



# REQUEST FOR THE USE OF BUENA HIGH SCHOOL SPORTS FACILITIES



(Name of Organization)/Name of Person Responsible) \_\_\_\_\_

What is the nature and purpose of use? \_\_\_\_\_

Primary contact: \_\_\_\_\_

Telephone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ E-mail \_\_\_\_\_

Alternate contact: \_\_\_\_\_

(work) \_\_\_\_\_ (cell) \_\_\_\_\_

Will there be an admission charge, collection or funds solicited?    No    Yes    Amount \_\_\_\_\_

*Type of Organization:*

SVUSD    City of SV    Community Youth

Adult Community: Non-Profit Organization

Adult Community: For Profit Organization

Adult Non Community: Non-Profit Organization

Adult Non Community: For Profit Organization

Please check the facility(s) requested

List the hours of event (include set-up, take-down, and clean-up)

### INDOOR FACILITIES

Hours/Days/Dates

West gym \_\_\_\_\_

East gym \_\_\_\_\_

Main gym \_\_\_\_\_

Practice gym \_\_\_\_\_

Weight Rm \_\_\_\_\_

Wrestling Rm \_\_\_\_\_

### OUTSIDE FACILITIES

Hours/Days/Dates

Practice field \_\_\_\_\_

Football field \_\_\_\_\_

Track \_\_\_\_\_

Tennis courts \_\_\_\_\_

Basketball Court \_\_\_\_\_

Baseball field \_\_\_\_\_

Softball field \_\_\_\_\_

**ADDITIONAL COMMENTS:**

**GENERAL RULES/REGULATIONS**

1. The District reserves the right to immediately terminate the use of facilities and the user agrees to immediately vacate the premises upon notification of termination for failure to adhere to the rules.
2. Failure to comply with all rules and regulations may jeopardize group's futures use of SVUSD facilities.
3. The user must exercise the proper care in the use of school facilities and agrees that in consideration for use that he/she/they will save and hold harmless the SVUSD #68 for any and all liabilities, including fraudulent and groundless accusations of liability, resulting from his/her/their use of school facility.
4. The user group will notify both District and Building administrator of any cancellations of previously scheduled facilities in ample time to plan accordingly. In case of failure to do so, the SVPS may bill for expenses incurred in preparation for use of the facilities requested.
5. League Coordinators, Presidents, Tournament/Event Directors, etc. are directly responsible for informing team managers, coaches, players, spectators of policies of field usage.
6. User, its member, guests and invitees will show respect and sportsmanship towards District staff, officials, opposing team(s) and spectators.
7. Users, its members, guests and invitees, shall not solicit, sell or provide goods and/or services on the premises (premises to include all facilities including parking lot areas), without written permission of the Building and/or District Athletic Director
8. It is the responsibility of the User to provide security for activity/event. The District reserves the right to require police supervision for any event booked. Security requirements must be met and confirmed prior to event date. Cost of police/supervision may be charged to facilities user after event if necessary.
9. User groups must leave facility in satisfactory condition (clean and free of damage). All litter and garbage must be disposed of properly. User groups damaging District property will be held responsible for the cost of repair, replacement or clean up.
10. Possession or consumption of alcoholic beverages on District property is strictly prohibited.
11. Smoking or the use of any tobacco product on District property is strictly prohibited.
12. Sierra Vista Public Schools is not responsible for loss, theft or damage to vehicles.
13. User groups may not "sub-lease" their approved dates without approval from the Building and/or District Athletic Director.
14. Participants, children and spectators must be under the supervision of user group representative throughout the entire scheduled event.
15. Use of food products on the field surface is not allowed. Use of sunflower seeds or chewing gum is strictly prohibited and charges (fines) may be assessed if rule is violated.

**AGREEMENT & INSURANCE**

The Group/Organization referenced in this application certifies that the information given is true and correct. The applicant agrees to strictly observe and enforce all rules and regulations of the SVPS, the principal of the school, as well as those enumerated in the Rules/Regulations above. The applicant further agrees that the applicant and the responsible officers or representatives of the applicant Group/Organization must, as a condition to this request, save and hold harmless the SVPS #68 for any and all liabilities, including fraudulent and groundless accusations of liability, resulting from his/her/their use of school facility.

The applying Group/Organization is required to be covered by comprehensive general liability insurance. The applicant is responsible for obtaining said insurance and must also present satisfactory proof that such a policy is or will be issued to cover the proposed use if this request is approved. **The application will not be approved until satisfactory evidence of insurance naming SVPS/BUENA HS as additional insured is presented in a face amount of not less than \$1,000,000.**

*I certify that I have read and agree to comply with the Rules and Regulations, Hold Harmless Agreement and Insurance Requirements for use of Buena sports facility.*

Print Name

Signature

Date

**FOR SCH/COMM OFFICE USE:**

Approved – no charges\*      Denied  
 Approved w/charges \$ \_\_\_\_\_

\_\_\_\_\_ Date  
 Buena Administrator

\_\_\_\_\_ Date  
 School Community Manager