

SCHOFIELD

CIVIL CONSTRUCTION

Employment Application
Please write legible

APPLICANT INFORMATION

Last Name		First		Date	
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone			E-mail Address		
Date Available		Date of Birth		Desired Salary	
Position Applied for					
Are you a citizen of the United States?	YES	NO	If no, are you authorized to work in the U.S.?	YES	NO
Have you ever worked for this company?	YES	NO	If so, when?		

EDUCATION

School Attended		Address			
From	To	YES	NO	Degree	
School			Address		
From	To	YES	NO	Degree	
Other			Address		
From	To	YES	NO	Degree	

REFERENCES

Please list three professional references.

Full Name		Relationship			
Company			Phone		
Address					
Full Name			Relationship		
Company			Phone		
Address					
Full Name			Relationship		
Company			Phone		
Address					

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		■	■ Phone
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		■	■ Phone
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO

DISCLAIMER AND SIGNATURE	
<p>(company name) does not discriminate in hiring of terms or conditions of employment on the basis of race, color, creed, religion, sex, national origin, age, disability, genetic information, veteran status, military or any other characteristics protected by law.</p> <p>I certify that my answers are true and complete to the best of my knowledge. The filing of an application with (company name) does not obligate (company name) to offer employment, or the application to accept employment. An offer of employment, if made, is for employment at will and is not to be construed as a guarantee of continued employment. However, (company name) reserves the right to terminate employment of an employee at any time. Any employee also has the right to terminate his/her employment with (company name) at any time.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release from the application process. I further understand that the company conducts pre-employment screening that may include background check, drug screen, driving record as part of the employment. process.</p>	
Signature	Date

For Office / Management Use Only:

Position: _____

Start Date: _____

Pay Rate: _____

Comments: _____