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## Objective

Experienced pre-press technician and design specialist with strong work ethic. Looking to obtain a position with an organization that utilizes up to date technologies and emphasizes high quality design standards while providing the opportunity for professional growth.

## Education

UCSD Extension. La Jolla, CA. 2001-2004  
Certificate of Digital Arts.

Cuyamaca College. Rancho San Diego, CA. 1999-2001  
General Education / Graphic Design.

## Key Programs and Skills

Adobe Illustrator	Adobe Acrobat	HP R1000	Oce AZ1260
Adobe Photoshop	Onyx Certified	HP 750	Summa Cutters
Adobe InDesign	Fiery Rip	HP 280	

## Professional Experience

**E&E Exhibit Solutions. Tempe, AZ** Nov. 2008-Present  
**Graphics Production Manager / Graphic Design / Exhibit Design**

- Schedule and lead design meetings with clients
- Design conception for new graphics
- Graphic production/pre-press work including printing and finishing on a variety of printers and substrates for large format graphics.
- Formatting and layout of client's submitted artwork.
- Strategic development of graphic production processes.
- Sourcing new materials and ordering supplies.
- Manage all production relationships with outside vendors, secure pricing, timing and continuity
- Motivate and collaborate within the department and across peer groups.
- Design all company marketing collateral.
- Warehouse management and receiving.

**Sir Speedy Printing. Chandler, AZ** May 2006-Nov. 2008  
**Graphic Production**

- Offset and digital printing production.
- Bindery work using various machines to complete projects.
- Graphic set-up and layout of client's submitted artwork.
- Direct Mail services.
- Ordering supplies.
- Package graphics for shipping / delivery.

**Electronic Printing Solutions. San Diego, CA** Jan. 2003-Apr. 2006  
**Courier / Graphic Technician**

- Package graphics for shipping / delivery.
- Deliver and pick up finished product to client's in a timely manner.
- Bindery work.
- Set-up graphic files in preparation for printing.