashley Fitzgerald inquired about holding a volleyball program at the Ward 7 Recreation Center. She was put on agenda to discuss the program with the board. Ashley Fitzgerald did not show for the meeting. A motion by Johnathan Harbert to table the volleyball programs discussion due to Ashley Fitzgerald not being present at meeting, seconded by Kristal Eastwood, unanimous.

Office Furnishing: Lake Charles Office Supply Brian Widcamp, came out and looked at the offices in the new building. He will be putting something together for us on furnishings and will be using State Contract Pricing.

Workout Equipment: The workout equipment for the new building will need to be bid out due to cost of equipment. Loren Labby is putting together a bid package of equipment/machines that is needed to complete the workout room. Loren Labby is working with Mr. Jay Delafield on writing the bid package up with complete details to comply with the bid law. The board will select a company to purchase the equipment after the bid process is complete and bids opened and presented at a board meeting.

Old Building: Discussion on what will be done with the old building when the new building is complete. Before tearing it down, some of the board members would like to get a cost of keeping the gym and using for maybe in-door batting cages, or extra gym space. The board said they cannot really decide without getting cost to save the gym. Johnathan Harbert made a motion to table the decision until cost of what it would take to keep the building verses tearing it down, Diane Conner seconded, unanimous.

Hurricane Repair Quotes: After reaching out to many contractors for quotes to repair the Concession Building from damages from hurricane Laura. The board looked over the call list and e-mails sent out for quotes on repairs on hurricane Laura damages. The board reviewed the following quotes turned in for the repair jobs.

Two General Contractors turned in quotes to repair the concession stand from damages from hurricane Laura.

Road Runner: Includes drywall, replacing light fixtures, painting \$61,933.26.

Pat Williams Construction: Includes drywall, replacing light fixtures, painting \$59,750.00.

Also quotes from Ricky Bellon Building Specialties, LLC- Furnish and Install drywall only at concession stand. \$23,895.00 and two electrical contractors to install all light fixtures.

Ducote Air, Heat, & Electric \$2,638.17

Sulphur Electric Co, \$3,100.00.

The board reviewed all the quotes and decided to go with a general contractor to do the complete job in restoring the concession building.

Scott Spell made a motion to let Pat Williams Construction rebuild the Concession Building for \$59,750.00, seconded by Johnathan Harbert, unanimous.

Loren Labby told board that she reached out to fence companies to quote on fence repair at ballpark from hurricane Laura. Only received a quote from Trahan Fencing- Repair front gate, chain link fencing around ballpark, install privacy fence on east side of ballpark, repair backstop on middle field and softball field, replace net on softball field (customer supplies net), replace 80' fencing on big field. \$50,000.00

Scott Spell made a motion to hire Trahan Fencing for \$50,000.00 to repair/install fencing at the ballpark from damages from hurricane Laura, Diane Conner seconded, unanimous.

The President Danny Paladino read the resolution out loud in the meeting for the purpose of canvassing and tabulating the returns of an election held in Community Center and Playground District No, Three of Ward Seven of Calcasieu Parish, Louisiana (the "District") on November 3, 2020, on the question of renewal of the levy and collection of a special ad valorem property tax for the purpose of maintaining the District swimming pool and related facilities, and thereupon presented the process verbal, which was adopted by the following vote:

YEAS: 5. NAYS: 0

RESOLUTION:

A RESOLUTION PROMULGATING THE RESULTS OF A SPECIAL ELECTION HELD IN COMMUNITY CENTER AND PLAYGROUND DISTRICT OF CALCASIEU PARISH, LOUISIANA, ON NOVEMBER 3, 2020.

MAINTENANCE MILLAGE RENEWAL PROPOSITION

Shall Community Center and Playground District No. Three of Ward Seven of Calcasieu parish, Louisiana (the District) be authorized to renew, levy, and collect an ad valorem property tax of three (3) mills on all property subject to taxation within the district for ten (10) years beginning on January 1, 2022 and ending December 31, 2031, for the purpose of maintaining the District swimming pool and related facilities, with \$197,093.66 estimated to be collected from levy of the tax in 2022?

The above resolution was thereupon introduced, and pursuant to a motion made by Scott Spell and seconded by Johnathan Harbert, was adopted by the following vote:

Yeas: 5 Nays: 0 Absent: 0

A copy of the original resolution will be attached to the minutes.

2021 Budget:

The 2021 budget was presented to board for adoption and approval to run an Ad in the Lake Charles American Press on the adoption of the budget. A copy will be available in the office files.

A motion by Kristal Eastwood to adopt and approve the 2021 budget as presented, seconded by Diane Conner, unanimous.

Agreed Upon Procedures:

Scott Spell made a motion to approve the Agreed Upon Procedures as presented, apart from Capital Assets, seconded by Kristal Eastwood, unanimous.

A few changes in capital asset procedures will be made to the document and will be presented to board for approval.

Sports Director Position:

Scott Spell read out loud duties of a sports director. He made a motion to create a sports director position. He then asked employees who does these duties at present. Loren Labby said she does the sports schedules, setting up dates, coaches' meetings etc. She said most of the other duties are handled between the other office employees, Ashley Courville and Gwen LeJuhn, as we work together to put the youth sports program in place. At this time, Scott Spell made a motion to rescind his motion to create a sports director position, until duties can be addressed, as to who is doing the duties of a sports director. As we move into the new building Scott Spell would like to separate and give some of these duties to Ashley Courville, so Loren Labby, Assistance Director can work on new programs that will come with having space available for them in the new building.

By-laws: Scott Spell would like to make a change in the by-laws to hold election of officers in the month of December, instead of the month of January of each year.

Scott Spell made a motion to amend the by-laws to holding the election of officers to the month of December, seconded by Johnathan Harbert, unanimous.

Gwen LeJuhn will change the wording in the by-laws and present at next month's meeting to change the election of officers to the month of December following this year's election, which will be held in January's meeting for the 2021 upcoming year. Election of Officers will be held in December's 2021 meeting for the election of officers for 2022.

At 7:36pm, Johnathan Harbert made a motion to go into executive session, seconded by Diane Conner, unanimous.

At 8:25pm, Scott Spell made a motion to re-convene the regular meeting, seconded by Johnathan Harbert.

A motion by Scott Spell to announce employees appropriate pay raises for the 2021 year, seconded by Diane Conner, unanimous.

Scott Spell made a motion to approve the bills as presented, Johnathan Harbert seconded, unanimous.

There being no further business, Scott Spell made a motion to adjourn, Johnathan Harbert seconded, unanimous.

