

SERVICE AGREEMENT



Ponce Bus Service

5714 Sunrise Rd.
Houston, Texas 77021
713-649-0010



A quote is not a promise or guarantee of service. Please review the TERMS OF SERVICE carefully before signing. A signed quote and payment is required before we can review and confirm your reservation.

Cancellation charges **will** apply for WEATHER related cancellations. NO EXCEPTIONS. A deposit or full payment may be required to confirm and schedule trips at the discretion of *Ponce Bus Service*.

If approved 'POD' payment on delivery must be made to the driver prior to loading. DRIVERS DO NOT ACCEPT CASH. Credit card payments will be charged within seven days prior to the date of departure. However, at the discretion of *Ponce Bus Service*, we may take credit card payments on day of, check, payment through PayPal, and or Chase Quick Pay. Any additional fees will be charged after the completion of the trip.

It is the responsibility of the signatory to verify that all the itinerary information is completely accurate. This includes, but is not limited to the date, times, and locations. Any itinerary information or vehicle changes will require a new signature on the corrected quote to confirm.

A date change is considered a cancellation. *Ponce Bus Service* reserves the right to change the terms of service at any time without notice.

Cancellations:	AC	Non- AC
Cancellation within 4 business hours:	Half of Quote Total	Half of Quote Total
Cancellation within 4 business days:	One Third of Quote Total	One Third of Quote Total
Cancellation within 8 business days:	No cancellation Fee	No cancellation Fee

Print Name: _____

Signature: _____

Date: _____