

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF JULY 31, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, July 31, 2024 at 5:00 P.M. The meeting was called to order by James T. Muldowney, 2nd Vice Chairman with the pledge of allegiance to the flag.

PRESENT

Dr. Barry S. Dewitt, II	,	Chairman
Charles M. Dries	,	1 st Vice Chairman
James T. Muldowney	,	2 nd Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
John G. Botto	,	Secretary
Ellen M. Micka	,	Assistant Secretary
Joseph F. Spotts, III	,	Acting Executive Director
Thomas W. Schreffler, P.E.	,	Light-Heigel & Associates, Inc.
John R. Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary

GUESTS

Vince Riotto	,	Vice President - Borough of Palo Alto
Brian Dries	,	Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library
James W. Quinn	,	Office Manager

PUBLIC COMMENT

None.

The minutes of the Regular Meeting held on June 26, 2024, were presented for approval.

On motion of James T. Muldowney, and seconded by John G. Botto, the Board unanimously approval the June 26, 2024 meeting minutes.

The Statement of Disbursements and Outstanding Bills due the month of July 2024 were presented and distributed for approval.

On motion of James T. Muldowney, and seconded by Ellen Micka, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for July 2024.

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Dr. Barry Dewitt, II, Chairman presented Requisition No. 696 for expenses incurred the month of December, 2023 from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 696

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 637,734.45
Dated	-	July 31, 2024

On motion of John G. Botto, and seconded by Ronald C. Zimmerman, the Board unanimously approved Requisition No. 696 for July 2024.

COMMITTEE REPORTS

None.

EXECUTIVE SESSION

Executive session began at 5:04 pm and reconvened at 5:46 pm.

ACTING EXECUTIVE DIRECTOR'S REPORT

Executive Director's report for July 31, 2024 presented by Joseph F. Spotts, III:

1. Presented for the Board's information that Jean Towle, Executive Director, Pottsville Free Public Library informed us of a water issue in the basement due to a rain event.

Ms. Towle, Executive Director of the Free Public Library requested that all Authority street-crew employees entering the Library identify themselves and not just come into the Library take pictures and say nothing to the staff. Ms. Towle added this problem must be addressed and taken care of as soon as possible.

John Poff, P.E. stated this problem will be addressed and discussed in the August meeting.

2. Presented for the Board's information the Laurel Street Deli owner is requesting information on the sewer line hook-up. There will be a meeting with the Solicitor, City and Engineers to discuss this issue and D.E.P. recommendations in August.

Discussion followed.

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3. Presented for Board's review of the new insurance proposal from McGriff Insurance. If the Authority increases the deductible to \$5000.00 this will be a savings of \$4,700.00 the total amount for the year will be \$86,597.00.

Discussion followed.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the Board unanimously accepted the new insurance proposal and new deductible from McGriff Insurance.

4. Presented for Board's update on the office renovations.

Discussion followed.

5. Presented for Board's information we received 3 applications for the Plant Operator position.

On motion of Henry J. Minnig, and seconded by James T. Muldowney the Board unanimously approved the Executive Director's Report for July 2024.

SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the July 2024:

1. Presented for the Board's information an update on water shut offs, liens and upset tax sales in September.

2. Presented for the Board's information there will be a meeting in August with the Engineers to discuss the separation project.

On motion of Ellen Micka, and seconded by James T. Muldowney, the Board unanimously approved the Solicitor's Report for July 2024.

CONSULTING ENGINEER'S REPORT

Mr. John Poff, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for July 2024.

1. Mr. John Poff, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan, met with Solicitor, Edward M. Brennan on June 10th reported on 9 properties.

Discussion followed.

2. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status and there will be a meeting to discuss this issue at a later date.

Discussion followed.

3. Mr. John Poff, P.E. presented for the Board's information an update on the Digester Rehabilitation Project status. The completion date has not been determined.

Mr. John Poff, P.E. present for the Board's information to ratify the Change Order #4 for the Digester Project for Time and Materials.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved the ratification of Change Order #4.

4. Mr. John R. Poff, P.E. presented for the Board's update on the downtown flooding project, 9 properties have been completed. Still having problems accessing 207 West Market Street. Solicitor, Edward M. Brennan will send a certified letter to the owner of 207 West Market Street to move this project along.

A separate issue at the Avenues located at 1755 West Market Street, they also have a problem with flooding and there is no collection system in the back of this property, and they have an issue with drainage from rain events such as if they flush their toilet water pours out on to the floor.

Discussion followed.

4. Mr. John R. Poff, P. E. presented for the Board's information with Joseph Spotts, III, Project Manager, to discuss the pretreatment program and the updating the ordinances.

Discussion followed.

5. Mr. John R. Poff, P.E. presented for the Board's information an update on the Manhole Inspection Project in Port Carbon. On July 15, myself and an assistant from Light & Heigel Associates, plus the strew crew inspected fifteen man-holes. Mr. Poff, P.E. stated the Authority Street crew was a great help, very professional to work with, and it was a difficult task to access these man holes and they did a terrific job, and with the help of the street crew there will be a significant discount on the scope of work. There will be better details at the August report.

Chairman, Dr. Barry Dewitt, III, stated kudos to the street crew staff.

6. Mr. John R. Poff, P.E. presented for the Board's update on the proposal for a non-engineering request to consolidate and scan all the maps in the G.P.A.S.A. office. The estimated count of maps in the office was 2700 drawings. The estimated proposal price is \$22,300.00.

Acting, Executive Director, Joseph F. Spotts, III stated we are looking into buying a new copier for mapping and maybe, sharing the price of the copier with the City of Pottsville. Mr. Spotts will have the answer by the August meeting.

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Discussion followed.

Chairman, Dr. Barry Dewitt, II requested that Mr. Spotts share our thanks to the street crew and for making this project go smoothly.

On motion of Ellen Micka, and seconded by Henry J. Minnig, the Board unanimously approved the Engineer's Report for June 2024.

OLD BUSINESS

None.

NEW BUSINESS

Charles M. Dries stated the office staff requested to change the holiday of Veteran's Day to the day after Thanksgiving, which is the same as the Plant and Street Crew Employees.

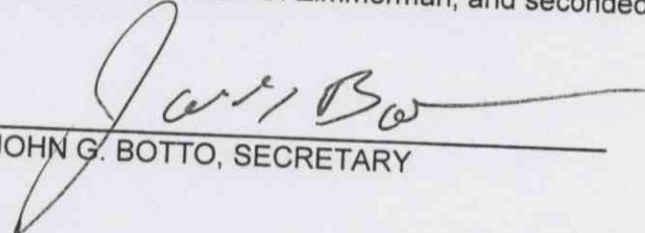
On motion of Charles M. Dries, and seconded by John G. Botto, the Board unanimously approved the request from the office staff.

Charles M. Dries stated James Thomas, Street Crew Forman, requested the Thanksgiving Gift Certificate be increased due to increases of prices for food.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the Board unanimously agreed to increase the price of the Thanksgiving Gift Certificates to \$50.00.

ADJOURNMENT

The meeting adjourned at 6:16 p.m. on motion of Ronald C. Zimmerman, and seconded by Ellen Micka.



JOHN G. BOTTO, SECRETARY