

10 Steps to Create/ Re-establish a Neighborhood Civic Association

1. Create a Social Media Presence

- a. a public community FB group, Instagram, Twitter
- b. (your neighborhood name) Community
- c. My Example: South of Gandy Community

2. Create an Online Presence

- a. A GoDaddy website. www.youassociationname.com
- b. My example: www.GandyCivicAssociation.com

3. Find 3-5 neighbors who are passionate to help get it going

- a. Create FB and Chat groups. Talk often

4. Tackle Simpler issues first

- a. This helps encourage neighbor participation and shows impacts they can have
- b. Encourage as many neighbors as possible to report out street lights
 - i. https://apps.tampagov.net/appl_Customer_Service_Center/Street_Light_out_report.asp
- c. Encourage Neighbors to report potholes
 - i. https://apps.tampagov.net/appl_customer_service_center/form.asp?strServiceID=106
- d. Report, report, & report some more. Goal: 25-50 reports per campaign to get noticed

5. Establish a meeting place and meeting schedule

- a. First-year- Meet Monthly to grow it. 2nd-year Bi-monthly 3rd-year Quarterly
- b. The local library, community center, businesses, etc

6. Create your purpose, neighborhood boundaries, membership guidelines

- a. Review the Neighborhood Association Standards
 - i. <https://www.tampagov.net/community-partnerships-and-neighborhood-engagement>

7. Create Committees and empower those folks

- a. Zoning, community engagement, parks, and recreations, etc

8. Register with City

- a. <https://www.hillsboroughcounty.org/en/residents/property-owners-and-renters/homeowners-and-neighborhoods/action-folder/register-or-update-your-neighborhood-association>

9. Register as a Non-Profit Corporation with state

- a. <https://dos.myflorida.com/sunbiz/start-business/efile/fl-nonprofit-corporation/>

10. Open a bank account

- a. You will need to be incorporated and bring those state documents

GOODLUCK! YOU WILL NEED IT :) #ImpactWhatYouCanInfluence