



EMMANUEL BIBLE COLLEGE

Emmanuel Bible College exists to glorify Jesus Christ as Lord by training and educating ministers who are called into the mission field.

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www.ebcministry.org

Academic Catalog 2024-2026

Then he said to his disciples, “The harvest is plentiful but the laborers are few; pray therefore the Lord of the harvest to send out laborers into his harvest.”

Luke 10:2

Information Contained in this Catalog

The material contained in this catalog is for information only and does not constitute a contract between the student and the college. The college reserves the right to make necessary changes in curricula, policies, or fees. For current curricular offerings, please refer to class schedules issued at the beginning of each trimester or term.

COLLEGE GOVERNANCE

Board of Directors

Mr. Arthur Baghdasarian, Attorney at Law

Rev. Paul Doctorian, Senior Pastor

Dr. Hagop Dikranian, Physician

Rev. Jerry Ferguson, Retired, Superintendent L.A. District Church of the Nazarene

Rev. Vahik Haddadian, Senior Pastor (Board Chairman)

Rev. Ed Parsadanian, Senior Pastor

Administration

Dr. Hovel Babikian, Executive Director

EMMANUEL BIBLE COLLEGE

STATEMENT OF BELIEF

Emmanuel Bible College, teaches and adheres to the statement of belief as follows.

We believe:

1. In one God – the Father, Son, and Holy Spirit.
2. That the Old and New Testament Scriptures, given by plenary inspiration, contain all truth necessary to faith and Christian living.
3. That man is born with a fallen nature and is, therefore, inclined to evil, and that continually.
4. That the finally impenitent are hopelessly and eternally lost.
5. That the atonement through Jesus Christ is for the whole human race; and that whosoever repents and believes on the Lord Jesus Christ is justified and regenerated and saved from the dominion of sin.
6. That believers are to be sanctified wholly, subsequent to regeneration, through faith in the Lord Jesus Christ.
7. That the Holy Spirit bears witness to the new birth, and also to the entire sanctification of believers.
8. That our Lord will return, the dead will be raised, and the final judgment will take place.

HISTORY

Emmanuel Bible College was founded by Rev. Dr. Yeghia Babikian in 1982 as the Armenian Bible College. The College changed its name to Emmanuel Bible College in 1992 and became a branch campus of Nazarene Bible College. The operations of the College are in Pasadena, California.

PURPOSE

Emmanuel Bible College exists to glorify Jesus Christ as Lord by preparing ministers for the harvest field.

MISSION

Emmanuel Bible College is a vocational, undergraduate, professional school of Christian ministry committed to academic and practical programs designed to educate students for service and leadership in a diverse world. Founded by Rev. Dr. Yeghia Babikian the college has a unique place among the institutions of higher learning. The college provides ministerial preparation for a diverse community of adult learners primarily within the United States but also overseas through traditional and online delivery systems. The college is committed to a strong program of academic excellence offering certificate, baccalaureate and associate degrees supported by appropriate student development programs and strategies.

Emmanuel Bible College views truth through the Wesleyan-Holiness perspective and affirms the Bible as the cornerstone for a proper understanding of God's redemptive plan for humankind. The college especially emphasizes the biblical doctrine of sanctification and living a holy, Christ-like life.

CORE VALUES

The following core values express our finest aspirations and serve as guiding principles in the pursuit of our mission to equip people for effective Christian ministry. We commit ourselves to reflect the following values.

Learning and Instruction

We acknowledge the inspired truth of Scripture as the reference point for our educational process. We seek to develop lifelong learners with a Christian worldview. We are committed to academic and professional excellence. We desire to achieve balance in our curriculum through the integration of intellectual, spiritual, and practical studies.

Development of the Person

We hold that theological education involves shaping the whole person. Therefore, we value the development of moral and ethical integrity, physical and emotional health, and spiritual maturity, all as the demonstration of character through a holy lifestyle.

Service and Mission

We prepare students to engage in practical ministry. We value the demonstration of leadership and servanthood to meet the spiritual and social needs of our world. We encourage interdependence with local churches and diverse ministry contexts where our students can utilize their gifts and graces for service to the church and to the world.

