

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF JANUARY 31, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, January 31, 2024, at 5:00 P.M. The meeting was called to order by Solicitor, Edward M. Brennan with the pledge of allegiance to the flag.

PRESENT

Dr. Barry Dewitt	,	Chairman
Charles M. Dries	,	1 st Vice Chairman
James T. Muldowney	,	2 nd Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
Jack Botto	,	Secretary
Ellen M. Micka	,	Assistant Secretary
Thomas W. Schreffler, P.E.	,	Light-Heigel & Associates, Inc.
John Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary

GUESTS

Brian Dries	,	President - Borough of Palo Alto
Vince Riotto	,	Vice President - Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library
Jeff Dunkel	,	Customer
Angel Zapolsky	,	Tenant- 508 West Arch Street
Eric Zapolsky	,	Tenant- 508 West Arch Street
Melvin Spearman	,	Tenant- 508 West Arch Street
David Memeke	,	Tenant- 508 West Arch Street
Chris Leslie	,	Tenant- 508 West Arch Street
Matt Foltin	,	Tenant- 508 West Arch Street

1st Vice Chairman, Charles M. Dries welcomed our new Board Member, Jack Botto.

The minutes of the Special Meeting held on December 7, 2023, and the Regular Meeting held on December 27, 2023 were presented for approval.

On motion of Dr. Barry Dewitt, and seconded by Henry J. Minnig, the Board unanimously approved the meeting minutes held December 7th and December 27, 2023.

Charles M. Dries, 1st Vice Chairman, stated the Board is going into the re-organization of the Board Members. The nominating committee for the Solicitor and the Engineers.

Solicitor, Edward M. Brennan asked James T. Muldowney, who is on telephone conference with the Board, asked to put his telephone on speaker to listen to meeting.

Charles M. Dries, opened the nomination for Chairman. Charles M. Dries nominated James T. Muldowney for Chairman and seconded by Ronald C. Zimmerman.

Henry J. Minnig would like to nominate Dr. Barry Dewitt for Chairman and seconded by Ellen Micka.

Solicitor, Edward M. Brennan asked Mr. Muldowney if he willing to consider to be the Chairman.

James T. Muldowney replied if Dr. Dewitt is willing to take the Chairman seat. He is willing to step back and Dr. Dewitt can run with it.

Dr. Dewitt wanted to defer this position to James T. Muldowney and the feeling is mutual.

Charles M. Dries stated there should now be a vote for Chairman.

Solicitor, Edward M. Brennan stated someone has to decide if they want the position or not.

James T. Muldowney replied if Dr. Dewitt does not want to be Chairman, he will be Chairman.

Solicitor, Edward M. Brennan stated the Board should vote, but it seems like there are two equal guys, but the roll of the Chairman is to simply run the Board Meeting.

James T. Muldowney replied if he is chosen to be the Chairman. He has a brief statement but he thinks Dr. Barry Dewitt would do a great job. And due to personal issues, he has too much on his plate. Mr. Muldowney feels it would be good for Dr. Barry Dewitt to step up and be the Chairman.

Dr. Barry Dewitt accepted the nomination.

Charles M. Dries replied the Board should now take a vote, and this will be a roll call vote. Mr. Dries asked James T. Muldowney if he is not in the running for Chairman.

James T. Muldowney replied he appreciates it but feels he should step down simply due to his situation.

The Board vote was unanimous for Dr. Barry Dewitt to be Chairman of the Board.

Dr. Barry Dewitt abstained from the vote.

James T. Muldowney asked the Board he thinks in the past the last Chairman was put on pedestal and was acting as more than the Chairman. The Chairman's role is to control the meeting and make sure everything goes smoothly. He is not required to go to meetings in Harrisburg or anything like that. He just wanted to let the Board know this is a known fact.

Charles M. Dries turned the meeting over to the Chairman, Dr. Barry Dewitt.

Chairman, Dr. Barry Dewitt asked the Solicitor, Edward M. Brennan if there were any future nominations for the committees.

Solicitor, Edward M. Brennan stated the Finance Committee, Personnel Committee and the Nominating Committee.

Chairman, Dr. Dewitt added the Board needs a Secretary.

Solicitor, Edward M. Brennan added the Engineer and Solicitor must be nominated also.

Authority Secretary, Christina Herndon stated Ellen Micka is the assistant secretary and the Board needs to nominate a Secretary for the Board.

Solicitor, Edward M. Brennan stated the Board must nominate a Secretary.

Chairman, Dr. Dewitt asked James T. Muldowney to be the Secretary, but since he is the 2nd Vice Chairman someone else must be nominated.

Ronald C. Zimmerman stated Jack Botto should be the Secretary.

Solicitor, Edward M. Brennan stated there should be a Motion to have Jack Botto as Secretary.

Charles M. Dries seconded that Jack Botto should be the Secretary.

Chairman, Dr. Dewitt asked the Solicitor what is next for the nominating committees.

Solicitor, Edward M. Brennan replied the Personnel Committee, Negotiation and the Finance and the Board should put the new Board members on these committees.

Chairman, Dr. Dewitt stated we should start with the Personnel Committee.

Charles M. Dries, nominated Ellen Micka for the Personnel Committee.

James T. Muldowney seconded that motion.

Ellen Micka agreed to be on the Personnel Committee.

Chairman, Dr. Dewitt stated the Nominating Committee is next.

James T. Muldowney nominated Jack Botto for the Nominating Committee, and Henry Minnig seconded that motion.

Jack Botto accepted the nomination.

Chairman, Dr. Dewitt stated finally the Finance Committee.

