

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF APRIL 24, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, April 24, 2024 at 5:00 P.M. The meeting was called to order by Chairman, Dr. Barry S. DeWitt, II with the pledge of allegiance to the flag.

PRESENT

Dr. Barry S. Dewitt, II	,	Chairman
Charles M. Dries	,	1 <sup>st</sup> Vice Chairman
James T. Muldowney	,	2 <sup>nd</sup> Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
John G. Botto	,	Secretary
Thomas W. Schreffler, P.E.	,	Light-Heigel & Associates, Inc.
John R. Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary
Timothy R. Yingling	,	Executive Director
Joseph Spotts, III	,	Project Manager

GUESTS

Brian Dries	,	President - Borough of Palo Alto
Vince Riotto	,	Vice President - Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library

PUBLIC COMMENT

Brian Dries, President of the Borough of Palo Alto informed the Board that there is a sink hole on Tuscarora and Taylor Street in Palo Alto.

Discussion followed.

EXECUTIVE SESSION

The Board went into Executive Session at 5:04 P.M. and reconvened at 5:44P.M.

The minutes of the Regular Meeting held on March 27, 2024, were presented for approval.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approval the March 2024 meeting minutes.

The Statement of Disbursements and Outstanding Bills due the month of April 2024 were presented and distributed for approval.

On motion of James T. Muldowney, and seconded by Ronald C. Zimmerman, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for April 2024.

Dr. Barry Dewitt, Chairman presented Requisition No. 693 for expenses incurred the month of December, 2023 from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 693

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 422,485.39
Dated	-	April 29, 2024

On motion of Ronald C. Zimmerman, and seconded by Charles M. Dries, the Board unanimously approved Requisition No. 693 for April 2024.

EXECUTIVE SESSION

The Authority went into executive session to discuss personnel issues at 5:04 pm and reconvened at 5:44 pm.

COMMITTEE REPORTS

None.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's report for April 27, 2024:

1. Presented for the Board's approval of Resolution No. 2024-1 for the Disposition of Invoices, Bank Statements, Time Cards, Tax return, etc. Records in accordance with the Retention and Disposition Schedule for Records of Pennsylvania Municipalities.

2. Presented for the Board's approval of Resolution No. 2024-2 for the Disposition of Cash Receipts, Bill Payments, Deposit Slips, Credit Journal, etc. Records in accordance with the Retention and Disposition Schedule for Records of Pennsylvania Municipalities.

On motion of Charles M. Dries, and seconded by Ronald C. Zimmerman, the Board unanimously approved Resolution No. 2024-1 and Resolution No. 2024-2.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved the Executive Director's Report for April, 2024.

### SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the April 2024:

1. Presented to the Board's information an update on the Rite-Aid Bankruptcy.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved the Solicitor's Report for April 2024.

### CONSULTING ENGINEER'S REPORT

Mr. John Poff, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for April 2024.

1. Mr. John Poff, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan. We will meet with Solicitor, Edward M. Brennan in two weeks.

2. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status.

Discussion followed.

3. Mr. John Poff, P.E. presented for the Board's information an update on the Digester Rehabilitation Project status.

4. Mr. John R. Poff, P. E. presented for the Board's approval a proposal to perform interim duties of the Pretreatment Program Coordinator on a time and material basis at a \$145.00 per hour rate. Joseph Spotts, III will be taking on the duties of the Pretreatment Coordinator and work with Light & Heigel Engineers.

On motion of James T. Muldowney, and seconded by Henry J. Minnig, the Board unanimously approved to hire Light-Heigel & Associates at a rate of \$145.00 per hour to administer the Pretreatment Program until a Pretreatment Program Coordinator is hired.

5. Mr. John R. Poff, P.E. presented for the Board's information an update of the Port Carbon Manhole Inspection Project.

Discussion followed.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved the Engineer's Report for April 2024.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 6:01 p.m. on motion of Charles M. Dries, and seconded by James T. Muldowney.

  
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JOHN G. BOTTO, SECRETARY