



**St. Stephen's Episcopal Church**  
**2021 HOMECOMING**  
**Festival & Farmers' Market**  
**VENDOR APPLICATION**

Exhibit Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

Category (please check): \_\_\_\_\_ Original Craft/Art; \_\_\_\_\_ Reseller; \_\_\_\_\_ Food; \_\_\_\_\_ Non-Profit (501c3 org.)

Description of Product(s) you plan to sell: \_\_\_\_\_

**Note: Preference is given to vendors of original crafts and art items.**  
**Vendors ARE NOT PERMITTED to sell yard sale or used items.**  
**There are a limited number of Non-Profit Booth Spaces available.**  
**Generators are prohibited on Festival grounds.**

**NUMBER OF TENTS (10'X10') YOU WILL BRING (PLEASE INDICATE NUMBER): \_\_\_\_\_**

OUTDOOR Booth Space(s) \_\_\_\_ at \$85.00 each (10'x10') ----- \$ \_\_\_\_\_

FOOD TRUCK/TRAILER \_\_\_\_ at \$200.00 each ----- \$ \_\_\_\_\_

FOOD VENDOR (10'X10' TENT) \_\_\_\_ at \$85.00 each ----- \$ \_\_\_\_\_

NON-PROFIT (SELLING ITEMS) Booth Space \_\_\_\_ at \$25.00 each (10'x10') --- \$ \_\_\_\_\_

NON-PROFIT (INFORMATION ONLY) Booth Space(s) \_\_\_\_ No Charge

All applications must include the following:

- ✓ Completed VENDOR APPLICATION
- ✓ Non-refundable Booth Space fee(s) made out to: St. Stephen's Episcopal Church
- ✓ Signed Vendor Release and Acknowledgment

Amount Paid: \$ \_\_\_\_\_

Mail to: St. Stephen's 2021 Homecoming Festival, P. O. Box 40, Heathsville, VA 22473  
 OR if paying online, you may email the application and release to: [festival@ststephensheathsville.org](mailto:festival@ststephensheathsville.org).

**Please return completed Vendor Application no later than AUGUST 1, 2021. Thank you!**

**St. Stephen's Episcopal Church**  
**2021 Homecoming Festival**

**Vendor Release and Acknowledgment**

I (hereinafter "Booth Operator") hereby make application to become a vendor in the St. Stephen's Episcopal Church 2021 Homecoming Festival. Booth Operator agrees to abide by the rules and regulations as set forth herein and such other rules as may be established or amended by the St. Stephen's Episcopal Church Homecoming Festival Committee. Booth Operator will sell only those items or conduct those activities that have been specifically approved in writing. Furthermore, Booth Operator hereby releases, forever discharges and holds harmless St. Stephen's Episcopal Church, its officers, agents, employees, or volunteers from any responsibility or liability for loss, claims, damages, theft, injury or accident from activities conducted in preparation for, during, and immediately following the St. Stephen's Episcopal Church 2021 Homecoming Festival.

Booth Operator is responsible for all booth set-up and take down of merchandise, displays and tents or covers. It is further understood that each booth operator is responsible for assuring that all items in his/her own booth are well secured in the event of weather, i.e. wind, rain, etc., and that all parts of booth (including tent, tables, shelves, hanging racks, etc.) are secure so as not to blow into, harm or damage any person or property. In the event that Booth Operator's tent or any part of the booth causes harm or damage to another due to negligence on his/her part, the Booth Operator will be responsible for those damages.

Operator shall maintain his/her space, merchandise, activities, and business practices in compliance with all applicable local, state, and federal laws and regulations. Booth Operator understands that violation of, or noncompliance with this release, or any rule, regulation, law, ordinance, or decree may result in immediate expulsion of Booth Operator and his/her exhibit from the Festival without a refund of any applicable fees paid. Booth operators must bring their own supplies necessary to conduct business, including tables and chairs. Booth Operators shall clean their spaces when finished.

Privacy Notice: From time to time, we share our vendor email list with organizers of other festivals and events in and around Heathsville. We will also share individual vendor email addresses with potential customers who want to discuss a purchase. We do this so that you will know about other opportunities to sell your products. If you do not want us to share your email address with organizers of other festivals and potential customers, please let us know so we can delete your email address from our list.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_ Booth Name: \_\_\_\_\_