EDUCATIONAL OBJECTIVES OF THE COLLEGE

Emmanuel Bible College faculty and administrators commit themselves to equipping each student to become a Christian witness and servant-leader who will demonstrate:

- Effective communication skills in listening, speaking, and writing.
- Critical thinking skills necessary to interact effectively in a culturally diverse and increasingly pluralistic world.
- Skills in biblical exposition that accurately reflect the content and meaning of scripture.
- A biblically-formed worldview, integrating the Christian faith with general educational content.
- A pattern of lifelong learning.
- Personal discipline in one's care for body, mind, and spirit.
- A devoted relationship with Christ.
- A life of Christian holiness in community.
- Leadership in a variety of ministry contexts.
- Effective service within the context of modern society.
- A commitment to global evangelism.

ACCREDITATION AND RECOGNITION

The courses completed at Emmanuel Bible College are recognized by Nazarene Bible College for transfer credit per portfolio evaluation by NBC. Nazarene Bible College is State licensed to grant degrees, approved by the Department of Education to award federal financial aid, nationally accredited by the Commission on Accreditation of the Association for Biblical Higher Education, and regionally accredited by The Higher Learning.

Commission on Accreditation of the Association for Biblical Higher Education
5575 S. Semoran Blvd., Suite 26
Orlando, FL 32822-1781
407-207-0808 / www.abhe.org

The ABHE is a member of the Council on Higher Education Accreditation (CHEA) and is approved by the United States Department of Education. Nazarene Bible College is listed in the current edition of *Accredited Institutions of Postsecondary Education*, an annual publication of the *American Council on Education*. Accreditation documents may be reviewed by contacting the office of the president at Nazarene Bible College.

Emmanuel Bible College is:

1. Chartered by the *State of California* (1982) as a non-profit educational institution.
2. Approved by the *California Department of Education* (1969) to grant degrees as a religiously exempt organization.
3. Approved by Nazarene Bible College as a member of the Alliance for Ministry Development for training leaders toward ordination or commission in the ministries of the Church of the Nazarene.

GOVERNANCE

The board of directors consists of the president and members from the ministerial community.

ADMISSIONS and ACADEMIC POLICY

To facilitate advancement by students toward reasonable academic goals, Emmanuel Bible College provides policies and procedures for the academic life of the institution.

Persons preparing for service to God, the Church, and society may be assured that their progress is efficient and thorough by observing patterns that have been proven with time.

The following policies will guide students for entrance into the college, for academic planning and study, and to understand the conduct of classes and degree programs at Emmanuel Bible College.

ADMISSION AND ENROLLMENT

Application materials are available from the EBC website at www.ebcministry.org. The following items are required:

1. Application – an application form. Submission may be made by email to enroll@ebcministry.org

2. Transcripts – applicants will submit an official high school transcript from public, private, or home school or official transcripts of studies undertaken at **all** colleges or universities. It is the applicant's responsibility to see that these are electronically sent to Emmanuel Bible College by the issuing school. Applicants who have not graduated from high school must successfully complete the General Educational Development (GED) exam before admission. Special consideration will be given to high school students who have completed their sophomore year and have a letter from their high school guidance counselor indicating their ability to take courses and a letter of permission from the parents. Please contact the EBC administrative office via email for details at info@ebcministry.org.

3. Recommendations – applicants will submit two recommendation forms. One must be from the applicant's pastor, the other may be from a friend, teacher, or employer. A Nazarene applicant holding a district minister's license will need an additional recommendation from the district superintendent of the district that issued the credential.

For a senior pastor, the recommendation from the district superintendent will replace the one from a pastor. For the dependent of a pastor, who is currently a member of his/her parent's church, the pastor's recommendation should come from another pastor or the district superintendent.

SPECIAL STUDENTS

Some individuals do not wish to pursue a degree, but may wish to take classes at Emmanuel Bible College for a special, specific purpose such as meeting degree requirements for another institution, completing a few classes needed to meet the educational requirements for ordination or teacher certification, or for personal development. Such persons will be considered for admission as a special student with the following criteria to be followed for admission.