James T. Muldowney nominated Charles M. Dries.

Henry J. Minnig stated that the two new Board Members are only on one committee.

Chairman, Dr. Dewitt stated there is a motion to nominate Ellen Micka for the Finance Committee and seconded by Charles M. Dries the Board unanimously agreed to have Ellen Micka on the Finance Committee.

Chairman, Dr. Dewitt stated the nomination of the Solicitor and Engineer for 2024.

On motion of Henry J. Minnig and seconded by Ellen Micka the Board unanimously agreed to have Edward M. Brennan the Solicitor for 2024.

Solicitor, Edward M. Brennan requested the Public Comment be first on the Agenda.

PUBLIC COMMENT

Christopher Leslie, tenant at the 508 West Arch Street Collapse Project, all the tenants are here tonight and we are not happy. Mr. Leslie stated this project was ran and the way we have been treated and communicated with we were not notified of the progress and our mail has been held at the Post Office. We were told to move back into the property this week. We came back to a unfinished project, no parking on Arch Street and we had to go the Pottsville Parking Authority and get permits ourselves.

Mr. Leslie added any time they tried to contact Mr. Ylingling but we get zero to no answers. When we are contacted by the office the Executive Director is not to be found. The poor Secretary has to call us with no answers or information, and we still have no answers.

Mr. Leslie stated there is an open sewer outside his bedroom and he had to take off of work to come to this meeting. I cannot sleep, I start work at 2:30 in the afternoon and work all night. I thought I was coming home to a completed project instead there is smell of sewage, loud construction also the sewer pit is now much larger than it was originally.

Angel Zapolsky tenant at 508 West Arch Street stated the pit is right outside of my window with construction equipment and wires all over I have a new born and it is not safe to bring her to the building.

Mr. Leslie added even the construction worker have jump suits and masks on and we are suppose to just put up with it this is ridiculous.

David Memeke, tenant added it caused him and his son sickness, rashes and we have been on medication since this project began.

Mr. Leslie interjected when this project started and we were notified and the week we were suppose to leave Tim Yingling was to get us our financial agreements and that was delayed for some reason. Up to a few days before we moved out there was no discussion and no way for us to review the financial agreement with anyone. I was told to print this out at work and then bring it down to the office and sign it. Mr. Leslie added he does not work for the Sewer Authority and now the week we come back there is an open pit in our driveway and nowhere to park and Mr. Yingling is on vacation again. If anyone would like to come and stay at my place I would gladly stay at your place and then you could see what is like. He would like to know what the plan is to either put us back in lodging or what.

Charles M. Dries asked Mr. Leslie did the construction company leave?

John Poff, P.E. Light & Heigel responded they are done with the work under the building and it is structurally sound, they had to do some additional work at the end of the tunnel which is beyond the limits of the building and Tim made the decision and add a Change Order to connection at the end of the tunnel that is why the construction workers are still there. They expect to be finished next week or next. The contractor and the four men that did the work have done a very professional job in a very difficult situation. I was in the tunnel.

Mr. Memeke interjected if the construction was done why is there a hole in the driveway with a metal cover on it? We were told everything is completed and the tenants can move into the property.

Mr. Poff replied when Mr. Yingling and I spoke we knew the hole would not be covered up and at one point he was going to have the Authority make the connection but because of the angles and construction, the decision was to have the contractors complete the work.

Mr. Leslie stated when were we going to be told of these plans. We haven't had any information on the progress of this project at all.

Mr. Poff replied he is the Engineer and cannot speak on that issue. I have been in constant communication with Mr. Yingling. I have been throughout the whole construction.

Mr. Memeke asked why they did not cover the hole because the smell of sewage is terrible and we cannot go on living there.

Solicitor, Edward M. Brennan stated he has been meeting with these tenants on and he explained the Board was not aware of this issue. The Board has the power to set the policies and they want you to be in a secure location till the work was completely done. None of the Board member knew of this situation till I spoke to them. Ann Coulson and Jim sent me some pictures which I shared with the Board. I went to the property and there is construction and New Jersey barriers in front of the building, also the parking lot is unusable for the tenants and the sewer pit is open and there is piping in around the building and to get inside you much climb over or go around the piping.

Angel Zapolsky added she has a newborn and it is dangerous to enter the building.

Solicitor, Edward M. Brennan stated it has been painfully obvious that the administration has not communicate or give you the customer service you deserve. The Board meeting on

December 7, 2023 it was unanimous to provide you with temporary housing. Mr. Minnig and I were told by Mr. Yingling that the job was done. We would have no reason to verify that and I am not sure Mr. Yingling was there and saw the open pit. My legal opinion I agree with these tenants that there should not be a massive pit opened which by itself is a potential liability. Even though it is not on the agenda this is an Emergency Situation and I recommend to the Board that we continue with temporary housing for these tenants and direct the Executive Director to communicate with the tenants on a regular basis. Mr. Brennan asked Chris Leslie if he was told to move in on Thursday?

Mr. Leslie explained he was not able to move in because he works weekends and night shift and he was told by Mr. Yingling that he could not help him,

Angel Zapolsky added it is too dangerous for my family to move into this property.

Mr. Leslie stated since there is no parking he must walk 2 blocks to get my groceries and step over rebar, pipes cement mixers. This is absurd to put some through this and negligence to the nth degree. And then to take vacation while you are suppose to be running this project. I would like to know from the Council what the ramifications of this failure what are you going to do. If he is appointed to this Council and an elected official because if he is appointed by the Council, I want to know who I am voting for.

