



Wessex Wizards Triathlon Club (WWTC)

DATA PRIVACY STATEMENT

WWTC [“The Club”], as a Data Controller, declares its commitment to comply with all current and anticipated Data Protection laws applicable to the UK.

The Club holds and processes personal and special or sensitive personal data for these purposes:

1. Personal data of Members of The Club (Data Subjects) is held for the purposes of:

- a. Record-keeping;
- b. Administration;
- c. The support of Members
- d. Communicating with Members in accordance with The Club’s Rules.

Membership data are not shared with any third party nor are they used for marketing purposes.

2. The personal data of Committee Members are held and processed for the purposes of satisfying relevant Governing Body (BTF) requirements and for the support and management of The Club’s members.

Member data is only shared as required by law.

3. Personal and relevant health (sensitive or special) data are held and processed only for:

- a. Members who undertake triathlon-related training;
- b. Approved racing under The Club’s authority and control;
- c. Persons undertaking trial training sessions.

Members’ personal data may be shared with the BTF/Appropriate Bodies for the purposes of the issuing and recording of Certificates and/or Awards. Members’ personal and relevant health data may be shared as authorised with The Club’s approved and contracted Instructors, Race Officers and the Race Results service.

Version 1.0 April 2018 Review Date: 25 May 2018

The Lawful Basis for processing and holding data under item 1, item 2 and item 3 above is for the necessary pursuit of The Club's legitimate interests and for the protection of the vital interests of those Members and persons concerned and shall in each case require their specific and unambiguous consent on the relevant application forms.

Retention: data is stored and processed only for the period during which processing is necessary and are thereafter archived or deleted. All data are securely hosted and erased after a maximum of 7 years in archive.

All Data Subjects have the following Rights:

1. Access to data which relate to them and which are held by The Club;
2. Rectification as required by legislation and upon reasonable request by the Member;
3. Additionally in respect of item 3 above, to withdraw their consent to further processing and/Any Member that refuses to grant The Club's reasonable request to hold and process any personal data as required by The Club's authorised and statutory processes or who does so and subsequently withdraws permission cannot remain a Member.

All Data Subjects have the right to complain about data management and processing to the Information Commissioner (www.ico.org.uk). (From 25th May 2018 no charge will normally be made for the exercise of these Rights).

The Club's Data Protection Statement may be accessed on The Club's website. All enquiries, issues and concerns in connection with Data Protection matters shall be raised in the first instance with the Chairperson.