- 1. Application** – applicants for special student status will follow the same procedure as outlined in number one (1) above.
- Individuals qualifying for special student status are those not wanting to be considered as seeking a regular degree. They will be taking a minimum number of courses for a specific purpose.
- Special students are not eligible to transfer credits in or to submit portfolio work. The only items to be listed on the transcript of a special student will be the class or classes taken at EBC.
- Special students are required to pay prior to the start of classes all tuition or audit fees in full and all fees for classes taken or audited.

RE-ADMISSION AND ENROLLMENT

EBC students who have not enrolled for any courses for over 12 months must reapply for admission. The following items will be required:

1. A current application
2. A current Student Update form.
3. Official transcripts from any college attended since last at EBC.
4. A brief written testimony regarding the student's activities since last at EBC.
5. A recommendation from a friend or employer.
6. A recommendation from the student's pastor. If the student holds a district credential, a recommendation from the district superintendent will also be required. If the student is a senior pastor, the recommendation from the district superintendent will be sufficient.
7. Students must have any "holds" removed before they will be re-admitted to EBC.

ADMISSION STATUS

Conditional acceptance may be available to persons with exceptional circumstances.

Students will only be allowed to take classes for one trimester with a conditional acceptance. Contact the administrative office for further information. Because admission is a privilege rather than a right, the college can request that a student withdraw when reasons warrant such action. Students are responsible for observing all regulations and standards of conduct.

TRANSFER CREDITS

Transfer credit is accepted from institutions of higher learning for subjects appropriate to the curricula of the EBC program. All applicants who have attended other colleges or universities are required to have all official transcripts sent electronically by the issuing school(s) to the executive director for enrollment and student development or the registrar. In addition to the transcript, it is sometimes necessary to provide a catalog, course descriptions, or other documentation from the former college or university to help determine the content and applicability of a class. The College will evaluate the transcript and award applicable transfer credit(s). *Note: Transcript evaluations will not be completed until application has been made to EBC, the appropriate application fee paid, and all transcripts received. Credit will only be considered for "C" grades or above.*

Provisional credit may be granted from certain unaccredited institutions. Provisional credit will be fully accepted after an evaluation of the unaccredited institution, evaluation of the coursework for the courses under consideration, and successful completion by the student of 32 semester hours of work at EBC with a minimum 2.0 GPA.

Transfer credit may be accepted for English requirements subject to satisfactory scores on the English Proficiency Examination. No English credit will be accepted for students with proficiency scores below EBC English standards. Students entering the college who have already earned a baccalaureate or higher degree at an accredited institution are not required to complete the English testing requirement.

ATTENDANCE POLICY

Emmanuel Bible College education believes that significant learning takes place in a synchronous academic environment. Therefore, regular class attendance is required.

Students are required to attend all class sessions. Any absences may result in the loss of points as detailed in the class syllabus.

Typically, a three-hour class meets once each week for 12 weeks. Each weekly class meets for three hours and 15 minutes. Missing more than two regularly scheduled class periods in a term will result in the reduction of one grade step (e.g., “B” to “B-”).

Similarly, another half step grade reduction will occur after missing more than four periods. No credit and a grade of “F” will be given after a student misses more than six periods of a class.

REPEAT POLICY

Students may repeat courses. When courses are taken more than once, only the highest grade is included in the calculation of the grade point average.

GRADING SYSTEM

Numerical values (grade points) are assigned to letter grades and recorded on the student’s transcript as follows:

A = 4.0	B = 3.0	C = 2.0	D = 1.0
A- = 3.7	B- = 2.7	C- = 1.7	D- = 0.7
B+ = 3.3	C+ = 2.3	D+ = 1.3	F = 0

“W” (withdraw) and “I” (incomplete) are not included in the calculation of grade point averages.

Change of grade: After a final grade has been submitted or an incomplete “I” has changed to a letter grade, a change of grade may be made only if it is demonstrated that a computational error was made. **Students may not dispute a grade if more than 60 days have passed since the grade was submitted to the registrar.**

REGISTRATION

The executive director will instruct all students in registration procedures. The last day to add a class is one week after that class first meets. A \$15 fee will be assessed for late registration.

