

**Pueblos de Rodeo HOA
Minutes of Meeting**

Call to Order/Welcome (date: 1/11/2018; time: 1832):

- Homeowners, please sign in on sign-in sheet

Reading/Approval of Minutes:

- 12/14/17 action is tabled due to Kate forgetting the minutes. The draft minutes for 12/14/17 and 1/11/18 will be posted for review prior to membership approval.

motion: _____ second: _____

Resignation Letter from Director Kaplan:

- Acceptance

motion: ___Bernie_Holzapfel___ second: ___Tom Mason___

- The officers thanked Michael for his service on the Board and guidance to the officers during this time of learning and re-growth.

Nominations for Director:

- _____
- _____
- _____

action is tabled due to lack of nominations

motion: _____ second: _____

Nominations for Interim President:

- _____
- _____
- _____

Officer Reports:

- Operational Update – Interim Vice President
 - Update was provided as the rest of the meeting continued.
- Financial Report – Treasurer
 - Ending December balance = +\$38,204.11; P/L +\$8,631.56
 - Annual Filings – NM SoS Office (submitted 1/9/2018)
 - Removed J. Elrod as President
 - 2017 federal taxes – IRS (completed 1/10/2018; pending BoD review/approval)

Committees:

- New sign-up sheets
 - Beautification
 - Governing Documents
- Leaders/Updates for each committee
 - Beautification
 - Governing Documents
- Suggestions for Additional Committees:
 - Website – to improve neighborhood PR

Unfinished Business:

- Estimates from real estate attorneys (re revising bylaws and covenants) – on hold until Gov Docs are revised/modernized/edited.
- Lock on the gate is 1234.

New Business:

- Management company contract: Westgate Property Management – on hold for more research; will be requesting a contract boilerplate from Associa so that the two companies can be compared.

Open Forum:

- Myshelle (via Clarice): requesting the concrete wall on the border with Park Plazas' parking lot to be re-painted; Clarice reports that Nick has purchased paint for this project and that it probably still is in his garage; Kate confirmed that no paint had been delivered to her from Nick; Anthony reports that the City has informed him that the wall belongs to Park Plazas, not us, but Park Plazas claims that it belongs to us.

- Michael Kaplan: requesting confirmation that the lawnmower and chainsaw are in the possession of an officer; Kate confirmed that she has both items in her possession. Discussion was held about selling the lawnmower and chainsaw, but no action has been taken on this.
- Roger: requesting update on the revision of governing documents; Kate confirmed that no progress has been made, but she will be convening a meeting of those interested in participating in the process.
- Clarice: requesting that the governing documents be updated to stipulate that no RVs or vehicles can be parked on private property unless they are on a driveway or paved area. Kate noted that the Governing Documents committee would consider this request.
- Kate: updating files on the web to include past approved and draft minutes from monthly meetings, monthly treasurer's reports, and monthly ledgers. At Michael Kaplan's request, Kate will include the URL on the agenda. Michael Kaplan reminded that draft minutes can be posted, if labeled "draft," prior to membership approval.
- Anthony: requesting membership to consider renting a Dumpster for clean-ups on a biannual basis.
- Michael Daudier: reporting on why a website is important and why a committee should be stood-up to populate a website and clarifying the difference between a website (open access/communication venues, publishing minutes and agendas) vs. a portal (dues payment, access for officers/BoD).

Adjournment (date: 1/11/2018; time: 1911)

motion: ___Michael Kaplan___ second: ___Tom Mason___

Respectfully submitted,

Kate Daniel for Susan Harris, Interim Secretary