



17 August 2025

Panhandle Soccer Referee Association (PSRA)

Website: <https://panhandlesoccerrefereesassociation.org/>

Meeting minutes of the **PSRA General Assembly** held on **August 17, 2025**.

AGENDA

1. This was a first meeting of season 2025–2026. 18 members were present at the meeting. The meeting started at 5:30 PM.
 2. The special guest speaker was Police Captain Matthew Coverdale, who shared his expertise on de-escalation. Officer Coverdale is also Coach Matt, Tate HS boys JV head coach.
 - The was about the interchangeability of the words De-escalation and Professionalism
 - Officer Coverdale provided insights into how police departments take public interaction as key to departments' ongoing ability to support the community. He also shared how important body cam. data has become giving officers feedback.
 - He shared the individual effects of stress and or lack of rest can play into making incorrect decisions. Being mindful of your unique conditions helps prepare for interaction responses.
 - He talked about the specific importance of taking time to interact with coaches calmly especially pregame and at half times or moments when activities are not at stake. Additionally, he stated that use of hand signals and verbalization on the field of play help communicate decisions to the sidelines reducing confusion.
 - Key take away... always look for ways to improve effective communication. And every situation is different, so what worked last time may need to be changed for the current situation.
 3. **FHSAA Business**
 - **September 15 Leadership Conference:** Scheduled in Gainesville for all Fall Sports.
 - Rule change presentation, updated rule books, and sports passes will be distributed.
 - Questions for FHSAA should be sent to **president@pensacolasoccerrefereesassociation.org**.
 4. **PSRA Business**
 - **Finance Committee** delivered a detailed budget for the 2025–26 season.
 - Transition started to a **common email system** tied to the PSRA web address.
 - **Year-End Survey** reviewed by the Board; action plans built to address key items.
 - **Bylaw Updates:** Focused on language cleanup and adopting new norms (see bolded online items). More details to be shared at the next meeting.
 - **Contract Language** updated showing details on all fees and added all FHSAA costs.
 - **Annual Meeting Schedule** developed and now posted to the Dashboard and PSRA Website.
 - **Committees** formally established.
 - **DocuSign** adopted for contract delivery.
 - Discussion held on **potential scholarship program**.
- Key Contract Highlights:**
- Referee disciplinary language removed from both school contracts and bylaws (handled directly by FHSAA). Coaches and ADs will be asked to provide feedback, 48 hours' post-match.
 - All contracts now outline fees for referees, assignors, and PSRA Administration.
 - FHSAA fee structures were adopted.
 - Earliest weekdays start at **5:30 PM**.
 - JV/Varsity clock times standardized (Pay and Expectations Sheet).
 - All members are being asked to help standardize consistency with matches/coaches.
 - "Pay upon receipt" added to reduce payment cycle time (reapplied from football association).
 - Communication expectations outlined for schools and referees.
 - Detailed pay structure and changes were shared with the members.
5. **School Business**
 - **JLA:**

- New processes for Escambia (similar) and Santa Rosa (manual) posted on the PSRA website with links.
 - **Navarre JV Tournament:** Meeting scheduled with AD and coaches next Wednesday; updates to follow.
 - **Schedule Requests:** August scheduling requests under review.
 - **Committee Announcement.** Scott also shared the detailed committee report showing all board approved chairs and members.
6. **Assignment Report – John Brockman**
- Status update on current assignments.
 - Reviewed special requests.
 - Please enter Arbiter blocks.
7. **Secretary Report – Kamran Basharat**
- No prior meeting minutes
 - Posting status and follow-up items shared.
 - Attendance reporting update.
 - Website updates provided with addition of menu tabs and new document structure
 - Next meeting announcement
 - Sunday 8/24 600-700PM Zoom call
 - Sunday 9/14 530-700PM UWF
8. **SR Member-at-Large Report – David “Doc” Docarmo**
- FHSAA/Arbiter registration update.
 - JLA status report.
 - Post-season qualification process reviewed.
9. **Members-at-Large Report – Logan Mercadante & Mike Walter**
- Information sharing
 - Logan commented on organizational changes being a positive direction.
 - Red card report updates. None.
10. **Vice President Report – Allen Cannon**
- Old business updates, status reports, and votes.
 - New business proposals presented (tabled or voted).
 - Zoom meeting process updated.
11. **Financials – Dave Werdung**
- New overall budget tracking presented.
 - Income and expenses reviewed in detail.
 - Current bank statement shared.
 - Pay and expectations reviewed.
 - PSRA Governing Documents posted under “Documents” on website.
12. **General Q&A**
- Question from the floor concerning PSRA change to JLA expectations for Christian Leagues. Noting that FHSAA has nothing to do with Christian Leagues.
 - JLA is a Florida Law and not in any way linked or administrated by FHSAA
 - Florida stature **Abstract:** F.S. 1012.315 1 1012.315, specifically call out both Public and Private schools being affected by the law.
 - Unfortunately, PSRA incorrectly understood the law and is now fully committed to helping PSRA support the law
 - Additionally PSRA has and will continue to communicate status to members effected by the upcoming season
13. A raffle was held for the general members, and Charley Cox won a \$50 restaurant gift card.

Meeting adjourned at 6:52 pm.

Kamran Basharat (Secretary PSRA)