



9th November 2025

Panhandle Soccer Referee Association (PSRA)

Website: <https://panhandlesoccerrefereesassociation.org/>

Meeting minutes of the PSRA General Assembly held on November 9, 2025.

Meeting Minutes – 5:30 PM | Zoom Meeting

Agenda: PSRA Updates

1. Call to Order

The meeting was called to order by Scott. Attendance was recorded by Secretary Kamran.

2. Approval of Previous Minutes

Secretary Kamran confirmed that the previous meeting minutes had been posted.

A motion to approve the prior minutes was made and carried.

3. PSRA Business

a. Opposite Field Benches

FHSAA confirmed that an exception applies to field bench placement; opposite field benches are permitted.

b. New Member Badges & Coins

Badges and coins were distributed to new members. Badges will not be required moving forward since the PCC and Christian High School games have concluded.

c. Bob Hemme Scholarship Fund

Members were encouraged to contribute to the Bob Hemme Scholarship Fund.

- Donations can be made by emailing **Dave Werdung**.
- Contributions may be any amount or a donated game fee.
- Donations are tax-deductible and will be reflected on the 1099.
- All donors will be entered into the **Year-End Banquet Raffle**, where one winner will receive a cash prize equal to their donation (up to \$100).
- The raffle prize will be funded by the PSRA President, not the association.

d. Upcoming Game

Next scheduled game: **Tuesday, January 6th @ Navarre.**

4. Liability Insurance

USSF Certification (PSRA/K&K):

- \$1,000,000 per incident
- \$5,000,000 total aggregate

FHSAA Coverage (Non-Professional Officials):

- \$1,000,000 per incident
- \$5,000,000 aggregate per referee

5. Game Day Procedures

Crew Chief Communication:

- Crew Chiefs must send pre-game reminder texts to their crews.
- Members should respond promptly and arrive **at least 30 minutes before kickoff**.
- If delayed, notify your crew when safe to do so.

Post-Game Reporting:

- Complete the Arbiter report after each game.
- Include final score, comments, and record all yellow cards (players and coaches).
- Submit and save the report to notify the Treasurer of game completion.

6. School Business

- Two Coach Rules Meetings were held via Zoom with representatives from **Milton, Pace, Navarre, Tate, West Florida, and Escambia**.
- District schedule requests have been emailed.

- Late contracts and schedule changes will incur fees.
- **John and Dave** are coordinating invoice processing and learning the new reporting process.
- Escambia parking issues were discussed.

7. Preseason Training Event

- Organized by **Logan** with support from **Mike Walter**.
- Held during the **Pace Tournament on November 1st**.
- Supported by **Logan, Mike Walter, and Dave Werdung**.
- **Nine new PSRA officials** attended, and **five additional games** were officiated as part of the training session.

8. Reports & Updates

- **Scott** shared training visuals highlighting fouls and offside examples for group discussion. He also presented a text from a coach to the assignor, clarifying proper communication procedures.
- **Dave Werdung** provided the financial update, noting PSRA remains ahead of its financial projections.
- **Mike Walter** and **Logan** reviewed two red card reports, emphasizing required details and report accuracy.
- **David Docarmo** discussed **JLA and testing requirements**, reminding referees who have not yet completed their exams to do so.
- **Secretary Kamran** reviewed attendance records, website updates, and shared upcoming meeting dates.

9. Raffle & Recognition

- **Attendance Raffle Winner:** David Docarmo
- **Card Set Winners:** David Toelner and David McWhorter

10. Adjournment

The meeting was adjourned at **6:54 PM**.

M Kamran Basharat