



ORGANIZATION VISITOR REGISTRATION FORM 650 Maple Ave, Hendersonville, NC 28792

Dear Group Leader:

Based on the information you provide below the club will make every effort to accommodate your organization's visit. There may be group size, dates and times that at the club's discretion we can't accommodate. Please complete this form as far in advance of the planned visit date as possible and return the completed form to contact@avmrc.com. The club is open to the public on Wednesdays 1-3pm and Saturdays 10-2pm. We recommend that groups request visits on these days but outside of these times

- Name of organization _____
- Address of organization _____
- Point of contact name _____
Phone _____
Email _____
- Number in party _____
- Average age range (e.g., senior adults, kids, mixed) _____
- Date when you would like to visit & Alternate (weather) date. _____
- Approximate time of arrival _____
- Approximate time to stay on site _____
- Do you want a presentation (30 - 60 Minutes depending on questions)? _____

Mode of transportation (e.g., bus, multiple cars). Note that parking is at a premium, especially on Saturdays when the Farmer's Market occurs (May to October). If you are coming with a bus or van, please let us know and we'll try to block off a convenient place to pull up in front of the depot.

Is there a need for wheelchair access or other ADA accommodations (NOTE: aisles are narrow in some places, there are steps to get into the depot)? We have an alternate entry point that does not require going up a step if you need wheelchair access.

Any special requests (focus on a specific era, specific location in Western North Carolina, specific railroad that operated in Western North Carolina, the Saluda grade, etc.).

Information for organizations:

Please call 828-270-0858 if you are going to **be more than 15 minutes late** or if you need to **cancel** so we can get an update as to your expected arrival. Admission to the club is free. The club is run by volunteers and cheerfully accepts donations. The club is NOT a 501c3 charitable organization and therefore donations are not tax deductible.