



COMMUNITY CENTER & PLAYGROUND DIST. NO. 3
 Ward 7 Calcasieu Parish 1615 Horridge Street, Vinton, La 70668
 PHONE: (337)589-5181 FAX:(337)589-5182
 ADMIN. DIRECTOR: Loren Labby
 BOOKKEEPER: Cade Henderson

WARD 7 RECREATION COMMUNITY CENTER
Board of Commissioners Meeting
Held at Ward 7 Community Center Meeting Room
1615 Horridge Street, Vinton, LA 70668
Wednesday, March 13, 2024, 5:30 PM

Minutes of the meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the meeting room of the Community Center on March 13, 2024, at 5:30 PM. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting with the following present:

Present: Diane Conner, Secretary
 Derek Durio, Commissioner
 Kristal Eastwood, Vice President
 Scott Spell, President

Absent: Johnathan Harbert, Commissioner

Others: Loren Labby, Director
 Edmond Southern, Maintenance Supervisor
 Cade Henderson, Bookkeeper
 Ashley Courville, Sports Director
 Heather Milton Cleve Cazer Kaitlyn Pickett
 Nell Breaux David Bruno Kaitlyn Braquet
 Jeremy Courville Charlie Broussard Jim Cormier
 Erick Reed

On a motion by Ms. Eastwood, seconded by Mr. Durio, and carried unanimously, the Board approved the minutes as presented for the February 22, 2024, special board meeting. No public comment.

Mr. Henderson presented the bills for approval. He informed the Board that included in the bills they would find a Recommendation for Payment from Meyer & Associates to be paid to Scott Taylor Construction in the amount of \$62,692.01 for the retainage on the new courts project. Mr. Henderson recommended moving the remaining balance from bond savings to bond checking at First Federal to cover this payment. Mr. Henderson also informed the Board that after making some phone calls regarding CD's, CSE is offering 5.05% on 6 months. Mrs. Conner made a motion to approve the financials as presented, seconded by Ms. Eastwood, and carried unanimously. No public comment.

Mrs. Labby presented the Board with the monthly director’s report. At last month’s meeting, the contracts were signed with Langley, Williams, & Company to perform the 2023 audit. We are working on closing out reports and getting all files completed for the audit. Our representative with Insurance Unlimited called. They are starting to review our policies, which will renew in June. The new outdoor courts have opened with modified hours. We are planning to open in May with longer hours, including weekend hours. Mrs. Roycenda Renfrow will be returning as the pool manager for the 2024 pool season. She is working on getting things in order. The information from SPAR regarding the certification courses has been forwarded to her. Opening day is set for May 25th, with the first session of swim lessons beginning the following Monday, May 27th.

Mrs. Courville was given the floor to update the board on the sports programs. The baseball/softball jamboree and team pictures are scheduled for April 6th. A season schedule is being worked on which will include games for certain divisions with Singer, Starks, & Dequincy. Season games will start April 8th. Ms. Eastwood asked what the team numbers looked like for the other leagues playing with us. Mrs. Courville responded that Singer has only one team in most divisions, although a couple of divisions they were short the one team. Starks only has one team in three divisions and is girls’ only. Dequincy’s numbers are similar to our own. On the girls’ side, they have two 8U teams, one 10U team, one 15U team. On the boys’ side, they have three 8U teams, one 10U team, and two 12U teams.

Mr. Southern presented updated quotes for improvements at the ball park.

Stairs on Press Boxes		
DLH	Keith Mitchell	Adkins Steel
\$6,850.00	\$6,500.00	No Price Submitted
Bleacher Covers & Picnic Area		
DLH	Keith Mitchell	Adkins Steel
\$24,800.00	\$29,900.00	\$25,500.00

On a motion by Ms. Eastwood, seconded by Mr. Durio, and carried unanimously, the Board approved to hire Keith Mitchell to construct the two stairs at the ball park. There was not public comment offered on staff updates.

Mrs. Labby informed the board that although she had hoped that Sabine Pools would have their estimate for repairs ready to be presented, the estimate has not been received. Mrs. Labby did present the board with a quote from GameTime for outdoor amenities. The quote was for \$129,889.19 and includes a pavilion with a concrete slab to be added to the playground area. The quote also includes the addition of 3 shades to be added to the existing playground equipment. Drawings were presented to the Board to show the locations of the site amenities. Mrs. Labby explained to the Board that Mr. Harbert spoke with her the previous week and has another company that is also on state contract that we can price amenities with. No public comment.

There being no further business, Ms. Eastwood made a motion to adjourn, seconded by Mr. Durio and carried unanimously.