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Queensland Government

Letter of Authority for Dealer/Agent to sign on behalf of individuals

Transport Operations (Road Use Management) Act 1995 (TORUM)

Dealer/Agent to complete sections 1 and 11 only.

1. Vehicle details

Stock number

Registration number

Pay term

or

Common Due Date (if applicable) / /

Make/model/series/badge

Number of cylinders/rotors

Fuel type (for example, petrol, gas)

Colour

Odometer reading km/miles

VIN/Chassis number

Identification Plate date (compliance plate) Month Year

Registered operator/s must complete sections 2, 3, 4, 5, 6, 7, 8, 9 and 10.

2. Registered operator/s details

The Customer Reference Number (CRN) is your Queensland (Qld) Driver Licence number, Adult Proof of Age (APA) or Photo Identification (Photo ID) Card number or reference number issued by the Department of Transport and Main Roads (TMR).

Evidence of Identity

All registered operators must provide original Evidence of Identity (EOI) at time of making this application. To find out what is acceptable, go to www.qld.gov.au/EvidenceOfIdentity. If you have never held a Qld driver licence, Industry Authority, Marine Licence Indicator, Adult Proof of Age (APA) Card, Photo ID Card or do not have a Customer Reference Number (CRN) you will need to complete the *New Customer Application (Individual)* (F3503) or *New Customer Application (Organisation)* (F5379).

First Registered Operator

CRN

Driver Licence expiry date (if applicable) / /

Family name

Given names

Residential address

Postcode

Second Registered Operator (if applicable)

Role type: (✓ one box)

Registered operator ☐ Paying agent ☐

The registered operator is: (✓ one box)

Individual ☐ Registered company ☐

CRN

Driver Licence expiry date (if applicable) / /

Individual's given/family names or Organisation name

Organisation's registration number (if applicable)

Vehicle garage address (must be in Qld, if the same as residential address write 'as above')

Postcode

A *Queensland Garaging Address Statement* (form F4408) must be signed and attached to this authority if the vehicle's principal depot or base of operations is in Qld, and the registered operator is unable to provide proof of a Qld garaging address.

Note to dealer/agent: Dealerships/Agents on the Easy Business Scheme, in order to accept and approve the statement a photocopy of the verifying person's Qld driver licence must also be provided.

3. Authority

- Authorisation is hereby given for: Name of motor dealer/agent

  to sign on my/our behalf to register/transfer the registration of the described vehicle, being registered in the above name/s.
- Authorisation to obtain a transaction receipt at time of transaction. *This is not required for Easy Business Dealerships.*

  Yes ☐ No ☐

4. Personalised/customised plates

Are existing Personalised Plates to be attached?

No ☐ ▶ Go to Q5 Yes ☐ ▶ Plate number

Note: If personalised plates are being attached, a *Remove and/or Attach Personalised/Customised Number Plate/s Application* (form F2964) must be signed and attached to this authority.

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5. Plate Type to be used for vehicle registration?

Sequential Classic plates are personalised plates which incur additional costs. Once issued, the registered operator/s will be the personalised plate owner/s

General issue (maroon on white) ☐ Sequential Classic (white on black) ☐

6. Purpose of use

Private ☐	Dealer ☐	Taxi ☐	Limousine ☐	Farming ☐
School activities only (transporting children, teachers) ☐	Driver training or tuition ☐	Non profit ☐	Public passenger service ☐	Booked hire ☐
Licensed tow truck ☐	TransLink urban service ☐	Commercial ☐	Rental (self driver) ☐	Booked hire rental ☐
Special Purpose Limousine ☐	Emergency ☐			

7. Concession details

Are you applying for concessional registration?

No ☐ Yes ☐ ▶ A concession application must be completed and proof of entitlement may need to be supplied with this application. For more information about vehicle registration concessions and requirements, go to www.qld.gov.au/transport/registration/fees/concession

8. Duty

What is the dutiable value of the vehicle?

$

Are you exempt from paying vehicle registration duty? A list of duty exemptions can be found at www.qld.gov.au/transport/registration/fees/duty

No ☐ Yes ☐ ▶ Please provide exemption description

Duty Objection Rights

When you lodge this application, it becomes an assessment of vehicle registration duty under the *Duties Act 2001*. An objection against this assessment may be lodged with the Commissioner of State Revenue under Part 6 of the *Taxation Administration Act 2001* within 60 days of lodgement.

9. Compulsory Third Party (CTP) insurance

There are three licensed CTP insurers in Qld. You need to select your CTP insurer from the list below. I/We have independently chosen as the CTP insurer:

QBE ☐ Allianz ☐ Suncorp ☐

It is an offence under the *Motor Accident Insurance Act 1994* for a person to interfere with documents related to your choice of CTP insurer. Maximum penalty may exceed $21,000.00.

Are you entitled to claim the Input Tax Credit Entitlement (ITCE)?

No ☐ Yes ☐

GST registered businesses may be able to claim an ITCE. If unsure contact your tax advisor.

10. Registered operator/s certification (Must be completed with an original wet ink signature only)

The information and statements provided in this application are true and correct. I declare that I am authorised to represent the organisation and consent to TMR verifying my EOI documents or information with the issuing authority or their agencies.

Signature of first registered operator	Signature of second registered operator	Date
		/ /

Privacy statement: TMR is collecting the information on this form for the purposes of maintaining the TMR vehicle registration register as required under the TORUM. TMR or its agents/contractors may use your information in its communications with you and where relevant, may give some of the information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle incidents/accidents, vehicle manufacturers, third parties who are involved in or intend to commence legal proceedings, tolling entities, law enforcement agencies and interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required to do so by law.

11. Dealer certification

I/We declare that all supporting documentation has been obtained and that EOI for all registered operators has been sighted in accordance with the relevant TMR form - S5385 or S5386.

Name (print name)	Signature	Date