Solicitor, Edward M. Brennan replied this is an Emergency Situation much like on December 7th. I recommend the Board give temporary housing according to the last agreements. And direct the Executive Director to provide status reports on a weekly basis and give them reasonable notice not a day or so to move back into the building.

Mr. Leslie stated we would appreciate written weekly updates.

Melvin Spearman added the Sewer Authority has been very helpful and polite during this frustrating situation.

Solicitor, Edward M. Brennan stated that the customer service you should get an answer and I think Chris has been fielding the calls via the Executive Director, quite frankly the Office Manager should taking these calls in the absence of the Executive Director.

Chris Leslie stated he would like Mr. Brennan for doing a phenomenal job and he is the only person who we have dealt with and been helpful, friendly and courteous, without him I don't think any of us would be anywhere near moving back into the building.

David Memeke added we need a specific time when this will be resolved.

Chris Leslie stated we are paying bills that we are not using, cable, internet etc. And what about our rent this month?

Solicitor, Edward M. Brennan replied we agreed to pay the landlord and your temporary housing, and because our consulting Engineers cannot give you an exact date but soon we will have the exact date Mr. Yingling will contact you immediately and give you reasonable opportunity to move back into the building.

John Poff, P.E. stated the foreman on the job told me this morning that the date would be Friday and that is also what his Office Manger stated, So, that is the information I have been given so this the information I conveyed. It is also predicated on the weather. Now they have to do 11 feet and have done 60 feet in confined space entry in roughly 4 weeks. So, I think if the weather cooperates it should be done in 10 days.

Solicitor, Edward M. Brennan stated we should make it clear the date they can move in and the communication Tim Yingling to the tenants that the tenants can move in is must be accurate.

Mr. Poff replied that is not his call.

Chairman, Dr. Barry Dewitt asked if there was other Public Comment and stated on behalf of the Board, we absolutely apologize for any inconvenience for this difficult situation and we will do our best to make it right

On motion of Charles M. Dries to keep the Policy that we developed on the 7th of December for temporary housing for the tenants, and seconded by Henry J. Minnig.

Ronald Zimmerman stated he would like the street committee is kept up to date as they should be.

On motion of Charles M. Dries and seconded by Ronald C. Zimmerman the Board unanimously agreed to hire Light & Heigel Associates as the Engineers.

The Statement of Disbursements and Outstanding Bills due the month of January 2024 were presented and distributed for approval.

On motion of Ronald C. Zimmerman, and seconded by Henry J. Minnig, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for January 2024.

Dr. Barry Dewitt, Chairman presented Requisition No. 690 for expenses incurred the month of December 2023 from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 690

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 416,283.27
Dated	-	January 31, 2024

On motion of Henry J. Minnig, and seconded by Ellen M. Micka, the Board unanimously approved Requisition No. 690 for January 2024.

COMMITTEE REPORTS

Solicitor, Edward M. Brennan requested an Executive Session to discuss personnel issues.

EXECUTIVE DIRECTOR'S REPORT

In the absence of the Executive Director, the Report was read by Solicitor, Edward M. Brennan for January 2024:

1. Presented for the Board's information the State Ethics Statement of Financial Interest Forms are due by May 1, 2024.

2. Presented for the Board's information a Board Member Training in Camp Hill on March 21, 2024, and all fees should be paid by the Board and this training is new members or older members.

On motion of Henry J. Minnig, and seconded by Charles M. Dries, the Board unanimously agreed to pay all fees for Board Members attending this training.

3. Presented for the Board's approval of Jones & Co. Proposal to conduct the 2023 Financial Audit - \$15,300.00.

On motion of Ronald C. Zimmerman, and seconded by Ellen Micka, the Board unanimously approved Jones & Co. proposal to conduct the 2023 Financial Audit.

4. Presented for the Board's approval of Sodium Hypochlorite/Sodium Bisulfate **Rebid** for 2024.

On motion of Henry J. Minnig, and seconded by Ellen Micka, the Board unanimously approved the **Rebid** for Sodium Hypochlorite/Sodium Bisulfate for 2024.

On motion of Ellen Micka, and seconded by Charlie M. Dries, the Board unanimously approved the Executive Director's Report for January, 2024.

SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the January 2024:

1. Presented to the Board's information a request for an Executive Session regarding personal matters.

On motion of Ellen Micka, and seconded by James T. Muldowney, the Board unanimously approved the Solicitor's Report for January 2024.

CONSULTING ENGINEER'S REPORT

Mr. Thomas W. Schreffler, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for January 2024.

1. Mr. Thomas W. Shreffler, P.E. on behalf of Light & Heigel & Associates would like to thank the Board for the 2024 nomination.

2. Mr. Thomas W. Schreffler, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan.

3. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status.

Mr. Poff stated they are still doing door to door surveys on Laurel Street to see sewer lateral locations. We have completed at least 63% of the surveys.

Solicitor, Edward M. Brennan asked Mr. Poff if Timothy R. Yingling got anyone to see if these properties are occupied.

Mr. Poff replied that Mr. Yingling is compiling a list for him.

4. Mr. Thomas W. Schreffler, P.E. presented for the Board's information an update on the Digester Rehabilitation Project status.

5. Mr. John Poff, P.E. presented for the Board's information an update on the Arch Street culvert collapse inspection report. Mar Allen's final proposal was signed and the work was completed on January 26, 2024 for \$169,025.69. I recommended Mr. Yingling to pay this invoice and I also recommended to pay this field order on January 11th for \$6,996.00 because the excavation area wasn't working and was starting to fluff from the rain so they had to shot-crete the temporary hole and they also have weighted the tunnel and that was substantial and had to be filled.

