

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA was held in the board room of the Recreation Building on February 10, 2021 at 6:00pm. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Danny Paladino-----President
 Scott Spell-----Vice President
 Diane Conner-----Secretary/Treasurer
 Kristal Eastwood-----Commissioner

Absent: Johnathan Harbert

Others: Loren Labby-----Assistant Director
 Ashley Courville-----Ward 7 Employee
 Curtis Vincent-----Architect
 Edmond Southern-----Ward 7 Employee
 Ronald Sonier
 Derek Durio

Danny Paladino, President called meeting to order at 6:00PM.

New Building Up-Date: Curtis Vincent said that the new building is coming along well and Pat Williams Construction is doing a good job with their schedule. There is a hold up with the transformers for the building. That was on the town; not the contractor. The wrong transformers were ordered; then there was a delay on installing the correct ones. Installation on the tile floors is starting. The metal building company did not send the supports to hang the curtain in the gym, we are waiting on that. Once curtain is able to go up, the new floor will go in.

Pat Williams Payment No. 15 for \$74,483.15 was presented to the board.

Kristal Eastwood made a motion to approve payment no. 15 for \$74,483.15 Diane Conner seconded, unanimous.

Change Orders: The refrigerator and freezer for the new building are household units and on back order for 8 months. On recommendation from the contractor, the commercial equivalent units can be purchased for an upcharge of \$1,594. Kristal Eastwood made a motion to approve change order for commercial units at \$1,594 seconded by Diane Conner, unanimous.

Workout Equipment: Bids were advertised for workout equipment. Presented to Community Center were (2) two bids and (1) one submitted late. Danny Paladino asked Loren Labby if the 2 bids submitted on time were complete. Loren Labby responded that not both bids met our purchasing regulations. Revalue Fitness did not include specs, as requested, with their package. Purchasing regulation #10 required specifications to be turned in with bid or bid can be disqualified. Jay Delafield, general counsel for Community Center, said that he spoke with Loren and told her that if a bid is not complete then it is a non-qualifying bid and you can reject that bid. He also stated that if the equipment as spec'd by the low bidder does not meet specifications given in the bid, the bid should be rejected. Revalue Fitness did send equipment specifications the week after the bid opening. Loren Labby presented comparisons between what was in the bid and the product specifications from Revalue Fitness, they were not equivalent. Scott Spell made a motion to reject the bid from Revalue Fitness, seconded by Kristal Eastwood, unanimous. This motion leaves one qualifying bidder, Fitness Expo, with a bid of \$103,735. Scott Spell made a motion to accept the bid from Fitness Expo for \$103,735 seconded by Diane Conner, unanimous.

Furniture: Just an update on process of picking out furniture for the new building. Office staff are still working with Lake Charles Office Supply. The Board has given the office permission to decide what they want and have that priced out.

Employees: Discussion on vision for new building with employees and programs. Hours need to be set before it can be determined how many new employees will need to be hired. Loren Labby suggested a position for the weight room. A supervisor role that would manage that room and possibly teach classes. Loren Labby asked if it would be a good time to switch roles of current employees. Scott Spell made a motion to advertise for fitness specialist as a full-time position, seconded by Diane Conner, unanimous. Scott Spell made a motion to make Ashley Courville Sports Director, seconded by Diane Conner, unanimous.

Engineer Report: Diane Conner made a motion to move to the end of the meeting, seconded by Scott Spell, unanimous.

Ball Field Updates: Pat Williams Construction is still working at the concession stand. There was a brief pause in work due to both air conditioning units needing to be repaired or replaced. Two bleacher sets were damaged beyond repair. Scott Spell made a motion to approve the purchase of 2 bleacher sets for \$9,200 seconded by Kristal Eastwood, unanimous.

Ball Park Lights: Loren Labby gave an update – We are still waiting on Qualite to find out if they have the fixtures for replacement that we need. Sulphur Electric was contacted and we are on their schedule for them to come out and check the poles and lights.

