

**Pueblos de Rodeo HOA
Minutes of Meeting**

Call to Order/Welcome (date: 2/8/2018; time: 1839):

- Homeowners, please sign in on sign-in sheet

Reading/Approval of Minutes:

- 12/14/2017
- 1/11/2018

motion: Clarice Coffey second: Michael Kaplan

Officer Reports:

- Operational Update – Interim Vice President
 - No formal report.
 - Did speak with SF Code Enforcement about the abandoned yellow truck; has a ticket/tracking number so we can check on it in a few weeks for progress).
 - Will be moving in a few months (to Florida), so will be stepping down from this position soon.
- Financial Report – Treasurer
 - Ending January balance = +\$38,194.11; P/L -\$10.00
 - 2017 federal taxes – IRS (mailed 1/23/2018)
 - 2017 annual filing fee – NM SOS (paid 1/9/2018)

Sub-Committees:

- Beautification – Clarice Coffey (chair)
 - Discussion about concrete wall and encroaching trees (on Park Plazas' border with PdeRROA) – unsure of how to proceed, since the wall and trees belong to PP, who don't plan to amend the problem.
 - Checking on rental of spaces in PP's RV/trailer storage lot.
 - Commendation to Robert Andraud for mowing work.
 - Sheila Henke reminded the membership that she and Anthony replenish the waste bags around the neighborhood. Kate (as Treasurer) will order more bags for this activity, as membership agreed that it is a good activity.
 - Improvements to consider:
 - Landscaping around the entrance signs
 - Lights around the entrance signs (solar is best option)
 - Renovation/repair of entrance signs
 - Problem Residences:
 - 3200 Calle de Molina – vacant property (in disrepair?); dead trees; problems with gophers/rats. House is mortgaged through Wells Fargo, but still owner-owned (per tax records)
 - 3222 Calle de Molina – grey stucco has not been colored; problems with gophers/rats
 - 3224 Calle de Molina - problems with gophers/rats
- Governing Documents – participants: Scott Beckman, Roger Brumley, Kate Daniel, Susan Harris, Michael Kaplan
 - Work began on discussing goals of sub-committee and a cursory review of governing documents.
 - Next steps – submit a written letter to garner interest in leadership positions within HOA to membership and a post on NextDoor.
- Website
 - On-hold until a management company is contracted with.

Unfinished Business:

- Selection of management company is on hold until the Board has a quorum. The two bidders (Associa and WestGate) will be invited to the March meeting to discuss their bids.

Nominations for Director:

- Michael Kaplan
- Myshelle Valentine (declined)
- _____

motion: Marilyn Morgan

Nominations for Interim President:

- none
- _____
- _____

second: Myshelle Valentine

New Business:

Resignation Letter from Director Mason:

- Acceptance

motion: Clarice Coffey

second: Michael Daudier

Nominations for Director: tabled due to no nominations

Adjournment (date: 2/8/2018; time: 1948)

motion: Michael Kaplan

second: Myshelle Valentine

Respectfully submitted,

Kate Daniel for Susan Harris, Interim Secretary