

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF OCTOBER 30, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, October 30, 2024 at 5:00 P.M. The meeting was called to order by Dr. Barry S. Dewitt, II, Chairman with the pledge of allegiance to the flag.

PRESENT

Dr. Barry S. Dewitt, II	,	Chairman
Charles M. Dries	,	1 st Vice Chairman
James T. Muldowney	,	2 nd Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
John G. Botto	,	Secretary
Ellen M. Micka	,	Assistant Secretary
Joseph F. Spotts, III	,	Acting Executive Director
John R. Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary

GUESTS

Brian Dries	,	President - Borough of Palo Alto
Vince Riotto	,	Vice President - Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library
Josh Sophy	,	Coal Region Canary
Amy Marchiano	,	Republican Herald

PUBLIC COMMENT

None.

The minutes of the Regular Meeting held on September 25, 2024, were presented for approval.

On motion of Charles M. Dries, and seconded by John G. Botto, the Board unanimously approved the September 25, 2024 meeting minutes.

The Statement of Disbursements and Outstanding Bills due the month of October 2024 were presented and distributed for approval.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for October 2024.

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Dr. Barry Dewitt, II, Chairman presented Requisition No. 699 for expenses incurred the month of October, 2024 from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 699

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 443,340.20
Dated	-	October 30, 2024

On motion of Ellen Micka, and seconded by James T. Muldowney, the Board unanimously approved Requisition No. 699 for October 2024.

COMMITTEE REPORTS

None.

EXECUTIVE SESSION

Executive session began at 5:04 pm and reconvened at 5:20pm.

Henry J. Minnig stated the committee interview two (2) people for the position of Executive Director, Joseph F. Spotts, III, Acting Executive Director and William Orłowsky who are both very well qualified. But the Committee decided to keep Joseph F. Spotts, III for a salary of \$110,000.00.

Henry J. Minning stated the committee wants to advertise immediately for Joseph F. Spotts, III position of Project Manager.

Chairman, Dr. Barry Dewitt, II stated there will be a motion on the first recommendation to hire for the position of Executive Director, Joseph F. Spotts, III.

On motion of Charles M. Dries, and seconded by John G. Botto, the Board unanimously approved to hire Joseph F. Spotts, III as Executive Director at a salary of \$110,000.00 a year.

Chairman, Dr. Barry Dewitt, II stated there will be a seconded motion to immediately advertise for the position of Project Manager.

On motion of Ronald C. Zimmerman, and seconded by James T. Muldowney, the Board unanimously approved to advertise immediately for a Project Manager.

ACTING EXECUTIVE DIRECTOR'S REPORT

Acting Executive Director's report for September 2024 presented by Joseph F. Spotts, III:

1. Presented for the Board's approval to renew Health Care package from McGriff Insurance with an increase of 2.9% for 2025.

Discussion followed.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved the 2025 Health Care package from McGriff Insurance.

2. Presented for the Board's approval to advertise Bids for the following:

- a. Purchase and Delivery of #2 Fuel Oil
- b. Purchase and Delivery of Sodium Bio Sulfite and Sodium Hypochlorite
- c. Purchase and Delivery of Organic Polymer Flocculent
- d. Removal and Disposal of Sewage Sludge and Grit
- e. Rental of Mobile Sewer Cleaning and Related Equipment.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved to advertise all Bids.

3. Presented for Board's approval of 2025 Board Meeting Dates:

January 29, 2025	July 30, 2025
February 26, 2025	August 27, 2025
March 26, 2025	September 24, 2025
April 30, 2025	October 29, 2025
May 28, 2025	November 19, 2025
June 25, 2025	December 17, 2025

On motion of Ronald C. Zimmerman, and seconded by James T. Muldowney, the Board unanimously approved the 2025 Board Meeting Dates.

4. Presented for Board's information the Office Renovation will begin on December 2, 2024 and last 4 to 6 weeks, so the December Board Meeting will be held in the Council Chambers on the 2nd Floor of City Hall at 5:00 P.M.

On motion of Henry J. Minnig, and seconded by James T. Muldowney the Board unanimously approved the Acting Executive Director's Report for October 2024.

SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the October 2024:

1. Presented for the Board's information most of the month was spent on liens preparation and personnel issues, working with Joesph F. Spott, III on clearances for new employees and also Right to Know requests.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved the Solicitor's Report for October 2024.

CONSULTING ENGINEER'S REPORT

Mr. John Poff, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for October 2024.

1. Mr. John R. Poff, P.E. presented for the Board's update on the Port Carbon man hole inspections. Mobile Dredging will be there on November 13th and 14th.

2. Mr. John R. Poff, P. E. presented for the Board's information Thomas Scheffler, P.E. is working on the updating of the pretreatment ordinances. Thomas Schreffler, P.E. would like to schedule a meeting within the next few weeks with the Yuengling Environmental Coordinator and Honeywell Environmental Coordinator and also the Authority's Pretreatment Coordinator, Lynn Strausser and Acting Executive Director, Joseph F. Spotts, III.

Discussion followed.

3. Mr. John R. Poff, P.E. presented for the Board's update on the downtown flooding project we are meeting with Joe Mazucca in a week or two to discuss work he did on the separation project completed 20 years ago.

4. Mr. John Poff, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan, working with Solicitor, Edward M. Brennan and the City of Pottsville.

5. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status.

Discussion followed.

6. Mr. John Poff, P.E. presented for the Board's information an update on Progress Avenue Arch Collapse a preliminary cost estimate to replace the Arch from Centre Street down to Progress Avenue and relocate the sewer lines and clear the area and make that Arch strictly

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Storm Water only which will roughly be \$500,000.00 for construction cost and the Engineering fee would be another \$100,000.00.

Mr. Poff asked the Board if they want him to proceed with the Engineering design to replace the entire Arch or does the Board want Mar Allen to come in and only fix the hole for \$200,000.00.

Discussion followed.

Chairman, Dr. Barry Dewitt, II asked what the time constraints are if we get this issue fixed.

Joesph F. Spotts, III replied at this time it is secure. But it can happen again.

Chairman, Dr. Barry Dewitt, II stated that time is of the essence and if we would authorize Light - Heigel & Associates to move forward with creating the design and to submit bids and we would still have final estimates to review and approve.

Discussion followed.

On motion of James T. Muldowney, and seconded by Ellen Micka, the Board unanimously approved Light - Heigel & Associates to proceed with the Engineering design for the repair of the Arch and submit bids.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved the Engineer's Report for October 2024.

OLD BUSINESS

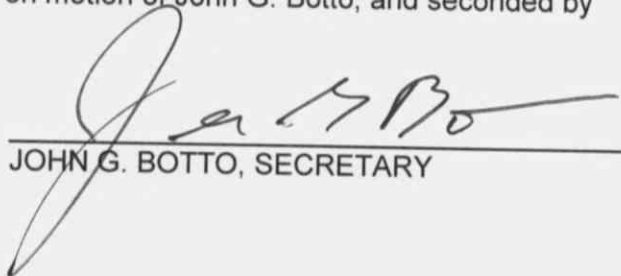
None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 5:45 p.m. on motion of John G. Botto, and seconded by James T. Muldowney


JOHN G. BOTTO, SECRETARY