

Preliminary Guidelines for Reopening Events and Performances

Klein Center

CDC Guiding principal: The more people someone interacts with, and the longer that interaction, the higher the risk of COVID-19 spread.

Producing Organizations

➤ **The Event –**

- As maintaining appropriate physical distancing would be difficult to impossible within the Klein Center lobby facilities, events will need to be performed without an intermission and therefore the event may need to be trimmed for time.
- Events may need to have limited attendance, be held virtually, or suspended if physical distancing is difficult.
 - Add additional performances, limiting attendance at each.
 - Present performances virtually.

➤ **The Audience –**

- You may need to consider reserved seating that insures spaced seating for attendees who are not in the same party. Seating must be at least six feet apart when possible. Consider alternating rows and sections.
- Present clear guidelines for your patrons and help insure they are met whenever possible:
 - Stay home if sick.
 - Encourage the use of face coverings.
 - Observe physical distancing – 6’ from other guests.
 - This must be insured as they enter and exit the event as well as during the event
 - Promote healthy hygiene practices:
 - Do not touch your eyes, nose, or mouth.
 - Covering coughs and sneezes with a tissue or elbow.
 - After leaving a public place, use hand sanitizer and/or wash your hand with soap and water
 - If someone is at higher risk for severe illness, they should avoid large gathering such as live performance venues.
 - People at higher risk for severe illness include adults 65 or older and people of any age who have serious underlying medical conditions.

➤ **The Performers –**

- Limit large performance groups and space performers six feet apart where possible.
- Provide protective equipment for performers and the event’s team in the stage and backstage areas.
- Limit or eliminate sharing of hand props, set props and costumes
- Consider the backstage dressing, changing and restroom facilities. Make a plan to manage these spaces for hygiene and physical distancing
 - In addition to limiting the number of performers consider minimizing or eliminating costume and make-up changes

Facility

- **Promote healthy hygiene practices –**
- **Ensure physical distancing –**
- **Cleaning and disinfecting –**
 - Stepped up cleaning, disinfection and ventilation practices per district policies.
 - Regularly clean and disinfect frequently touched surfaces
 - Such as seats, doorknobs/handles, handrails, tables/counters, restrooms, light switches, etc.
 - Clean all areas after they are touched or used.
- **Protecting equipment –**
 - Provide staff appropriate protective equipment:
 - Masks
 - Gloves as needed
 - Tissues
 - Soap and sanitizers
- **Staff and volunteers –**
 - Train all employees and volunteers on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
 - Symptom screening for employees and volunteers prior to the start of their shift.
 - Safe behavioral practices:
 - Distance 6 feet away from others when in a shared space
 - Wash hands often or use alcohol-based hand sanitizer
 - Wear cloth face coverings when possible
 - Avoiding touching eyes, nose, and mouth
 - Follow coughing and sneezing etiquette
 - If sick stay home
 - Clean and disinfect frequently touched objects and surfaces
- **Event scheduling –**
 - The facility must mandate a dark window between events for cleaning and sanitizing.