

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the board room of the Recreation Building on November 3, 2021, at 6:00pm. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Scot Spell-----President
 Danny Paladino-----Vice President
 Diane Conner-----Secretary/Treasurer
 Kristal Eastwood-----Commissioner

Absent: Johnathan Harbert-----Commissioner

Others: Gwen LeJuhn-----Director
 Loren Labby-----Assistant Director
 Cade Henderson-----Bookkeeper
 Ashley Courville-----Sports Director

Scott Spell, President called meeting to order at 6:00pm.

Danny Paladino made a motion to approve the minutes from the previous meeting held October 13, 2021, Kristal Eastwood, seconded, unanimous.

2021 Amended Budget:

Cade Henderson, bookkeeper presented the board with an amended budget for 2021. The board reviewed the amended budget and discussed the adjustments made from the previous 2021 budget.

Danny Paladino made a motion to approve the 2021 amended budget as presented, Diane Conner, seconded, unanimous.

2022 Budget:

Cade Henderson, bookkeeper presented the board with the 2022 budget for their review. The board reviewed the budget. Cade Henderson said it will be ready for approval at the next meeting (December). The Community Center will place an ad before the next meeting to let the public know that they will approve 2022 budget in the December's meeting and a copy of the 2022 budget is on file at the Recreation Center for public viewing.

Credit Card:

The Iberia credit card issued to the Director and Assistant Director to make purchases for the Community Center has changed its policy. The new policy does not accept on-line payments until the monthly billing cycle ends. It has created a problem, if the card goes over the spending limit set, it will not let us pay it until the billing statement is out. Loren Labby said she checked with the local banks in Vinton to see if they offered a business credit card. First Federal does have a business credit card and is compatible with what we need to be able to make purchases on-line during the month.

Danny Paladino made a motion to approve filling out an application for a business credit card with First Federal, Diane Conner seconded, unanimous.

Danny Paladino also feels like the credit limit in which the Director and Assistant Director can authorize a purchase without board's approval during the month, be set at ten thousand dollars. (\$10,000.00)

Diane Conner made a motion to approve the spending limit by the Director or Assistant Director be set at ten thousand dollars (10,000.00), Danny Paladino seconded, unanimous.

Special Membership Rates:

Discussion between the board on discount rates for Vinton Police and Vinton Fire Department for the fitness room, also will the military have a discount.

Danny Paladino made a motion to give the Vinton Police Department and Vinton Fire Department a free membership this would be for a single membership, Kristal Eastwood seconded, unanimous.

Danny Paladino made a motion to give the military 25% off their individual membership. They must have a current military I.D. for the discount. Kristal Eastwood seconded the motion, unanimous.

Danny Paladino asked about the age rule of the fitness room. It currently states that a person must be fifteen to enter without adult supervision. There are ninth graders in High School that have not turned fifteen yet, but they work out at school for sports. Danny Paladino asked if the rule could read: A person must be fifteen or in High School to enter without adult supervision. The student will need to provide their current student identification. The board agreed that this would give all High School Students availability in working out with their classmates that have already turned fifteen and in the ninth grade.

Kristal Eastwood made a motion to revise the age of a person that can enter without adult supervision, Diane Conner seconded, unanimous.

Field Up-Date/Equipment Needs:

Danny Paladino added this to the agenda to see if there are any needs for the upcoming baseball/softball season. Gwen LeJuhn told the board that the maintenance workers have been working out at the Ted Lyons Ballpark. They currently laid out the soccer fields on two of the fields to play soccer on. There is a current lip on the end field that needs leveling. Edmond Southern said plans already in place to level as soon as soccer season is over at the end of November. Gwen LeJuhn said that the biggest item needed at the ballpark that would help the maintenance fix the fields is a green machine. Danny Paladino thanked Gwen LeJuhn for the update and that the board would like the office staff to get prices on a green machine.

Hurricane Repair List:

Danny Paladino asked what repairs need completing from the hurricane damages. Loren Labby stated that the biggest item is the ballpark lights. She said we are still on Sulphur Electric's waiting list for them to come out to repair and adjust the lights. Ms. Labby said all other repairs completed.

Approval of Bills:

The board discussed the bills for approval. Diane Conner questioned if the contractors have completed on the new building. Loren Labby said there are things left to repair. Danny Paladino asked if there were any major repairs left. Loren Labby said the metal company has not come back to repair the front of the building and the red drop-down mat still needs replacing due to stains and discolor throughout the mat. Diane Conner feels we need to see if we can hold the last payment until repairs are complete. The board already signed the substantial completion contract.

Kristal Eastwood made a motion to approve the monthly bills as presented, Diane Conner seconded, unanimous.

The board is going to withhold the final payment to Pat Williams Construction for \$223,588.14 and VSG Architects for \$103,035.25, until a legal understanding on final payment. Jay Delafield will advise the board on this matter.

There being no further business Danny Paladino made a motion to adjourn, Kristal Eastwood seconded, unanimous.

