



INDIGENOUS WOMEN OF THE WABANAKI TERRITORIES

PROFESSIONAL SERVICES ADVERTISEMENT

Wabanaki Cultures & Languages Coordinator

Fredericton, NB

Posted May 17th, 2023

ABOUT US

Indigenous Women of The Wabanaki Territories (IWWT) is the provincial, not-for-profit, membership-based organization representing Indigenous women, girls, and gender-diverse people from Wabanaki and urban communities within the colonial borders of New Brunswick, Canada. Our office is located in the unceded Wolastoqewiyik homeland of Wolastokuk at Sitansisk (St. Mary's First Nation, Fredericton).

IWWT's mandate is to support, inform, and empower our membership to assert their inherent and unique Indigenous rights through capacity building, knowledge mobilization, healing and wellness, and strategic advocacy toward reclaiming traditional, Indigenous matriarchal leadership and strengthening individual and collective linguistic and cultural identities.

ABOUT THE JOB:

Under the direction of the IWWT Office Manager and working closely with the IWWT Strategic Funding Coordinator, the full-time position of Wabanaki Languages & Cultures Coordinator is integral in advancing the mission and goals of IWWT. The Coordinator is responsible for leading the 12-month *Reclaiming Wabanaki Songs, Stories, and Ceremonies* project, with the support of a Community Advisory Committee representative of the membership.

This project proposes to create a space for the coming together of Elder speakers and Knowledge Holders with Wabanaki youth from across the province to participate in an intergenerational effort to share, teach, and learn Wabanaki customs toward reclaiming, revitalizing, and maintaining the languages and traditional knowledge that have the power to fuel Wabanaki resurgence.

The objectives of our *Reclaiming Wabanaki songs, stories, and ceremonies* project are,

- To reclaim, promote, and maintain our Wabanaki languages through the sharing and learning of traditional Wabanaki songs, stories, ceremonies, and protocols in our Mi'kmaq, Wolastoqey, and Peskotomuhkati languages;
- To revitalize and transfer Wabanaki traditional knowledge and languages from Elder speakers to Wabanaki youth via land-based, intergenerational exchanges; and,



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- To strengthen traditional leadership capacity of Wabanaki youth and communities by creating instructional videos that feature traditional Wabanaki ceremonies, stories, songs, and protocols in Wabanaki languages.

RESPONSIBILITIES INCLUDE:

- Physical presence at the IWWT office 9:00 am – 5:00 pm, Monday – Friday;
- Reporting to the IWWT Office Manager;
- Tracking your time on a weekly time sheet;
- Establishing and supporting a community-based advisory committee in the planning and implementation of all project activities;
- Organizing two, two-day, land-based gatherings for Wabanaki speakers, Knowledge Holders, storytellers, and youth to share songs, stories, and ceremonies;
- Coordinating culturally-respectful, mixed media documentation and editing (video, audio, photography, text, visual arts, sculpture, etc.) of stories, songs, and ceremonies shared at the gatherings;
- Supporting the creation of at least 9 instructional videos featuring the recorded content and Wabanaki languages;
- Attending and helping out at IWWT events as requested, including on some weekends or evenings;
- Attending and reporting to the IWWT Board as requested; and,
- Other work as may be assigned by the IWWT Office Manager.

ABOUT YOU:

You have a passion for Wabanaki cultures and languages and have experience working with Wabanaki peoples and communities. You will have a combination of relevant education and work experience. Additional skills and experience are as follows:

- College diploma or Bachelor's degree in a related field and/or equivalent relevant experience;
- Knowledge of and experience working with Wabanaki peoples, communities, and issues;
- Lived experience in Wabanaki ceremonial spaces;
- Experience organizing events;
- Experience coordinating meetings;
- Experience budgeting;
- Experience with mixed media content creation;
- Excellent verbal and written communication skills in English;
- Strong computer literacy skills (MS Office 365);
- Effective interpersonal skills, ability to problem solve, use good judgement and work independently, as well as in a team;
- Awareness/sensitivity to all types of issues related to membership diversity;



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- Flexibility and ability to adapt creatively in a variety of situations;
- A recent satisfactory criminal record and vulnerable sector check;
- Responds to direction and criticism positively and productively;
- Training in a Wabanaki language would be considered an asset; and,
- Ability to record and edit digital video content would be considered an asset.

WORKING CONDITIONS:

- The work location is the IWWT, Sitansisk (St. Mary's) First Nation office;
- Physical presence in the office is required 9:00 am – 5:00 pm, Monday to Friday;
- Additional time off will be accrued in lieu of overtime, required in such instances as the Coordinator is asked to attend special events outside of regularly scheduled hours;
- The salary is \$50,000 and paid weekly;
- This is a 12-month contract, with the possibility of renewal, with a six-month probation period and quarterly performance reviews;
- 15 vacation days and 10 wellness days are provided per year; and,
- Some travel within the province is required on occasion, reimbursed at provincial per diem rates.

HOW TO APPLY:

Please apply by submitting your resume, cover letter, and three employment references to megan@iwwt.ca. Applications will be accepted until Friday, June 2nd, 2023. Only those selected for an interview will be contacted. Interviews will take place on a rolling basis until the position is filled.

IWWT is committed to building a skilled and diverse workforce that reflects the Indigenous women, girls, and 2SLGBTQ+ peoples we serve. As an equal opportunity employer, we actively support workplace equity for all persons, and are committed to including and reflecting the population we serve.