

GREATER POTTSVILLE AREA SEWER AUTHORITY

REGULAR MEETING OF MAY 29, 2024

The regular meeting of the Greater Pottsville Area Sewer Authority was held on the Third Floor City Hall on Wednesday, April 24, 2024 at 5:00 P.M. The meeting was called to order by Chairman, Dr. Barry S. DeWitt, II with the pledge of allegiance to the flag.

PRESENT

Dr. Barry S. Dewitt, II	,	Chairman
Charles M. Dries	,	1 st Vice Chairman
James T. Muldowney	,	2 nd Vice Chairman
Ronald C. Zimmerman	,	Treasurer
Henry J. Minnig	,	Assistant Treasurer
John G. Botto	,	Secretary
Ellen M. Micka	,	Assistant Secretary
Thomas W. Schreffler, P.E.	,	Light-Heigel & Associates, Inc.
John R. Poff, P.E.	,	Light-Heigel & Associates, Inc.
Edward M. Brennan, Esquire	,	Solicitor
Christina M. Q. Herndon	,	Authority Secretary
Timothy R. Yingling	,	Executive Director
Joseph F. Spotts, III	,	Project Manager

GUESTS

Brian Dries	,	President - Borough of Palo Alto
Jean Towle	,	Executive Director of Pottsville Library

PUBLIC COMMENT

Brian Dries, President of the Borough of Palo Alto informed the Board that he would like to thank Tim Yingling, the Board and street crew for taking care of the sink hole by the man hole. Jim Thomas and the boys came over to Palo Alto quickly and took care of the problem. Also, not sure if Tim is going to be at the June Board Meeting and he would like to thank him for all the work he did for Palo Alto. Mr. Dries stated he can remember a night in 2018 when Tim and Solicitor Edward Brennan were at the Borough Meeting, and Tim answered every single question he was asked. Again, he would like to thank Tim for all he did for us and good luck in his retirement.

The minutes of the Regular Meeting held on April 24, 2024, were presented for approval.

On motion of Henry J. Minnig, and seconded by Charles M. Dries, the Board unanimously approval the April 2024 meeting minutes.

The Statement of Disbursements and Outstanding Bills due the month of May 2024 were presented and distributed for approval.

On motion of John G. Botto, and seconded by Ronald C. Zimmerman, the Board unanimously approved the Statement of Disbursements and Outstanding Bills for May 2024.

Dr. Barry S. Dewitt, Chairman presented Requisition No. 694 for expenses incurred the month of December, 2023 from the REVENUE FUND at MID PENN BANK, Trustee, as authorized under Section 6.02 of the Trust Indenture.

REQUISITION NO. 694

Payee	-	Greater Pottsville Area Sewer Authority Mid Penn Bank A/C #56-185-1
Amount	-	\$ 453,712.44
Dated	-	May 29, 2024

On motion of Ronald C. Zimmerman, and seconded by Ellen M. Micka, the Board unanimously approved Requisition No. 694 for May 2024.

Chairman, Dr. Barry S. Dewitt, II, stated James Muldowney will be here by tele conference.

EXECUTIVE SESSION

The Authority went into executive session to discuss personnel issues at 5:03 pm and reconvened at 5:49 pm.

On motion of Joseph T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved to advertise for an Executive Director.

Chairman, Dr. Barry Dewitt stated we must amend tonight's Agenda to allow the Board to fill the position of Pretreatment Program Coordinator, and we need a motion to amend tonight's Agenda to hire a Pretreatment Program Coordinator.

Henry J. Minnig, Assistant Treasurer and Chairman of the Personnel Committee, stated there was only one application from Lynn Strausser and we interviewed her a month ago for the Billing Clerk position in which she was over qualified for and think she would be a good candidate for the Pretreatment Program Coordinator position.

On motion of Charles M. Dries, and seconded by James T. Muldowney, the Board unanimously approved to hire Lynn Strausser as the Pretreatment Program Coordinator.

Chairman, Dr. Barry S. Dewitt, informed the Board of an ongoing issue at 12th and West Market Street in Pottsville and there is a common line that runs through a back yard that has a leak so I would ask for a motion for Mr. Spotts to coordinate temporary repair with the City to fix this issue.

Project Manager, Joseph F. Spotts, III informed the Board of the ongoing issue at 12th and West Market Street, Pottsville has become an emergency and should be corrected.

