



COMMUNITY CENTER & PLAYGROUND DIST. NO. 3
 Ward 7 Calcasieu Parish 1615 Horrridge Street, Vinton, La 70668
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 ADMIN. DIRECTOR: Loren Labby
 BOOKKEEPER: Cade Henderson

WARD 7 RECREATION COMMUNITY CENTER
Special Board of Commissioners Meeting
Held at Ward 7 Community Center Gymnasium
1615 Horrridge Street, Vinton, LA 70668
Wednesday, January 25, 2023, 5:00 PM

Minutes of the special meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the gymnasium of the Community Center on January 25, 2023, at 5:00 PM. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Danny Paladino, President
 Kristal Eastwood, Vice President
 Diane Conner, Secretary
 Scott Spell, Commissioner

Absent: Johnathan Harbert, Commissioner, Arrived Late

Others:	Loren Labby, Director	Karen Douglass
	Edmond Southern, Maintenance Supervisor	Jeremy & Brittany Brossette
	Jessica Heard, Fitness Room Manager	Nick & Brandi Patin
	Ashley Courville, Sports Director	Kaitlyn Braquet
	Susan Nicks, Employee	Lauren Clark
	Heather Milton, Employee	Jeremy Trahan
	Ashley Courville, Contract Employee	Cortney Richardson
	Cleven Cazer, Employee	Brooke Gilbert
	Nichole Landry	Randi Collins
	B.B. Lloyd	Chaly Simon
	Kayla Lyons	Kaitlyn Pickett
	Clair Renfrow	Stephanie Hardy
	Tim Conner	Cory English

Mr. Paladino, President, called meeting to order at 5:00 pm.

The first agenda item was to award bid to contractor for Lateral W-13 project. Mr. Paladino described the project to public in attendance. A review of the bid summary, provided by Meyer & Associates, Consulting Engineers, reveals that the lowest responsible bidder was Keiland Contrsuction, LLC with a Total Base Bid of \$425,299.20. It is their opinion that this amount provides a competitive and reasonable cost for performing the work called for in the plans and specifications.

AWARD RECOMMENDATION from Meyer & Associates:

Meyer & Associates, Inc. recommends award of this construction contract to Keiland Construction, LLC in the amount of their Total Base Bid and Alternate No. 1 for a total contract amount of \$649,909.20 contingent upon the receipt of the 10 Day Forms and adequate budgetary allocations. Upon your concurrence with this award, the Notice of Award and Construction Contracts will be forthcoming under separate cover.

On a motion by Ms. Eastwood, seconded by Mrs. Conner, and carried, the board accepted the recommendation and agreed to award bid to Keiland Construction, LLC. No public comment.

Bidder	Total Base Bid	Total Alternate No 1	Total Base Bid + Alt. No 1
Keiland Construction, LLC	\$425,299.20	\$224,610.00	\$649,909.20
HD Truck & Tractor, LLC	\$563,483.75	\$307,836.00	\$871,319.75
Civil Construction Co & Environmental Services, LLC	\$583,905.00	\$221,500.00	\$805,405.00
Apeck Construction, LLC	\$601,435.00	\$322,270.00	\$923,705.00
McManus Construction, LLC	\$651,260.03	\$372,280.00	\$1,023,540.03
Engineer's Estimate	\$695,000.00	\$185,000.00	\$880,000.00

Mr. Paladino recognized Mrs. Cortney Richardson to speak on programs as requested. Mrs. Richardson voiced her concerns with different aspects of the current programs including draft process, uneven teams, sportsmanship, & current age groups. She feels as though participation is low because people don't want to watch their kids lose every game. Public comment given by Mrs. Nichole Landry was that as a coach, she feels the team selection was equal/fair but that possibly the ages should have been grouped differently. Mrs. Labby explained the draft process as highlighted in Ward 7's Sports & Facility Manual, then explained that multiple things are considered when deciding what is best for age group separation. In most cases, one group may be larger than the others. That group may be the determining factor on whether the others can even play. We receive complaints when it is just two teams in a league so we do our best to separate so that each league has the possibility of more than 2 teams. We need higher participation numbers. Hosting clinics before the season is one of the efforts being made to try to raise interest and registration numbers. Participants not attending the draft also effects the team selection. Mrs. Brandi Patin voiced that lack of participation does seem to be the biggest problem. She thinks the Recreation Center 'did good' lowering the registration fees. She feels as if that could've been a problem with people not being able to afford the higher costs. Mrs. Kayla Lyons expressed that she feels like early practice and game times is also a hinderance because working parents can't get their children to events on time. Mrs. Labby explained that some of those times can't be helped. We are limited on field/court availability for scheduling. Several follow up questions and suggestions were made, with no board action being taken or required, Mr. Paladino suggested moving onto the next agenda item since it would cover more of these questions.

Record to show Mr. Harbert arrived at the meeting.

Mrs. Labby presented the board and public with Q & A Packets prepared for the meeting. Current projects were explained with scope of work, projected budgets, and goals for the future of these projects.

- a. Lateral W-13: Improve lateral W-13, relocation. Estimated Budget - \$815,000.00. Bid was awarded to contractor earlier in meeting, for \$649,909.20.
- b. Outdoor Recreation Area: Location of old Recreation Center. Current design budget of \$850,000.00. Area will include courts for tennis, racquetball, pickleball, & basketball. Also, will include picnic area and restrooms.
- c. North Street Property: 5 acres purchased next to Ted Lyons Ballpark for expansion. Currently in preliminary stages with an estimated budget of \$350,000.00. Design includes a youth football field, multiple soccer fields, a maintenance storage/workshop area, additional parking, and relocation of park entrance. Public comment was given by Mrs. Clair Renfrow that she loves the proposed location of the new park entrance.
- d. Pool Update: Preliminary stage with no current proposed budget. Biggest needs are repairing pool plaster, upgrading/repairing pump system, refinishing pool deck with some type of cool seal finish. Proposed extension of concrete and installing splash pad where current baby pool is located.

Programs:

- a. Fitness Classes: Mrs. Heard discussed the current class offerings and memberships available. Suggestions from the public were for the gym to be open 24 hours and childcare options.
- b. Leisure Classes: Mrs. Labby read through the classes being offered at the Recreation Center and asked if there were any programs the public would like to see that we aren't doing. Suggestions were for date night childcare and overnight lock ins.
- c. Sports Programs: Mrs. Labby asked attendants to look at the Sports & Facilities Manual provided. Copies of this manual can be picked up at the front desk upon request. These are the rules and guidelines that we follow, what the public can expect from us. A discussion took place on general rules, draft procedure, individual sports rules, coach selection process & guidelines. All of this is covered in the manual. There was a public inquiry into why a coach was recently removed from their team and is no longer coaching. Mrs. Labby explained that she met with the coach, sports director, and a witness that was present during the incident. Mrs. Heard, the coach, admitted to breaking one of the rules for coaches. Section C, Guidelines for Coaches, #9 states: Do not use profanity or alcohol at practice or games in which youth are involved. As a coach and employee, Mrs. Heard is expected to know the rules and follow them, therefore she was removed as the coach at the recommendation of Mrs. Courville, the sports director. There was a follow up question regarding training of referees, which is something the office will look in to. The draft process was explained in detail after public concerns were expressed. Mr. Paladino explained that meetings with the director and sports director can be set up upon request. Mr. Paladino thanked everyone for coming out. No action was taken or required by the board.

There being no further business, Scott Spell made a motion to adjourn, seconded by Kristal Eastwood, unanimous.