COMMUNITY CENTER & PLAYGROUND DISTRICT NO. 3

1615 Horridge Street, Vinton, La 70668
PHONE: (337)589-5181
ADMIN. DIRECTOR: Loren Labby
BOOKKEEPER: Cade Henderson

BOARD OF COMMISSIONERS MEETING
HELD AT WARD 7 COMMUNITY CENTER MEETING ROOM
1615 HORRIDGE STREET, VINTON, LA 70668
WEDNESDAY, AUGUST 11, 2026 AT 5:30 PM

Minutes of the regular meeting of the Community Center & Playground District #3, Calcasieu Parish, Vinton, LA held in the meeting room of the Community Center on August 11, 2026, at 5:30 PM. After full compliance with all regulations as to notice otherwise and respect to conveying of said meeting, the meeting was called to order, and a roll call was taken with the following present:

Present:	Scott Spell, President	
	Diane Conner, Secretary	Absent: Johnathan Harbert, Commissioner
	Derek Durio, Commissioner	
	Kristal Eastwood, Vice President	

Others Present:	Cade Henderson, Bookkeeper	Loren Labby, Director
	Edmond Southern, Maintenance Supervisor	Ashley Courville, Sports Director
	Josh Labby, Community	

I. The floor was opened for public comment. No public comments were offered.

II. Mrs. Labby presented awards from the 2026 Summer Walking Challenge - The Oregon Trail. Participants tracked their miles walked and competed to be the first to cross the finish line. Randy Benoit finished first in the Pioneer Division. Josh Labby was the first to finish in the Trail Rider Division. Others that completed the full distance were Mellissa Hebert, Roycenda Renfrow, and Loren Labby.

III. On a motion by Ms. Eastwood, seconded by Mrs. Conner, and carried unanimously; the Board approved the minutes as presented for the July 8, 2026, regular board meeting.

IV. Mr. Henderson presented the Board of Commissioners with the financial statements for the month of July, including the Monthly Budget and Transactions through July 31st. Bank Reconciliations for all accounts for the month of July were presented. Mr. Henderson informed the Board that a meeting was set up with Mr. Abshire to discuss and review the outstanding payroll tax liabilities and determine the appropriate steps needed to bring the account current. There were some oversights due to confusion with the new financial software system. As of July 31st, all payments have been made. Ms. Eastwood made a motion to approve the financial statements as presented, seconded by Mr. Durio; and carried unanimously.

V. Mr. Henderson presented the Board of Commissioners with payments for the month of August. Mrs. Labby informed the Board of repairs to two commercial air conditioning units. Ms. Eastwood made a motion to approve the bills as presented, seconded by Mrs. Conner; and carried unanimously.

Payment for Debt Service to Hancock Whitney was presented in the amount of $100,850.00. A motion to approve the payment to Hancock Whitney in the amount of $100,850.00 was made by Mrs. Eastwood and seconded by Mrs. Conner; carried unanimously.

VI. Mr. Henderson informed the Board that the account setup for LAMP has been completed and is ready for the first deposit to be made. The savings account has a current rate of 1.7%; LAMP has a current rate of 3.76%. The Board reviewed the guidelines for deposits and withdrawals from LAMP. Ms. Eastwood made a motion to move $1.3 million from the Merchant & Farmers savings account to LAMP, seconded by Mr. Durio; and carried unanimously.

VII. Mrs. Labby presented the mock design for a monument sign that has been sent out for quotes. Not all quotes have been received, therefore Mrs. Labby asked for this item to be tabled until the next meeting. Ms. Eastwood made a motion to table this item until the next meeting, seconded by Mr. Durio; and carried unanimously.

VIII. Mrs. Labby informed the Board that the snack vending machine is broken. Quotes have been collected for one machine that vends both snacks and drinks. The following quotes were presented:

29 Selection Options

Seaga QUICKbreak QB4000	VMFS	$5550.00
USI Futura	eVending	$5933.00
Selectivend 29	Sam’s Club	$4608.00
Selectivend 29	Webstaurant	$5919.00

36/38 Selection Options

USI 38 Selection	eVending	$7883.00
Selectivend Evolution SZ38	Sam’s Club	$7523.00
Seaga Envision ENV5C	VMFS	$7595.00
Seaga Envision ENV5C	Webstaurant	$6914.10

Ms. Eastwood made a motion to purchase the Selectivend 29 model from Sam’s Club, seconded by Mrs. Conner; and carried unanimously.

IX. Mrs. Labby presented a contract with One Pass Solutions to be approved by the Board. The contract would be similar with the contract with Tivity Health. One Pass Solutions offers their members passes to gyms/fitness facilities in their network then reimburses the facilities, rather than the member pay each facility individually. Ms. Eastwood made a motion to approve the contract, seconded by Mrs. Conner; and carried unanimously.

X. Director’s Report:

a. In response to the Board’s inquiry regarding concession expenditures for the year, Mrs. Labby reviewed the applicable receipts and expense records. The review confirmed that three new popcorn machines were purchased during the year and that all receipts were properly documented and recorded. Mrs. Labby further explained that concession expenses vary throughout the year based on the length and frequency of each sports season. Baseball/Softball and Basketball operate approximately five days per week during their respective seasons, while Soccer and Volleyball generally have one game day per week. As a result, a significantly larger portion of the annual concession budget is utilized during the first half of the year.
b. In July, the Board approved the findings from our internal review of open items on the bank reconciliation. Those findings were also reviewed with Mr. Abshire. With both the Board and Mr. Abshire’s approval, these items will be cleared from the Bank Reconciliations.
c. Mrs. Labby presented July end of the month reports to the Board for review. Usage at both the pool and the Community Center decreased in July, but that has been the pattern that last few years. Numbers should increase after school starts.

XI. There being no further business, Ms. Eastwood made a motion to adjourn, seconded by Mr. Durio; and carried unanimously.

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Approved (Board Member) Attested