

Agent Reimbursement Form

Name_____ Date_____

IMPORTANT - Please complete this form, attach receipts and email to Accounting@LandmarkRE.com.

Check Applicable

_____ **Education** - Landmark will reimburse you 50% of the cost of a National Designation or Certification, ex: GRI, CRS, SRES, ABR, E-Pro, Green, SRS *We have designated \$1,500 for this program - First come, First Served basis up to \$300 per agent. Please verify that reimbursement funds are available before registering for the course. Must be completed within 90 days. (This does not include required Continuing Education or Code of Ethics.)
Course taken: _____
Receipt attached.

_____ **Just Listed, Just Sold postcards** - Landmark will reimburse 50% of your cost, up to \$15 for mailing Just Listed or Just Sold Postcards
Property address _____
Receipt attached

_____ **Sphere of Influence mailing** - Landmark will reimburse you up to \$50 for one mailing per year to your Sphere of Influence using The Personal Marketing Company. This can include postcards or Marketing Campaigns.
My mailing _____
Receipt attached

_____ **Agent of the Month** - Landmark will recognize one agent per month in the company with the most transactions, or highest dollar volume if there is a tie, and credit your agent account \$50

_____ **Digisign** - Landmark will reimburse you \$64.99 per year if you sign up to use Digisign on the Skyslope platform.
Receipt attached.

NOTE - If you have a balance due on your agent account, the reimbursement will be Credited to your account with any remaining funds paid to you by check.