Solicitor, Edward M. Brennan stated this is an emergency situation and it is a common line and will access a lien to the proper owners at a future time.

On motion of Henry J. Minnig, and seconded by Ellen M. Micka, the Board unanimously approved to fix the issue at 12th and West Market Street, Pottsville.

Chairman, Dr. Barry Dewitt stated this issue was discussed in Executive Session and since this is a temporary fix but Mr. Spotts articulated a long-term plan and there would be a need for reports from our engineers. So, I would call for a motion that would allow us to pay the engineers to complete those reports to complete this common line totaling five properties plus the property these lines are going through, which would be six lines.

Project Manager, Joseph F. Spotts, III, stated there is only five lines hooked up to it and the one that is affected is not on the line. This property is just getting the after effects of the leaking lines.

Solicitor, Edward M. Brennan added there should be a motion to request a proposal from the engineers to do the necessary work to run the main line up to 12th Street to solve this problem, and planning module to D.E.P. for the plans and specs.

On motion of John G. Botto, and seconded by James T. Muldowney, unanimously approved the long-term plans from Light & Heigel Associates.

COMMITTEE REPORTS

None.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's report for May 29, 2024:

1. Presented for the Board's information that the Authority received the first PMHIC health insurance premium reimbursement check in the amount of \$35,849.56 for the 2023 plan year.

2. Presented for the Board's information a letter received from Avenues regarding flooding issues at their 1755 West Market Street property. Mr. Yingling requested that the engineers add this property to the ongoing downtown flooding issue.

Discussion followed.

On motion of Henry J. Minnig, and seconded by Ronald C. Zimmerman, the Board unanimously approved Light & Heigel Associates a change order to add 1755 West Market Street to the list for the ongoing downtown flooding issue.

On motion of Charles M Dries, and seconded by Ronald C. Zimmerman, the Board unanimously approved the Executive Director's Report for May, 2024.

PROJECT MANAGER

A. Office Remediation

1. Presented for the Board's approval to hire an intern to start the scanning of all the Paper documents.

Board recommended to hire an IT service and request proposals.

2. Presented for the Board's approval to get a proposal from Light & Heigel Associates to scan all maps and to make them digital.

3. Presented for the Board's approval to correct the leaking sewage into the 1119 West Market Street, Pottsville property.

Discussion followed,

4. Presented for the Board's information to review the Pretreatment Programs current ordinances and update.

Discussion followed.

SOLICITOR'S REPORT

Edward M. Brennan, Solicitor's Report for the May 2024:

1. Presented for the Board's information an update on the Act 537 Plan and for the engineers to work with the pretreatment program coordinator.

Discussion followed.

On motion of Henry J. Minnig, and seconded by James T. Muldowney, the Board unanimously approved the Solicitor's Report for April 2024.

CONSULTING ENGINEER'S REPORT

Mr. John Poff, P. E. presented his report in written form. Refer to the attached report from Light-Heigel & Associates, Inc. for May 2024.

1. Mr. John Poff, P.E. presented for the Board's information an update on the Corrective Action Plan/ Act 537 Plan. We will meet with Solicitor, Edward M. Brennan in two weeks.

2. Mr. John Poff, P. E. presented for the Board's information an update on the Market Street Sewer Separation Project status.

Discussion followed.

3. Mr. John Poff, P.E. presented for the Board's information an update on the Digester Rehabilitation Project status.

Mr. John Poff, P.E. present for the Board's information to ratify the Change Order for the Digester Project at the June meeting.

4. Mr. John R. Poff, P. E. presented for the Board's information that they will meet with Joseph Spotts, III, Project Manager, to discuss the pretreatment program.

5. Mr. John R. Poff, P.E. presented for the Board's information that Light-Heigel & Associates, Inc. will prepare a proposal for the engineering planning for the 12th Street project.

6. Mr. John R. Poff, P.E. presented for the Board's information an update on the Manhole Inspection Project in Port Carbon.

Discussion followed.

On motion of James T. Muldowney, and seconded by Charles M. Dries, the Board unanimously approved the Engineer's Report for May 2024.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 6:01 p.m. on motion of Charles M. Dries, and seconded by James T. Muldowney.



JOHN G. BOTTO, SECRETARY