On the 26th of January I received an e-mail from Mr. Yingling authorizing the contractor for doing additional work they are going to construct approximately 11 feet of new tunnels and that being the existing tunnel being repaired from Arch Street to the existing 48 inch pipe that was previously installed by the Authority personnel a couple of months ago. They will also construct the man hole access and then there is a 5 feet floor and a ramp waterfall inside the tunnel in which there is a significant change in grade and will have to shot-crete that whole area so we don't get further erosion. Those two addition work items will cost approximately \$80,000.00. This will be paid to Mar-Allen for total repairs \$292,000.00.

Discussion followed.

On motion of Ellen Micka, and seconded by Ronald C. Zimmerman, the Board unanimously approved to ratify the actions taken by Mar-Allen construction based on the Instructions of the Executive Director and Engineers.

Mr. John Poff added he has proposals for the Downtown surveys. The Authority got a list and a map that was approximately 9 properties. Our proposal is we will contact the property owners, sending them a letter and call them to schedule an appointment to go into the basements and check to see the details of their plumbing to see if we can or can't make recommendations to help mitigate flooding. We will contact the property owners and schedule the inspections, prepare a written report, give the written report to the Authority and the property owner with our recommendations our fee for this is not to exceed \$4,500.00

Solicitor, Edward M. Brennan recommend the Board approve this scope of work as Mr. Poff reported.

On motion of Henry J. Minnig and seconded by Ellen Micka the Board unanimously approved the Light & Heigle proposal.

Thomas W. Schreffler, P.E. handed aerial photos of the stone arch at the parking deck, that is a typical stone arch about 180 years old.

Discussion followed.

Solicitor, Edward M. Brennan requested the Engineers explain to the tenants that sometime in the next few years this arch will be abandon and a new pipe going down the street.

Mr. Poff replied ultimately the arches are beyond their service life and should be replaced new pipes. Under State law the sewage has to separated from storm water so there will actually be a sanitary sewer system and a storm water system.

Chris Leslie, tenant asked so what is the plan for the abandon arch?

Mr. Poff replied the arches will be filled where there are buildings.

Chris Leslie stated he has been living on Arch Street for about 10 years and this is the fourth hole on Arch Street and generally it takes about 8 months to repair, so I am not new to having open sewer pits for months and months. My concern is all the people who live on that street, are driving over that arch every day. So, we need to get a preventive plan to stop that from happening.

Discussion followed.

On motion of Henry J. Minnig, and seconded by Charles M. Dries, the Board unanimously approved the Engineer's Report for January 2024.

OLD BUSINESS

Ellen Micka, Assistant Secretary asked if the City ever contacted in regard to the Storm Water issue?

Solicitor, Edward M. Brennan replied there is a meeting schedule with the City of Pottsville on the 12th of February.

Ellen Micka stated her father worked for the Sewer Authority and the Board and he said there was some report for the permits of all the city businesses, like Yuengling and other business and we never saw this report.

Thomas W. Schreffler, P.E. replied that would be the Pre-Treatment Report usually submitted by the Pre-Treatment Coordinator.

Ellen Micka asked the Board why there was not report for the last two meetings.

Thomas W. Schreffler replied that this a D.E.P. program and Tyler never really submits it to the Sewer Authority and when the Authority sees this report it should in the Chapter 94 report. Which is due to D.E.P. by the end of March. Typically, since I have been here I have never seen a Pre-Treatment report submitted by Tyler Heffner, Pre-Treatment Coordinator. Previously, Joseph Brahler who was the Pre-Treatment Coordinator submitted a report every month.

Discussion followed.

Solicitor, Edward Brennan stated this will be addressed in Executive Session.

Ronald C. Zimmerman, who represents Port Carbon stated he would like to thank the Authority for fixing the man hole and that Dallago Backhoe did a wonderful job, and just wanted to give a shout out that was taken care of promptly.

Ronald C. Zimmerman reported the last big storm we had in Port Carbon the manhole collapse in the Schuylkill River Creek where the Post Office is located is from the storm and there are some other manholes that the re-bar is showing, and this will be an issue if not looked at.

Discussion followed.

Solicitor, Edward M. Brennan stated the Engineers should prepare a proposal based on the information provided by Port Carbon for the next meeting.

Discussion followed.

On motion of Henry J. Minnig, and seconded by Charles M. Dries the Board unanimously approved for Light & Heigel to prepare a proposal for information provided by Port Carbon for next meeting.

NEW BUSINESS

Ronald C. Zimmerman stated he was approached by some people that there is apparently in the works a new development in the JFK area in which will be town houses and a day care center. Due to the Laurel Street Project issue, we should be informed of this project. And was the Sewer Authority notified on this construction?

Discussion followed.


James Muldowney, 1st Vice Chairman state that McNulty is the owner and they are planning to put town houses in that area. We should keep informed so we do not have an issued down the road.

EXECUTIVE SESSION

The Authority went into executive session at 6:05 p.m. The meeting reconvened at 6:44 p.m.

ADJOURNMENT

The meeting adjourned at 6:58 p.m. on motion of Ellen M. Micka, and seconded by Charles M. Dries.