Fences: Jason Trahan was purchasing material and plans to start on the exterior fencing by the gully next week. He gave the timeline of one month to complete exterior fencing and the repairs on the ball fields, except the softball field. No date could be guaranteed on softball field due to the heavy machines needed to make the repairs. He was going to check into pricing on matting the field.

Change Order: Pat Williams put in a change order for lights in the concession stand. After reinstallation of the old lights, they would not operate. The change order is to purchase and install 17 new LED fixtures for the price of \$4,740. Kristal Eastwood made a motion to approve the change order for \$4,740 seconded by Diane Conner, unanimous.

Field Rentals: Ronald Sonier wants to hold an incrediball tournament in April. He would need access to 3 fields but can make adjustments if they aren't all available. Due to repairs not being far enough along, he will come back next month. Jennie Finch had asked Danny Paladino about a field for scrimmage games. After the field report that was given, this will also be put off until repairs have been completed.

Volleyball Rental: Kristal Eastwood made a motion to move this discussion to after engineer report, seconded by Diane Conner, unanimous.

Resolution: General counsel, Jay Delafield, discussed the coinsurance penalty that we received from our insurance company. He recommended David Bruchaus of Mudd, Bruchaus, & Keating LLC of Lake Charles to represent the District. A motion was made by Scott Spell and seconded by Diane Conner, to adopt the following resolution, unanimous.

RESOLUTION

A RESOLUTION AUTHORIZING EMPLOYMENT OF SPECIAL COUNSEL BY THE BOARD OF COMMISSIONERS OF THE COMMUNITY CENTER & PLAYGROUND DISTRICT NO. 3 OF CALCASIEU PARISH, LOUISIANA.

Thereupon, the following resolution was introduced and pursuant to motion made by Scott Spell and seconded by Diane Conner, was adopted by the following vote:

Yeas: 4
Nays: 0
Absent: 1

A full copy of the resolution will be attached to the minutes that were approved.

Land for Sale Update: Danny Paladino gave an update that the offer of \$50,000 was not accepted by the family at this time.

Spring Sports Programs: The overall goal is to have programs; but everything depends on repairs. Once there is an estimated date for completion, dates for the season can be set. Ashley Courville to come to the next meeting to present a plan for the season.

Pavilion: Pavilion has roof damage from the storm. Structural engineer reported major damage. Repairs can be made according to the report or the pavilion can be torn down. Scott Spell made a motion to get bids to demolish pavilion, seconded by Diane Conner, unanimous.

Employee: Edmond Southern attended the meeting to speak with the Board. Kristal Eastwood made a motion to go into executive session, seconded by Diane Conner, unanimous at 7:21 pm. Scott Spell made a motion to return to regular session, seconded by Kristal Eastwood, unanimous at 8:41 pm.

Election of Officers: Danny Paladino opened the floor for election of officers. Diane Conner nominated Scott Spell as President, seconded by Kristal Eastwood, unanimous. Kristal Eastwood nominated Danny Paladino as Vice President, seconded by Diane Conner, unanimous. Kristal Eastwood nominated Diane Conner as Secretary, seconded by Scott Spell, unanimous.

Engineer Report: Update from Supplemental Report from Mr. Norman. Based on inspections CMU walls are damaged and need to be repaired and replaced. Diane Conner made a motion to hire a contractor to give an estimate on costs of damage repairs, seconded by Scott Spell, unanimous.

Volleyball Rental: Ashleigh Fitzgerald sent information to Loren Labby regarding renting a gym for volleyball training. She would like to rent either Monday or Tuesday for 2 hours a day. This would be for ages 2nd through 5th grade starting in April or May. The Board is open to renting but can't give approval until we have set times and prices for the new building. This will be addressed again at a later date.

Bills: Kristal Eastwood made a motion to pay bond payment for \$378,700 seconded by Scott Spell, unanimous. Scott Spell made a motion to approve bills as presented, seconded by Kristal Eastwood, unanimous.

Scott Spell made a motion to adjourn, seconded by Kristal Eastwood, unanimous.