

## Orland Unit Water Users' Association (OUWUA)

### Board of Directors Meeting Agenda

**DATE:** [Insert Date, e.g., January 27, 2026] **TIME:** [Insert Time, e.g., 9:00 AM] **LOCATION:**  
[Insert Location or Virtual Link]

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#### I. CALL TO ORDER

- **1.1 Call to Order:** [Name of Presiding Officer]
- **1.2 Roll Call:** Establishment of a Quorum (Directors present/absent)
- **1.3 Agenda Approval:** Additions or deletions to the current agenda

#### II. APPROVAL OF MINUTES

- **2.1 Prior Minutes:** Review and approval of minutes from the meeting held on [Date of Last Meeting].

#### III. FINANCIAL REPORT

- **3.1 Treasurer's Report:** Review of balance sheets and income statements.
- **3.2 Accounts Payable:** Approval of monthly expenditures and checks.
- **3.3 Assessments:** Update on member billing and collections.

#### IV. MANAGER'S REPORT

- **4.1 Water Operations:** Current storage levels, delivery schedules, and runoff forecasts.
- **4.2 Maintenance:** Update on canal clearing, gate repairs, and vehicle fleet status.
- **4.3 Personnel:** Staffing updates or safety training reports.

#### V. UNFINISHED BUSINESS

- **5.1 Website Development:** Status report on the **OUWUA.net** rollout and content migration.
- **5.2 [Pending Project]:** [Brief description of existing project].

#### VI. NEW BUSINESS

- **6.1 [Topic A]:** Discussion and possible action regarding [Subject].

- **6.2 [Topic B]:** Review of [New Proposal/Contract].
- **6.3 Member Requests:** Review of petitions or specific requests from water users.

## **VII. PUBLIC COMMENT**

- *Open forum for members of the association to address the Board. (Limited to 3 minutes per speaker).*

## **VIII. EXECUTIVE SESSION**

- *Discussion of confidential legal, personnel, or real estate matters.*

## **IX. ADJOURNMENT**

- **9.1 Next Meeting:** Scheduled for [Date] at [Time].
- **9.2 Adjourn:** Meeting closed at [Time].