

# On Solid Grounds Mentor Agreement Letter



Dear \_\_\_\_\_,

Thank you for accepting the task of mentoring \_\_\_\_\_ through OSG U-Turn Mentoring Program. As outlined in the Mentor Invitation, the requirements of the mentor are:

- Be a community member who is willing to work with a student on a bi-weekly basis for a minimum of 2 to 4 hours a month.
- Have a willingness to assist the student in his area of interest.
- Be at least a 25 year old adult who is not a relative, household member, or employer of the student.
- **Undergo a state criminal background check.**
- Help with their personal goal by engaging in positive activities and discussion that will lead them to their goal.
- Helping the student by providing instruction as well as offering support and guidance. Assisting with resources (not monetary).
- Encouraging the student to achieve his/her maximum learning potential
- Completion of mentoring hours and verifying that student makes progress by writing a mentor evaluation regarding the student's performance.

**Students are not allowed to begin working with their mentor before receiving approval.** A mentor cannot be approved by On Solid Grounds Counseling without this completed and signed Mentor Agreement Letter and a state criminal background check.

Please provide the information requested below. Your mentee is responsible for bringing the completed form as soon as possible.

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Business Address \_\_\_\_\_

City/State/ Zip Code \_\_\_\_\_

Day Phone \_\_\_\_\_ E-mail Address\* \_\_\_\_\_

**\*Please provide an e-mail address if you have one. It will enable us to communicate with you individually regarding your mentee and to send information to all mentors through an e-mail list server.**

I understand my role as a mentor and agree to serve as a mentor to \_\_\_\_\_.

I confirm that the information I have provided is accurate.

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_

The role of the mentor is crucial to the success of the OSG U-Turn Mentoring Program. Without volunteers like you, this valuable endeavor would not be possible. We hope and expect that the experiences between you and your mentee will be worthwhile and rewarding for both of you.

Sincerely,

On Solid Grounds Counseling  
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