

## Subcontracting Chain of Custody

<b>Regulation:</b>	<b>Reporting Format:</b>
<input type="checkbox"/> 170/03	<input type="checkbox"/> Email
<input type="checkbox"/> 318/08;319/08	<input type="checkbox"/> Fax
<input type="checkbox"/> Private	<input type="checkbox"/> Mail
<input type="checkbox"/> N/A	

Drinking water samples must be transported on ice.

Samples should be submitted as early in the week as possible to aid in timely delivery to subcontracted laboratory.



Aquatic & Environmental  
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Form cannot be altered without the approval of Aquatic and Environmental Laboratory Inc.

<b>REPORT TO:</b>		<b>Water Works Address:</b>		<b>INVOICE TO: (if different from Report)</b>	
Client: _____				Client: _____	
Address: _____				Address: _____	
Contact: _____				Contact: _____	
Email: _____				Email: _____	
Phone: _____		Water Works Number: _____		Phone: _____	
Fax: _____		Health Unit: _____		Fax: _____	
After Hours Contact: _____		Comments: _____		P.O. Number: _____	

Date (YYYY-MM-DD)	Time (indicate AM/PM)	Sample Description					Temp. of Sample (°C or °F)	# of Containers	Standing	Flushed	Comments/ Standing Time (in minutes)	Analysis Requested											Laboratory Use Only
		Type: W = Drinking Water; S = Sewage/Waste Water; So = Soil; O = Other - Please Specify: <div></div>										Inorganics (Sch. 23)	Organics (Sch. 24)	Lead	Nitrate/Nitrite	Trihalomethanes	Sodium	Fluoride	Other:	Other:	Other:	Laboratory Number (NM-)	
		Sample ID and Location	W	S	So	O																	

<b>Sample Collection:</b>		<b>Transcribed Initials</b>		<b>Transcribed Check Initials</b>		<b>Released Date and Initials</b>		<b>Sample Reception:</b>							
Name: _____								Initials		Date		Time			
Signature: _____								Comments:				Arrival Temp. (°C)		Total # Samples Received	
Sample Relinquishment for Subcontracting:															
Name: _____		Invoice #:													
Signature: _____															