



COMMUNITY CENTER & PLAYGROUND DIST. NO. 3
 Ward 7 Calcasieu Parish 1615 Horridge Street, Vinton, La 70668
 PHONE: (337)589-5181 FAX:(337)589-5182
 ADMIN. DIRECTOR: Loren Labby
 BOOKKEEPER: Cade Henderson

WARD 7 RECREATION COMMUNITY CENTER
Regular Board of Commissioners Meeting
Held at Ward 7 Community Center Meeting Room
1615 Horridge Street, Vinton, LA 70668
Wednesday, February 8, 2023, 5:30 PM

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the meeting room of the Community Center on February 8, 2023, at 5:30 PM. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Danny Paladino, President
 Kristal Eastwood, Vice President
 Johnathan Harbert, Commissioner
 Scott Spell, Commissioner

Absent: Diane Conner, Secretary

Others: Loren Labby, Director
 Edmond Southern, Maintenance Supervisor
 Jessica Heard, Fitness Room Manager
 Ashley Courville, Sports Director
 Susan Nicks, Employee
 Cade Henderson, Bookkeeper
 Jeremy Courville
 Mr. David Brucchaus
 Mr. Jamie Gary

On a motion by Ms. Eastwood, seconded by Mr. Harbert, and carried, the Board approved the minutes as presented for the January 11, 2023, regular board meeting and the January 25, 2023, special board meeting.

On a motion by Mr. Spell, seconded by Mr. Harbert, and carried, agenda item IV was moved to item VI.

Loren Labby presented the Board with the Director's Report for the month. Facility usage numbers for the month of January were given including membership numbers, income, & expenses. Updates were given on current and new programs.

Edmond Southern updated Board on work being completed at Ted Lyons Ballpark. Mr. Southern asked for additional funds to be considered to add a larger area of concrete and a ramp to the new concrete

slab that was added to the shop at Ted Lyons. Ms. Eastwood made a motion, seconded by Mr. Harbert, and carried, to approve up to \$7,300 for the additional slab and a ramp. Mr. Southern notified the board that he was currently in the process of receiving quotes for two other projects. 1) Rubber mulch to be added to the old playground area. 2) Pricing to add a drinking fountain to the playground area.

Ashley Courville updated the Board on extending the basketball season one week to make up games that had to be rescheduled and allow for team pictures to be taken. Baseball/softball evaluations have been scheduled and registration ends February 16, 2023. She has been in contact with Starks and Dequincy to schedule competitive games.

Jessica Heard gave the Board an update on the fitness room memberships and workout plans. She explained the upcoming Stroller Derby program that is happening in March. Mrs. Heard is also working with McNeese University for the Senior Games that they are hosting. She is promoting and trying to get a "team" together to participate.

Mr. David Bruchhaus introduced himself and Mr. Jamie Gary to the Board and others present. He gave a brief history of their experience working with other Parish Districts. Mr. Spell made a motion, seconded by Mr. Harbert to hire Mudd, Bruchhaus, & Keating, LLC as general counsel for the District. Carried unanimously.

Mrs. Courville made a proposal to the Board to create a sports committee that would serve for a (1) year installment to cover all sports programs. The committee would meet each month. Mr. Paladino reminded Mrs. Courville that during these meetings all Open Meeting Laws must be followed. Mrs. Courville suggested 6 people that she would like to nominate for the committee. The Board agreed that all nominees must be presented to them and pass a background check before being installed on the committee. Ms. Eastwood made a motion, seconded by Mr. Spell, and carried; to approve nominations of : Mike Harbert, Allison Boudreaux, Nichole Landry, Claude Budwine, Tyler Bruno, & James Planchard, pending background check approvals.

Mrs. Labby presented the Board with a quote from TeamedUP for a 2-day offsite strategy team building program. Mr. Spell made a motion, seconded by Ms. Eastwood, and carried; to table until March meeting when more research is done on third party human resource consulting firms.

Mr. Cade Henderson presented the Board with the current financials. On a motion by Mr. Harbert, seconded by Mr. Spell, and carried; the Board made a motion to approve the bills.

Mr. Paladino updated the other board members on current open projects.

- a. Lateral W-13: Bid was awarded at the meeting on January 25, 2023. Work will begin soon.
- b. Ted Lyons Expansion: After meeting with the architect, the office is working on drawings and requests. Once completed it will be turned into Mr. Racca.
- c. Outdoor Recreation Area: We have finally received completed drawings and are going out for bids with alternates as listed in drawings.

No motion or action taken by the Board.

On a motion by Mr. Harbert, seconded by Ms. Eastwood, and carried; the Board entered executive session to discuss personnel issues at 6:33 pm.

On a motion by Mr. Spell, seconded by Ms. Eastwood, and carried; the Board returned to regular session at 6:58 pm.

Mr. Harbert made a motion to defer agenda item X. Personnel, for legal counsel to review, seconded by Mr. Spell, and carried. Public comment by Mrs. Heard asking when the discussion would be able to take place. Mr. Bruchhaus replied that he needed time to review the District's Handbook before he could offer insight on personnel matters. Discussion will take place at March meeting.

There being no further business, Ms. Eastwood made a motion to adjourn, seconded by Mr. Harbert, unanimous.