

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF AUGUST 28, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, August 28, 2024 at 5:00 P.M. The meeting was called to order by Dr. Barry S. Dewitt, II, Chairman with the pledge of allegiance to the flag.

PRESENT

Dr. Barry S. Dewitt, II	,	Chairman
Charles M. Dries	,	1 st Vice Chairman
James T. Muldowney	,	2 nd Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
John G. Botto	,	Secretary
Ellen M. Micka	,	Assistant Secretary
Joseph F. Spotts, III	,	Acting Executive Director
John R. Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary

GUESTS

Brian Dries	,	President - Borough of Palo Alto
Vince Riotto	,	Vice President - Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library

PUBLIC COMMENT

None.

The minutes of the Regular Meeting held on July 31, 2024, were presented for approval.

On motion of Charles M. Dries, and seconded by Ellen Micka, the Board unanimously approved the July 31, 2024 meeting minutes.

The Statement of Disbursements and Outstanding Bills due the month of August 2024 were presented and distributed for approval.

On motion of Ellen Micka, and seconded by, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for August 2024.

Dr. Barry Dewitt, II, Chairman presented Requisition No. 697 for expenses incurred the month of July, 2024n from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 697

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 433,661.23
Dated	-	August 28, 2024

On motion of Ellen Micka, and seconded by Ronald C. Zimmerman, the Board unanimously approved Requisition No. 697 for August 2024.

COMMITTEE REPORTS

None.

EXECUTIVE SESSION

Executive session began at 5:02 pm and reconvened at 5:49 pm.

PERSONNEL COMMITTEE

Henry J. Minnig, Chairman of the Personnel Committee, stated an advertisement for Executive Director position and the qualifications written by the Acting Executive Director, Joseph F. Spotts, III and the Solicitor, Edward M. Brennan.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the unanimously approved to advertise for an Executive Director.

ACTING EXECUTIVE DIRECTOR'S REPORT

Acting Executive Director's report for August 2024 presented by Joseph F. Spotts, III:

1. Presented for the Board's information reviewing the Doc House Agreement and working on the billing issues.

Discussion followed.

2. Presented for the Board's approval to authorize payment to Mr. Direnzo.

Discussion followed.

August 28, 2024

On motion of Henry J. Minnig, and seconded by Ellen Micka, the Board unanimously approved to reimburse Mr. Dorenzo \$4,675.00.

3. Presented for Board approval of the Jones & Co. 2023 Audit.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the Board unanimously approved the Jones & Co. 2023 Audit.

3. Presented for Board's information there will be a meeting scheduled on September 6, 2024 at 10:00 am with the City and myself and the property owners of the Laurel Street deli to discuss the Laurel Street hookup for the construction of the new deli.

4. Presented for Board's approval of the Office Services Proposal for the office renovation.

Ronald Zimmerman, Treasurer requested to review item #55 regarding the flooring and #56 regarding the asbestos issue

Discussion followed.

Mr. Zimmerman requested a second opinion be completed by B & B Environmental company to prepare an estimate to remove of the carpeting and the asbestos tiling for office renovation project.

Charles M. Dries, First Vice-Chairman asked if we could meet with the City to discuss a long -term lease.

Chairman Dr. Barry Dewitt, II requested a motion to approve the proposal subsequent to getting a second opinion from B & B Environmental to discuss line items #55 and #56 of the Office Services proposal, and engaging in a long-term lease with the City of Pottsville.

On motion of James T. Muldowney, and seconded by Ellen Micka, and the following Board members: Ronald C. Zimmerman, John G. Botto, Henry J. Minnig approved to request a quote from the B & B Environmental.

Charles M. Dries opposed this motion.

5. Presented for the Board's approval to appoint two Trustee for the Pension Plan.

Joseph F. Spotts, Acting Executive Director and James T. Muldowney were unanimously appointed as the Trustee for the Pension Plan.

6. Presented for Board's information the Digester Project has been completed.

Discussion followed.

Charles M. Dries asked if both Digesters were working.

Acting Executive Director added both of the digesters are now working.

August 28, 2024

7. Presented for Board's approval to authorize the Light & Heigle Associates to seek proposals for cameras at 2nd street from Market to Mahantongo Street as well as Progress Avenue and Norwegian Creek.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved or Light & Heigel Associates to seek these proposals.

On motion of Henry J. Minnig, and seconded by James T. Muldowney the Board unanimously approved the Acting Executive Director's Report for August 2024.

SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the August 2024:

1. Presented for the Board's information on the upset sales, there were 39 liens filed for the upset sales in September. The reason this is done is because when these properties are sold the Authority will be paid for all liens filed. The office was a big help, generating invoices and researching the properties.

2. Presented for the Board's information there will be a meeting with the Engineers to discuss the 2nd Street camera and Light & Heigel to get the proposals and the Board will make a motion in the September 2024 meeting.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the Board unanimously approved the Solicitor's Report for August 2024.

CONSULTING ENGINEER'S REPORT

Mr. John Poff, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for August 2024.

1. Mr. John Poff, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan, working with Solicitor, Edward M. Brennan and the City of Pottsville.

Discussion followed.

2. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status and there will be a meeting to discuss this issue at a later date.

Discussion followed.

3. Mr. John Poff, P.E. presented for the Board's information an update on the Digester Rehabilitation Project is complete and need authorization for payment of \$38,829.34.

On motion of Ronald C. Zimmerman, and seconded by Charles M. Dries, the Board unanimously approved payment for Digester Project in the amount of \$38,829.34.

August 28, 2024

4. Mr. John R. Poff, P.E. presented for the Board's update on the downtown flooding project. 11 properties have been completed and we will have reports sent to the owners by September 16, 2024.

Discussion followed.

5. Mr. John R. Poff, P.E. presented for the Board's update on the Port Carbon man hole inspections, there are two manholes left to be inspected.

6. Mr. John R. Poff, P. E. presented for the Board's information Thomas Scheffler, P.E. is working on the updating of the pretreatment ordinances.

On motion of James T. Muldowney, and seconded by Ellen Mika, the Board unanimously approved the Engineer's Report for August 2024.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 6:16 p.m. on motion of Ellen Micka, and seconded by Charles M. Dries.



JOHN G. BOTTO, SECRETARY