



COMMUNITY CENTER & PLAYGROUND DIST. NO. 3
 Ward 7 Calcasieu Parish 1615 Horridge Street, Vinton, La 70668
 PHONE: (337)589-5181 FAX:(337)589-5182
 ADMIN. DIRECTOR: Loren Labby
 BOOKKEEPER: Cade Henderson

WARD 7 RECREATION COMMUNITY CENTER
Regular Board of Commissioners Meeting
Held at Ward 7 Community Center Meeting Room
1615 Horridge Street, Vinton, LA 70668
Monday, August 14, 2023, 5:30 PM

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the meeting room of the Community Center on August 14, 2023, at 5:30 PM. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Danny Paladino, President
 Kristal Eastwood, Vice President
 Diane Conner, Secretary
 Johnathan Harbert, Commissioner

Absent: Scott Spell, Commissioner

Others: Loren Labby, Director
 Edmond Southern, Maintenance Supervisor
 Ashley Courville, Sports Director
 Cade Henderson, Bookkeeper
 Blake & Codey Lemaire

On a motion by Mrs. Conner, seconded by Ms. Eastwood, and carried, the Board approved the minutes as presented for the May 10, 2023, regular board meeting.

On a motion by Mrs. Conner, seconded by Ms. Eastwood, and carried, the Board approved the minutes as presented for the May 24, 2023, special board meeting.

On a motion by Mrs. Conner, seconded by Ms. Eastwood, and carried, the Board approved the minutes as presented for the June 13, 2023, regular board meeting.

On a motion by Mrs. Conner, seconded by Ms. Eastwood, and carried, the Board approved the minutes as presented for the July 12, 2023, regular board meeting.

Ms. Eastwood made a motion to move item #3, Proposal for Incrediball Tournament to Item #1, seconded by Mrs. Conner, and carried. No public comment.

Codey and Blake Lemaire were present to ask the Board to consider reducing the rental rate on Ted Lyons Ballpark for a fundraiser they are organizing for their nephew, Nate Gary. Nate was in a very serious car accident in Pennsylvania. He has been hospitalized since July 20, 2023. The medical team is working with a team located in Houston to get Nate moved so that he can be closer to the family while continuing treatment. Nate will need extensive treatments and therapy. The tournament will be a fundraiser to assist with medical expenses. Mrs. Lemaire had previously spoken with Mrs. Labby to schedule the tournament. Mr. Paladino confirmed with Mrs. Labby that, previously, district residents had been allowed reduced rates for these types of medical fundraisers. Ms. Eastwood made a motion to amend rate to \$100 deposit and \$100 rental for the tournament, seconded by Mrs. Conner, and carried. No public comment.

Mr. Paladino asked for the record to show that Mr. Harbert has arrived at the meeting at 5:35 pm.

Mr. Paladino announced that he would be resigning from the Recreation Board, effective September 1, 2023. He has been in contact with the District's Police Juror, Mr. Judd Bares. Mr. Paladino said it has been a pleasure working with the Board these past years.

Mr. Paladino discussed the ongoing project at Ted Lyons Ballpark to reroute the existing lateral. There was a meeting with the general contractor and project engineer on Monday, August 7, 2023. The meeting was to discuss the remaining work to be performed as part of the reroute. Keiland Construction had issues with two items on the list created by Meyer's & Associates. First issue was with Item #6; *Remove current stockpile (estimated at 1,600 CY) and dress up any rutting from Ted Lyons Ballpark 5-acre Eastern Expansion*. Keiland states that it was never part of the contract to remove any stockpile. Therefore, they do not feel like it can be their responsibility. The District stands that permission to store stockpile on that location was never granted and was not in the contract. This stockpile should've been in the staging area where the other stockpile was located. Mr. Paladino wants to propose that Keiland remove the pile from the 5-acre property to the location where it was supposed to go and restore 5-acre to previous condition. Mr. Harbert would like our legal counsel to take another look at this. The other issue Keiland had was regarding item #5; *Restore Ted Lyons Ballpark gravel drive and parking lot to its original aggregate surface condition (approx. 68,500 SF)*. Keiland Construction is disputing that they should take sole responsibility for Item 5 and is requesting Board financial participation per Article 8 of the Contract Set. Mr. Paladino would like to propose a 50/50 split on the rock.

Mr. Harbert would like to see some shade trees added to the ballpark. Canopies have been priced but were very expensive. After a discussion, the Board agrees that it is a good idea to see what options are out there for adding shade trees. Mr. Harbert will meet with Community Center staff and decide how many trees and what locations are best. After that, we will reach out to nurseries to get quotes.

Mrs. Labby informed the Board that July 31, 2023 was the groundbreaking date for the new outdoor area. Up to date, the contractors have begun working on the foundation for the area. The top layer of dirt has been removed and clay has been brought in. The schedule of work was printed and provided to each board member. Completion date is tentatively set for November 27, 2023. No public comment.

Mr. Henderson reviewed the 2022 Audit with the Board. There was not anything major to be concerned about. There were three policies that we need to write in regards to handling business after a natural disaster. Although a sexual harassment policy exists, it is missing a few items. Mr. Henderson will handle correcting these policies. Mr. Harbert made a motion to approve the audit as presented, seconded by Ms. Eastwood, and carried. Mr. Harbert made a motion to approve payment to Langley, Williams, & Co., LLC, seconded by Ms. Eastwood, and carried. No public comment.

The General Obligation bond payment is due September 1, 2023, in the amount of \$119,600.00. Board approval is needed to make the wire transfer from First Federal Debt Service Account for payment to Hancock Whitney. Ms. Eastwood made a motion to make debt service bond payment to Hancock Whitney in the amount of \$119,600.00, seconded by Mr. Harbert, carried. No public comment.

