Our Lady Queen of Heaven Catholic Church

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Atascosa, TX 78002
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Sacramental Records Request Form

Pedido de Certificado Sacramental

Request Date: _____ TYPE OF SACRAMENT REQUEST

☐ Baptism / Bautizo	☐ Communion / 1ra Comunion	☐ Confirmation / Confirmacion	☐ Marriage / Matrimonio	☐ RCIA

Name at the time at the Sacrament:		
Date of Sacrament:	Age:	Date of Birth:
Name of the Father:		
Name of the Mother:		

Searches may take up to 7 **business days**, please plan accordingly.

Requestor:
Telephone Number:
Notes:

Send To:	Attention:	Pickup in Person:
Address: City, State, Zip:		
Signature: _____ (SIGNATURE OF NAMED RECIPIENT OR AUTHORIZED RECIPIENT OF DOCUMENT)		

For Office Use Only

☐ Photo ID Verified: Notes:	$ 5 Fee (If applicable) Paid: CA CK MO
Processed by: Date Received Request:	Date Ready: Date Pickup:

Revised 03-2024