

Birdston Regeneration Group
Privacy Policy – Data Protection

1. Introduction

The Birdston Regeneration Group (BRG) is a Scottish Charitable Incorporated Organisation (SCIO) registered with the Office of the Scottish Charity Register (OSCR) as SC052301. Its purpose is to promote and encourage biodiversity by supporting native plants and animals through the purchase and appropriate restoration of the former Birdston Coup site to incorporate a varied, functional, and sustainable environment.

This policy document details how BRG meets the requirements of the Data Protection Act 1998 and the General Data Protection Regulation 2018 (GDPR) about the handling and security of personal data. More information about GDPR is available at: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/>

2. About BRG

BRG is comprised of persons from the communities of Birdston and Milton of Campsie that support its purpose. A Board of Charity Trustees runs the day-to-day operations of BRG, assisted by input from Members, including Junior Members. Members may be interested individuals or nominated representatives from local community groups. Details of how to become a Member of BRG may be obtained from the Secretary at birdstonregenerationgroup@gmail.com

BRG is seeking to take ownership of the Birdston coup site and to develop it for environmental and community use. In pursuance of this programme BRG communicates with the current owners of the site; local and national Government; the Scottish Environmental Protection Agency (SEPA); and a range of grant awarding bodies. BRG uses closed electronic communication among its membership and holds community meetings and fundraising events. Details of BRG activities may be obtained from <https://birdstonregenerationgroup.co.uk>

3. Data Collection and Use

BRG requires personal data so that it can communicate with its membership. BRG will collect the minimum dataset to support this operation. This comprises name; postal address; email address; and telephone number. Communication from BRG may include:

- News updates
- Information on forthcoming meetings and events

4. Data Protection

BRG is committed to keeping your data safe. It is held in an encrypted file stored on a secure, password protected computer system, which has cloud-based back-up. Data is only directly accessible by the Board of Trustees. BRG believes that this offers a high level of data security, whilst recognising that no data can be 100% secure in the current environment. BRG will never sell or disclose your personal data. BRG will not share the data with anyone outside BRG, or with any organisation, unless we are legally required to do so.

5. BRG Website

BRG does not load any Member's personal data on to its website. The website uses Google Analytics to collect information on web browsing. All the information collected is anonymised and cannot be used to identify you. The website contains hyperlinks to other websites. BRG is not responsible for

the content of these external websites but if you have concerns about a link, please contact birdstonregenerationgroup@gmail.com

6. Photographs

BRG will include photographs on its website and in communications. It will be rare for any BRG photograph to contain images of people, other than the Trustees. Photographs containing images of people will only be published with the permission of the people involved.

7. Your Privacy Rights under GDPR

BRG wishes to ensure that you remain in control of your personal data. Your legal rights are as follows:

- The right to know whether BRG has your personal data, and to request a copy of your data held by BRG,
- The right to have inaccurate data corrected,
- The right to object to your data being used for marketing or profiling,
- The right to have your contact details erased if you cease being a Member of BRG. (In accordance with charity law your name, but not contact details, may be held on file for a defined period after you leave).

Direct any questions about your Privacy Rights to birdstonregenerationgroup@gmail.com

8. Complaints

Any concerns or complaints that you may have about the collection and use of your personal data should be directed to the BRG Secretary at birdstonregenerationgroup@gmail.com If you are not happy with the response, or if you believe that your privacy rights have been infringed you can report your concern to the UK Information Commissioner's Office.

9. Changes to the BRG Privacy Policy

BRG will review this policy on a regular basis to keep it up-to-date. The most recent version of the document may be found on the BRG website <https://birdstoregenerationgroup.co.uk>