At a previous board meeting, it was discussed to reach out to Service Glass Company to get a quote on installing storefront glass doors on the game room to match the style they originally installed in the building. It did take a while to get that quote back from Service Glass. Mrs. Labby presented a quote from Service Glass Company to install doors on the game room entrance. The quote was for the amount of \$9,620.00. Mrs. Labby wanted to inform the Board of the quote, although she and Mr. Southern discussed the quote and felt like at this time it would be preferred to just keep the gates. After discussion among the Board, everyone agrees.

Mrs. Labby presented a quote for additional fitness room equipment to be purchased. All items have been requested by multiple members. All three quotes include the same brand and model, with one exception as the desired item was out of stock so the closest item in stock was priced.

EQUIPMENT	
FITNESS GIANT: First Degree E-350 Fluid Rower, Body Solid Smith Machine Package (Weight Set 400 lbs.), Rubber Coated Hex Dumbbells 55-100 lbs. Free Shipping	\$8,056.00
FITNESS SUPERSTORE: First Degree E-350 Fluid Rower, Body Solid Smith Machine Package (Weight Set 450lbs.), Rubber Coated Hex Dumbbells 55-100 lbs. \$630.50 Shipping	\$7,746.60 +\$630.50 = \$8,377.10
AMERICAN FITNESS: First Degree E-350 Fluid Rower, Body Solid Pro Clubline Smith Machine, Body Solid 400 lbs. Olympic Weight Set, Rubber Coated Hex Dumbbells 55-100 lbs.	\$9,872.00

Mr. Harbert made a motion to go with Fitness Superstore to receive the extra 50 lbs. in weights for \$8,377.10, seconded by Ms. Eastwood, and carried. No public comment.

Mr. Henderson presented the financial statements from the previous months. He asked the Board to make note that July’s expenses were much higher than usual due to \$305,000.00 spent on the District’s insurance renewals. He also would like the Board to note that the June reconciliation showed \$173,000.00 in the black. He will have Budget to Actual Reports to be submitted at the September meeting. On a motion by Mr. Harbert, seconded by Ms. Eastwood, and carried; the Board made a motion to approve the bills for May 2023. On a motion by Ms. Eastwood, seconded by Mr. Harbert,

and carried; the Board made a motion to approve the bills for June 2023. On a motion by Mr. Harbert, seconded by Ms. Eastwood, and carried; the Board made a motion to approve the bills for July 2023. On a motion by Ms. Eastwood, seconded by Mr. Harbert, and carried; the Board made a motion to approve the bills for August 2023.

Mrs. Courville gave a report on the current sports programs. Soccer currently has 80 participants signed up. We have evaluations set up for this Saturday, August 19th. The coach meeting is scheduled for the following week, August 26th, time pending. The week in between gives us time to complete the evaluation scores and average each players' ratings. We did not have enough signups for football. We have reimbursed all prepaid registrations. After discussing options with the league and Dequincy's organizers, they have agreed to let any Vinton residents participate with the Dequincy league. That information was passed on to all players that were registered with us. Volleyball is still open. Middle School has tryouts this week. We are hoping that after they announce their team, we will get more sign ups.

Mr. Southern reported to the Board that maintenance has been business as usual. Nothing too out of the ordinary to report. The department did install more speed bumps for the speed racers in the parking lot. We put up more signs for directing traffic. Mr. Southern is planning to get prices on repairs to the press boxes and start those repairs as soon as possible. Two of the press boxes have stairs that need to be replaced. He would like to go with metal/aluminum over wooden stairs that are currently installed.

Mrs. Labby presented a breakdown of the summer programs. Throughout the summer, we had 279 participants in our programs. We tried to keep costs down in hopes of higher participation. We offered Arts & Crafts throughout the summer, every Tuesday and Thursday. Each week, one of those classes was offered to residents free of charge. The other class was \$5 to attend. We had 156 participants in this program. We hosted a Safe Sitter course through West Cal-Cam Hospital. Numbers were lower for this session compared to previous years. LSU Ag Center came from Lake Charles to teach a week-long cooking course. This class maxed out at 15 participants; all seats were filled. We also offered two different youth painting classes. Income for the summer programs was \$4,904.00. Expenses were \$5,117.46, with a difference of 213.32. Overall, Mrs. Labby was very pleased with the programs offered.

Mrs. Labby also reported that there have been some hold-ups in making changes to the banking and charge accounts. Mrs. Gwen LeJuhn was listed as administrator. Although Mrs. LeJuhn retired and that was recorded in the minutes, they are requesting new administrators be named and listed in minutes to make the changes.

Motion by Mr. Harbert to remove Gwen LeJuhn as signor on Merchant & Farmer's Operational Account, seconded by Ms. Eastwood, and carried.

Motion by Mr. Harbert to remove Gwen LeJuhn as online administrator for all Merchants & Farmers accounts, and add Loren Labby as new administrator, seconded by Ms. Eastwood, and carried.

Mrs. Labby presented a list of all current store charge accounts and revolving credit accounts. Mr. Harbert made a motion to remove Gwen LeJuhn as administrator on all charge accounts, seconded by Mrs. Conner, and carried.

Mr. Harbert made a motion to remove Gwen LeJuhn as contact for First Federal accounts, seconded by Ms. Eastwood, and carried.

Mr. Harbert made a motion to cancel the First Horizon credit cards, seconded by Ms. Eastwood, and carried.

Ms. Eastwood made a motion to remove Danny Paladino from all checking/savings accounts, effective September 1, 2023, seconded by Mr. Harbert, and carried.

No public comment.

There being no further business, Mr. Harbert made a motion to adjourn, seconded by Ms. Eastwood, and carried, unanimously.