JACK BOTTO, SECRETARY



**GREATER POTTSVILLE AREA SEWER AUTHORITY
STATEMENT RECEIPTS AND DISBURSEMENTS
JANUARY 1, 2024 TO JANUARY 31, 2024**

CASH ACCOUNTS

CHECKING A/C – MID PENN BANK

\$ 444,393.26

BALANCE – January 1, 2024

389,029.14

Deposits

\$ 833,422.40

TOTAL

341,723.65

Bank Disbursements

\$ 491,698.75

BALANCE – January 31, 2024

PENN-VEST ACCOUNT

\$ 806,907.77

MID PENN BANK
BALANCE – January 31, 2024

REVENUE ACCOUNT

\$ 3,216,405.63

MID PENN BANK
BALANCE – January 31, 2024

CAPITAL IMPROVEMENT FUND

\$ 1,105,851.53

MID PENN BANK
BALANCE – January 31, 2024

PLGIT/PFM ASSET MANAGEMENT
BALANCE – January 31, 2024

\$ 4,319,037.39

GREATER POTTSVILLE AREA SEWER AUTHORITY

INCOME - EXPENSE STATEMENT

JANUARY 2024

INCOME

Sewer Fees	\$	507,060.39
Pretreatment Fees		
(Permit - \$ 0.00)		
(User - \$ 5,333.93)		
(Surcharge-\$ 403.40)		5,737.33
Sewer Permits		0.00
Lateral Installation Fees		3,870.23
Miscellaneous		2,898.00
Interest-Income		<u>6,502.79</u>

TOTAL INCOME \$ 526,068.74

EXPENDITURES

(See attached "Disbursements for
JANUARY 2024) \$ 416,283.27

BALANCE \$ 109,785.47

G. P. A. S. A.

JAN_24

NOTE: month starts on JAN 01st '2024

CKS # 43724 to CKS # 43826 \$ 249,629.20 \$ 249,629.20

Pennvest TRANSFER Riverview Bank-JAN'24 @\$82,254.92 \$82,254.92 \$82,254.92

\$ 82,254.92

RV Rev transfr to Rv Cap Improv-@\$25000.00

\$ 25,000.00

\$25,000.00

Rv Rent'l Secur Dep Transfr to Rv Op (* Checks from Rv Op but not from Rv Rev)

TOTAL \$0.00

DD.Fica.SWT.Pensn wk# 01 to wk# 03 \$ 84,399.15

* SEE ATTACHED

\$84,399.15 \$84,399.15

Total CKS \$ 416,283.27

\$ 416,283.27

DEPOSITS JAN'24

01.04.2024 Rv Rev to Rv Op \$ 63,000.00

01.05.2024 Rv Rev to Rv Op \$ 9,000.00

01.11.2024 Rv Rev to Rv Op \$ 103,500.00

01.18.2024 Rv Rev to Rv Op \$ 58,000.00

01.25.2024 Rv Rev to Rv Op \$ 101,000.00

01.30.24 # Rv PV to Rv Op@\$82,254.92 \$ 82,254.92 \$ 82,254.92

Total Deposits \$ 416,754.92

Diff'l \$ (471.65)

01.30.24 RV Rev transfr to Rv Cap Improv-@\$25,000.00 \$ 25,000.00

\$ -

<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>			<u>DD</u>
PPE	12.31.23 wk#01		\$11,494.23
PPE	01.07.24 wk#02		\$13,588.00
PPE	01.14.24 wk#03		\$11,747.66
PPE	01.21.24 wk#04		\$14,025.34
PPE	01.28.24 wk#05		\$0.00
JAN'24	total DD		<u>\$50,855.23</u>
<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>			<u>Fica.FWT.MedC#</u>
PPE	12.31.23 wk#01		\$4,862.94
PPE	01.07.24 wk#02		\$5,987.26
PPE	01.14.24 wk#03		\$4,806.71
PPE	01.21.24 wk#04		\$5,193.07
PPE	01.28.24 wk#05		\$0.00
JAN'24	total Fica.FWT.MedC#		<u>\$20,849.98</u>
<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>			<u>SWT</u>
PPE	12.31.23 wk#01		\$551.45
PPE	01.07.24 wk#02		\$653.93
PPE	01.14.24 wk#03		\$548.53
PPE	01.21.24 wk#04		\$626.71
PPE	01.28.24 wk#05		\$0.00
JAN'24	total SWT		<u>\$2,380.62</u>
<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>			<u>total-Pension W/D'I</u>
PPE	12.31.23 wk#01		\$2,483.69
PPE	01.07.24 wk#02		\$2,953.23
PPE	01.14.24 wk#03		\$2,466.07
PPE	01.21.24 wk#04		\$2,410.33
PPE	01.28.24 wk#05		\$0.00
JAN'24	total-Pension W/D'I		<u>\$10,313.32</u>
<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>			<u>total-DD.Fica.SWT.Pensn</u>
PPE	total-DD.Fica.SWT.Pensn WK#01		\$19,392.31
PPE	total-DD.Fica.SWT.Pensn WK#02		\$23,182.42
PPE	total-DD.Fica.SWT.Pensn WK#03		\$19,568.97
PPE	total-DD.Fica.SWT.Pensn WK#04		\$22,255.45
PPE	total-DD.Fica.SWT.Pensn WK#05		\$0.00
<u>JANUARY</u>		<u>2024</u>	
<u>JAN'24</u>	total-DD.Fica.SWT.Pensn Totl		<u>\$84,399.15</u>
<u>JAN'24</u>	total-DD.Fica.SWT.Pensn		<u>\$84,399.15</u>
<u>JAN'24</u>	total-DD.Fica.SWT.Pensn		<u>\$84,399.15</u>

