

Background Checks

The requirement by the state of Florida and FHSAA to have a level-2 background screening which precludes all sports officials to obtain a vendor's badge (aka Jessica Lunsford badge) prior to officiating. Although we are rarely asked for these badges you MUST carry it with you to each contest. Keep it in your bag/car, do not carry it out on the field.

Escambia County School District Vendor/Contractor

To schedule a fingerprinting appointment, please follow these simple instructions:

1. Visit <https://www.fieldprintflorida.com>
2. Select "Schedule an Appointment"
3. Enter an email address under "New Users/Sign Up" and click the "Sign Up" button. Follow the instructions for creating a Password and Security Question and then click "Sign Up and Continue".
4. Enter the Fieldprint Code: **FPECSDVENDORCONTRACTOR**
5. Enter the contact and demographic information required by the FBI and schedule a fingerprint appointment at the location of your choosing.
6. At the end of the process, print the Confirmation Page. Take the Confirmation Page with you to your fingerprint appointment, along with two forms of identification.
7. If you have any questions or problems, you may contact our customer service team at 877-614-4364 or customerservice@fieldprint.com.

✓ Fingerprint/background check fee is \$83.25 which includes a badge that is valid for 5 years.

✓ Badge Replacement fee is \$15.00

✓ Badges will take approximately 7-10 business days from the date of the fingerprint submission,

Individuals will get an email from Human Resources when the badge is ready. You will pick up your badge from Human Resources located at 75 N Pace Blvd, Pensacola FL prior to reporting to any school. If you have any questions please contact Courtney Combs 850-429-2914 or Brandy Simpson 850-430-7689 in HR Services for the Escambia County School District.