PSRA Referee Pay and Expectations (21-22 Season)

1. Annual PSRA Dues  $35.00
	1. Dues will be waived for PSRA members with over 20 years with PSRA
	2. Dues will be waived for HS Students
	3. Dues will be deducted from game pay

1. Pay Rate ($74 Varsity, $64 JV, $45 PCC)
	1. Travel pay may be awarded for games in Walton County ( This will be about $20.  Final figure not available till contract confirmed)
	2. Referees accepting a game on the day of the game will received $25.00 stipend.
	3. If you arrive and game cannot be played (cancelled by site AD/official), then you will receive half pay for that game.  The referee does not get paid for the second game if scheduled
	4. If you arrive at a game and have not been notified via text and there are no teams, the referee will receive $20.

1. Referees Accept/Decline games in Arbiter in timely fashion
	1. When game are assigned and released, you will receive an email from Arbiter.  The email will state how long you have to accept or decline the game.   If referee takes no action then the assignment is put back into system.
	2. The amount shown in the pay may not be correct at this time.  The correct amount of Pay will be entered when game is verified.
	3. If there are days you cannot work games, go into your Arbiter account BLOCKS tab and block them out.
	4. If you cannot do a game that you have accepted in Arbiter
		1. >24 hours before game time (include Arbiter game number in all communication)
			1. Referee to contact the Assignor via email/ phone call/ text (all three), Assignor will acknowledge receipt of communication by text.
		2. <24 hour before game time (critical to communicate quickly)
			1. Referee to contact the Assignor via phone call and text (NO email), Assignor will acknowledge receipt of communication by text.
			2. If Assignor does NOT acknowledge receipt of communication via text, contact a PSRA board member until receipt is acknowledged (President, VP, Treasurer, Secretary)
		3. Not assisting with this process could result in a fine as determined by PSRA Disciplinary Committee appointed by PSRA President

1. Referees will show (30 minutes) before game dressed properly
	1. Notify the others in your crew if you are going to be late (text or call).  All contact information is in Arbiter.
	2. Referee should verify that contact information in Arbiter is up to date.  Be Sure your cell phone number is made public by putting check in appropriate box.
	3. Please add your photo to Arbiter.
	4. A No-Show without valid excuse could result in a fine as determined by PSRA Disciplinary Committee appointed by PSRA President
	5. Within 24 hours after the game is completed the center referee should enter a score into arbiter by clicking on the Red R.  This information is used to verify that the game was played.  If Red R is not available, send treasurer a Text 850-206-5710

1. Any inappropriate behavior by a referee could be addressed by PSRA Disciplinary Committee appointed by PSRA President.  Sanctions and fines are possible.

1. Pay Procedure
	1. Each referee should have banking information set up in Arbiter.  If not contact the treasurer.
		1. Not having a bank account can delay payments due to USPS mail times
	2. Schools are invoiced at the first of the month, for prior month games.
	3. Schools send payment checks to PSRA for depositing to bank account
	4. After receiving and depositing money from schools, the treasurer transfers money from bank account into ArbiterPay for dispersing ArbiterPay takes 4 business days to make money available.
	5. The treasurer then begins to disperse money to your Arbiter account (or a mailed check)
	6. When everyone has been paid for that month, a general message will be sent out to referees stating “all should have been paid for that month”.    If you have not gotten paid for that month, then send Treasurer an email.
	7. After dispersing money to your account, an email from the treasurer notifying you of the transfer along with a paysheet listing the games and amounts for which you are being paid will be sent.
	8. Use this paysheet and compare with your list of games in Arbiter to see if you have paid for all of your games that month.  Send email to Treasurer about any discrepancy including game numbers
	9. You then go into Arbiter and transfer money to the bank account you have set up in Arbiter (or cash check received)

1. Cards / Reports
	1. Referees are not required to report Yellow or Blue cards to FHSAA or PSRA.
	2. If a referee issues Red Card,
		* 1. Contact the PSRA President and/or Assigner immediately after the game.  The president will let you know what information to include in the report
			2. Within the next 24 hours the referee will submit an AT – 6 form to FHSAA.
	3. If referee determines there is a problem with team uniforms or field markings that may or may not have prevented play, the referee is to submit a AT -6