Selective Check Register

Greater Pottsville Area Sewer Authority

Including all check statuses

For Bank Id UG and Check Date from 01/04/2024 to 01/25/2024

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT	DP
UG	043724	O	0000000022	C. A. C. L. CREDIT UNION	01/04/2024		590.00		
UG	043725	O	0000000023	Visions FCU	01/04/2024		125.82		
UG	043726	O	0000000064	PA Municipal Health Ins. Cooperative	01/04/2024		37,172.58		
UG	043727	O	0000000123	POTTSVILLE, CITY OF	01/04/2024		2,000.00		
UG	043728	O	0000000661	COMCAST	01/04/2024		88.40		
UG	043729	O	0000000729	A T & T MOBILITY	01/04/2024		270.38		
UG	043730	O	0000000702	SECURE RX	01/04/2024		3,154.00		
UG	043731	O	0000000613	Spearman, Melvin	01/05/2024		1,925.00		
UG	043732	O	0000000615	Foltin, Matt	01/05/2024		1,925.00		
UG	043733	O	0000000619	Memeke, David	01/05/2024		2,380.00		
UG	043734	O	0000000620	Zapolsky, Eric & Angel	01/05/2024		2,380.00		
UG	043735	O	0000000009	AIR BRAKE EQUIPMENT CO.	01/11/2024		58.25		
UG	043736	O	0000000018	VERIZON	01/11/2024		669.25		
UG	043737	O	0000000022	C. A. C. L. CREDIT UNION	01/11/2024		590.00		
UG	043738	O	0000000023	Visions FCU	01/11/2024		125.82		
UG	043739	O	0000000069	HADESTY'S	01/11/2024		188.54		
UG	043740	O	0000000071	HAWK MTN LABS INC.	01/11/2024		736.00		
UG	043741	O	0000000071	HAWK MTN LABS INC.	01/11/2024		73.00		
UG	043742	O	0000000075	McGriff Insurance Services	01/11/2024		12,633.40		
UG	043743	O	0000000075	McGriff Insurance Services	01/11/2024		1,645.58		
UG	043744	O	0000000100	Steel & Metal Service Center Pottsville	01/11/2024		251.19		
UG	043745	O	0000000112	PPL ELECTRIC UTILITIES	01/11/2024		220.99		
UG	043746	O	0000000123	POTTSVILLE, CITY OF	01/11/2024		823.84		
UG	043747	O	0000000130	PROTHONOTARY'S OFFICE	01/11/2024		126.00		
UG	043748	O	0000000140	SCHUYLKILL COUNTY MUNICIPAL AUTH.	01/11/2024		400.00		
UG	043749	O	0000000140	SCHUYLKILL COUNTY MUNICIPAL AUTH.	01/11/2024		1,171.37		
UG	043750	O	0000000155	TEAMSTERS LOCAL 429	01/11/2024		448.00		
UG	043751	O	0000000205	PA ONE CALL SYSTEM INC.	01/11/2024		49.98		
UG	043752	O	0000000206	Disposal Management Services	01/11/2024		18,260.29		
UG	043753	O	0000000253	Mason Co. Inc., W. B.	01/11/2024		20.34		
UG	043754	O	0000000351	DEMPSEY Uniform & Linen Supply	01/11/2024		388.76		
UG	043755	O	0000000360	MILLER DISTRIBUTING	01/11/2024		204.78		
UG	043756	O	0000000444	INVOICE CLOUD Inc	01/11/2024		393.60		
UG	043757	O	0000000491	COPYCAT BUSINESS SYSTEMS	01/11/2024		304.00		
UG	043758	O	0000000506	New Jersey Manufacturers Ins. Co.	01/11/2024		15,229.00		

Selective Check Register

Greater Pottsville Area Sewer Authority
Including all check statuses

For Bank Id UG and Check Date from 01/04/2024 to 01/25/2024

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT	DP
UG	043759	O	0000000520	BRENNAN LAW FIRM LLC	01/11/2024		4,892.41		
UG	043760	O	0000000612	MAIN POOL & CHEMICAL CO INC	01/11/2024		809.60		
UG	043761	O	0000000612	MAIN POOL & CHEMICAL CO INC	01/11/2024		7,420.00		
UG	043762	O	0000000693	WEX Bank	01/11/2024		14.00		
UG	043763	O	0000000613	Spearman, Melvin	01/13/2024		1,925.00		
UG	043764	O	0000000615	Foltin, Matt	01/13/2024		1,925.00		
UG	043765	O	0000000619	Memcke, David	01/13/2024		2,380.00		
UG	043766	O	0000000620	Zapolsky, Eric & Angel	01/13/2024		2,380.00		
UG	043767	O	0000000018	VERIZON	01/18/2024		167.84		
UG	043768	O	0000000022	C. A. C. L. CREDIT UNION	01/18/2024		530.00		
UG	043769	O	0000000023	Visions FCU	01/18/2024		125.82		
UG	043770	O	0000000071	HAWK MTN LABS INC.	01/18/2024		446.00		
UG	043771	O	0000000071	HAWK MTN LABS INC.	01/18/2024		73.00		
UG	043772	O	0000000071	HAWK MTN LABS INC.	01/18/2024		171.00		
UG	043773	O	0000000112	PPL ELECTRIC UTILITIES	01/18/2024		9,086.86		
UG	043774	O	0000000112	PPL ELECTRIC UTILITIES	01/18/2024		16,326.71		
UG	043775	O	0000000222	CENTRE STREET HARDWARE LLC	01/18/2024		786.87		
UG	043776	O	0000000269	JG Specialty Chemicals	01/18/2024		4,247.80		
UG	043777	O	0000000313	Tulpehocken Mountain Spring Water Inc	01/18/2024		104.99		
UG	043778	O	0000000467	BANK OF AMERICA	01/18/2024		878.83		
UG	043779	O	0000000539	FROMM ELECTRIC	01/18/2024		1,019.34		
UG	043780	O	0000000658	AXIOM INC	01/18/2024		465.00		
UG	043781	O	0000000777	AFLAC WORLDWIDE HEADQUARTERS	01/18/2024		142.68		
UG	043782	O	0000000096	HAB - LST	01/18/2024		193.00		
UG	043783	O	0000000180	P.M.A.A. U.C. FUND	01/18/2024		206.53		
UG	043784	O	0000000641	HAB - EIT	01/18/2024		2,493.12		
UG	043785	O	0000000642	PA U C FUND	01/18/2024		167.01		
UG	043786	O	0000000130	PROTHONOTARY'S OFFICE	01/18/2024		117.00		
UG	043787	O	0000000130	PROTHONOTARY'S OFFICE	01/18/2024		130.00		
UG	043788	O	0000000004	Unum Life Ins. Co. of America	01/18/2024		1,932.58		
UG	043789	O	0000000004	Unum Life Ins. Co. of America	01/18/2024		1,932.58		
UG	043790	O	0000000613	Spearman, Melvin	01/19/2024		1,925.00		
UG	043791	O	0000000615	Foltin, Matt	01/19/2024		1,925.00		
UG	043792	O	0000000619	Memcke, David	01/19/2024		2,380.00		
UG	043793	O	0000000620	Zapolsky, Eric & Angel	01/19/2024		2,380.00		

Selective Check Register

Greater Pottsville Area Sewer Authority
Including all check statuses

For Bank Id UG and Check Date from 01/04/2024 to 01/25/2024

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT	DP
UG	043794	O	0000000007	SUBURBAN PROPANE	01/25/2024		82.37		
UG	043795	O	0000000018	VERIZON	01/25/2024		1,097.28		
UG	043796	O	0000000022	C. A. C. L. CREDIT UNION	01/25/2024		530.00		
UG	043797	O	0000000023	Visions FCU	01/25/2024		125.82		
UG	043798	O	0000000054	EXETER SUPPLY CO. INC.	01/25/2024		510.86		
UG	043799	O	0000000071	HAWK MTN LABS INC.	01/25/2024		394.00		
UG	043800	O	0000000107	Pottsville Materials LLC	01/25/2024		226.32		
UG	043801	O	0000000112	PPL ELECTRIC UTILITIES	01/25/2024		205.03		
UG	043802	O	0000000124	RICH INC, JACK	01/25/2024		7,946.28		
UG	043803	O	0000000125	REPUBLICAN HERALD	01/25/2024		356.16		
UG	043804	O	0000000125	REPUBLICAN HERALD	01/25/2024		392.20		
UG	043805	O	0000000140	SCHUYLKILL COUNTY MUNICIPAL AUTH.	01/25/2024		200.00		
UG	043806	O	0000000145	SCHUYLKILL UNITED WAY	01/25/2024		24.00		
UG	043807	O	0000000159	U.S. POSTAL SERVICE	01/25/2024		807.43		
UG	043808	O	0000000290	INDUSTRIAL APPRAISAL CO.	01/25/2024		4,376.00		
UG	043809	O	0000000419	Dewald & Lengle	01/25/2024		1,702.90		
UG	043810	O	0000000520	BRENNAN LAW FIRM LLC	01/25/2024		1,081.31		
UG	043811	O	0000000520	BRENNAN LAW FIRM LLC	01/25/2024		1,261.71		
UG	043812	O	0000000539	FROMM ELECTRIC	01/25/2024		25.44		
UG	043813	O	0000000614	LIGHT- HEIGEL & ASSOC INC	01/25/2024		300.00		
UG	043814	O	0000000658	AXIOM INC	01/25/2024		14,300.00		
UG	043815	O	0000000658	AXIOM INC	01/25/2024		11,800.00		
UG	043816	O	0000000668	ALBARELL ELECTRIC INC	01/25/2024		424.00		
UG	043817	O	0000000669	HARRIS Computer Systems	01/25/2024		4,388.86		
UG	043818	O	0000000748	MARTIN'S ELECTRICAL SERVICE LLC	01/25/2024		1,287.14		
UG	043819	O	0000000107	Pottsville Materials LLC	01/25/2024		912.40		
UG	043820	O	0000000297	USA Blue Book	01/25/2024		452.96		
UG	043821	O	0000000496	PENN POWER SYSTEMS	01/25/2024		1,280.00		
UG	043822	O	0000000496	PENN POWER SYSTEMS	01/25/2024		720.00		
UG	043823	O	0000000668	ALBARELL ELECTRIC INC	01/25/2024		3,850.00		
UG	043824	O	0000000668	ALBARELL ELECTRIC INC	01/25/2024		800.00		
UG	043825	O	0000000668	ALBARELL ELECTRIC INC	01/25/2024		2,705.00		
UG	043826	O	0000000719	POLYDYNE INC	01/25/2024		5,940.00		

Bank ID: UG Name: Riverview - Operating Checking Account #: 561851

Bank ID Totals: 249,629.20

Report Totals: 249,629.20

GREATER POTTSVILLE AREA SEWER AUTHORITY

SCHUYLKILL COUNTY, PENNSYLVANIA

REQUISITION AND CERTIFICATE

REVENUE FUND

REQUISITION NO. 690

MID PENN BANK
2173 WEST MARKET STREET
POTTSVILLE, PA 17901

GENTLEMEN:

Pursuant to Section 6.02 of the Trust Indenture, dated as of November 1, 2001, (the "Indenture"), between GREATER POTTSVILLE AREA SEWER AUTHORITY (the "Authority") and RIVERVIEW BANK & FINANCIAL SERVICES, (the "Trustee"), Pottsville, Pennsylvania, as Trustee, you are authorized and directed to make payment from the REVENUE FUND.

<u>Payee</u>	<u>Purpose for which obligation was incurred</u>	<u>Amount to be paid</u>
GREATER POTTSVILLE AREA SEWER AUTHORITY	DISBURSEMENTS JANUARY 1, 2024	\$ 416,283.27
RIVERVIEW BANK OPERATING A/C #56-185- 1	JANUARY 31, 2024	

We, the undersigned officers of the Authority, certify that each obligation mentioned above has been incurred properly by the Authority, is a proper charge against the REVENUE FUND, is unpaid, and has not been the basis of a previous withdrawal.

Signed and dated January 31, 2024.

GREATER POTTSVILLE AREA SEWER AUTHORITY

By: 
(CHAIRMAN / VICE CHAIRMAN)

By: 
(TREASURER / ASST. TREASURER)

To: Greater Pottsville Area Sewer Authority Members
From: Light-Heigel & Associates, Inc. (LHAI)
Re: Consulting Engineer's Report (Status Report for Engineering Services)
Date: January 31, 2024

Market Street Separation Project (No. 18-0275) & Corrective Action Plan/Act 537 Update (No. 18-0327)

- A) LHAI has furnished a DRAFT of the CAP/ACT 537 Plan update to the Solicitor and Executive Director for their review and comment prior to submission of the document to the City and County Planning Commission. We are planning on attending a meeting with City Council and Solicitor Brennan on February 12th to discuss the project phasing.

Laurel Street Separation Area (No. 23-0081)

- B) LHAI is working on the door to door surveys for the Laurel Street Area (**Old Phase III**) portion of the Separation Project. To date, we have been in approximately 220 residences, knocked on a total of 348 doors. LHAI has accessed approximately 63 % of the units. We are working on accessing the properties contacted by the Solicitor's office and coordinating property owner information with his office.

Digester Upgrades - Project No. 22-0026

- C) Work has started on upgrading the Digesters. Specifically, Allan Myers, Inc. has installed the outside piping to Digester No. One. Also, Digester No. One is currently in the process of being completely emptied. The digester's interior will be inspected next week.

Arch Street Pipe Collapse - Project No. 23-0235

- D) Mar-Allen started work on repairing the arch under 508 W Arch Street on January 2nd. All work under the original scope of work was completed by January 26th. To date, LHAI has approved an Invoice for \$ 169,125.45 for work completed through January 17th. LHAI also issued a field order on January 11th for \$ 6,996.00 to stabilize the existing pit with shotcrete and fill a substantial void in the tunnel. On January 26th, based on an email from Tim Yingling, LHAI authorized the contractor to perform the following additional work: construction of 11 lineal feet of pipe to connect the existing repaired tunnel with the existing 48 inch SLCPP pipe including a manhole access; and to install an additional 5 lineal feet of shotcrete and a ramp at the waterfall. These two additional work items will cost \$ 79,284.00. Total project costs to be paid to Mar-Allen will be approximately, \$ 292,000.00.

Engineering Proposal to Inspect Downtown Properties and make Flood Prevention Recommendations.

- E) At Solicitor Brennan's request, we are furnishing a proposal to inspect downtown properties in the business area and make recommendations to mitigate flooding in the basements. See attached.

P | 800.257.2190
F | 717.838.3820
www.light-heigel.com

ENGINEERS SURVEYORS BUILDING CODE INSPECTORS MUNICIPAL SERVICES

**LIGHT-HEIGEL
& ASSOCIATES, INC.**

If you have any questions or require any additional information, please contact me.

Respectively Submitted,



John R. Poff, PE

C: Keith Heigel, PLS, President; Thomas Schreffler, PE, Authority Engineer; Lee Strause, EIT, Project Engineer

 VALTIR
valtir.com (888) 496-3625







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GREATER POTTSVILLE AREA SEWER AUTHORITY
SCHUYLKILL COUNTY, PENNSYLVANIA
REQUISITION AND CERTIFICATE
REVENUE FUND

REQUISITION NO. 691

MID PENN BANK
2173 WEST MARKET STREET
POTTSVILLE, PA 17901

GENTLEMEN:

Pursuant to Section 6.02 of the Trust Indenture, dated as of November 1, 2001, (the "Indenture"), between GREATER POTTSVILLE AREA SEWER AUTHORITY (the "Authority") and RIVERVIEW BANK & FINANCIAL SERVICES, (the "Trustee"), Pottsville, Pennsylvania, as Trustee, you are authorized and directed to make payment from the REVENUE FUND.

<u>Payee</u>	<u>Purpose for which obligation was incurred</u>	<u>Amount to be paid</u>
GREATER POTTSVILLE AREA SEWER AUTHORITY	DISBURSEMENTS	
RIVERVIEW BANK	FEBRUARY 1, 2024	\$ 885,693.11
OPERATING A/C #56-185- 1	FEBRUARY 29, 2024	

We, the undersigned officers of the Authority, certify that each obligation mentioned above has been incurred properly by the Authority, is a proper charge against the REVENUE FUND, is unpaid, and has not been the basis of a previous withdrawal.

Signed and dated February 28, 2024.

GREATER POTTSVILLE AREA SEWER AUTHORITY

By: [Signature]
(CHAIRMAN / VICE CHAIRMAN)

By: [Signature]
(TREASURER / ASST. TREASURER)

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