NON-DISCRIMINATION POLICY (TITLE IX)

Emmanuel Bible College subscribes to the principles and laws of the State of California and the federal government pertaining to civil rights and equal opportunity, including Title IX of the Education Amendment of 1972. Emmanuel Bible College policy prohibits discrimination on the basis of race, sex, religion, age, color, national or ethnic origin, marital status, or handicap in recruitment and admission of students, scholarship and loan programs, and in the operation of all college ministered programs, activities, and services.

The college has designated the Executive Director as the Title IX coordinator. Evidence of practices inconsistent with the college's non-discrimination policy should be reported in writing to the Title IX coordinator who will evaluate the inconsistencies and take appropriate action. Should the complainant be dissatisfied with the resolution of the matter as determined by the Title IX coordinator, the complainant may submit a written report to the president of the college. The decision of the president in the matter shall be final.

SEXUAL HARRASSMENT POLICY

The college prohibits any form of sexual harassment. Sexual harassment is a form of sexual discrimination and is prohibited by federal laws, including Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendment of 1972. Any practices inconsistent with this policy should be reported in writing to the Title IX coordinator.

SPECIAL NEEDS ACCOMMODATION

An enrolled student who wishes to make Emmanuel Bible College aware of any accommodation concerns should notify the Office of Enrollment and Student Development. Any information provided is strictly voluntary and will be kept confidential, except as agreed upon by the student for the sake of providing any accommodations. The information would be used for the student's immediate benefit.

NEW STUDENT TESTING

New students are required to take standardized placement tests in English usage and reading skills. In addition, a Bible knowledge and content test is administered as a baseline for assessment of subsequent learning. An intensive personality and self-concept inventory is required for all on-campus students and is available for online students. This test is scored, evaluated, and shared individually with students for affirmation. The results of these tests are used for counseling and individual assessment purposes only.

CUSTOMIZED AND SPECIALIZED STUDIES

Customized studies may be taken either as a directed study or an independent study. No more than one such customized study will be allowed in an associate degree program and no more than three in a baccalaureate degree program. For approved customized studies,

there will be an additional fee of one-half the regular tuition rate. Application forms are available in the administrator's office.

Directed Study: a course listed in the catalog that a student may apply to take when schedule conflicts and/or other circumstances prevent the student from taking the course during the scheduled class time. Course requirements for directed studies will be equivalent to those of the regular course plus time normally required outside the classroom. Application to and approval by Nazarene Bible College and the executive director for academic affairs of Emmanuel Bible College is required.

Independent Study: a course specially designed to relate to a student's needs, interest, and anticipated ministry that may be undertaken by qualified students. The approval of the executive director for academic affairs of Emmanuel Bible College, Nazarene Bible College and a supervisory faculty member is required.

EXAMINATION, MILITARY, AND PORTFOLIO CREDIT

Credit may be awarded for learning demonstrated by examination for subjects appropriate to the curricula of the NBC/EBC programs. The executive director may approve national standardized examination programs, such as the College Level Examination Program (CLEP) or the Advanced Placement Program (AP). Credit for learning demonstrated by departmental examinations may be approved by the executive director.

The executive director will determine whether the student's examination results merit the awarding of credit. Credit may be awarded for military education and training programs for subjects appropriate to the curricula of the EBC programs. Evaluation will be based on the recommendations of the American Council of Education *Guide to the Evaluation of Educational Experiences in the Armed Services*.

Credit may be awarded for college-level studies validated by evaluation of a Student Academic Portfolio. Such a portfolio is typically used to substantiate the transferability of work done at non-accredited institutions. For credit to be awarded through a Student Academic Portfolio, a student should present his/her portfolio for evaluation at the time of his/her application to the college. Credit may be awarded after one trimester of successful enrollment at Emmanuel Bible College. EBC syllabi will have procedures that describe the academic portfolio process.

A maximum of 72 semester hours may be posted from a student's academic portfolio completed at a District Training Center, otherwise, the maximum number of hours which may be awarded for examination, military, and other portfolio credit in any baccalaureate degree program is 24 semester hours. The maximum in any two-year associate degree program is 12 semester hours.

There will be a fee for posting examination, military, and portfolio credit on the college transcript. For more information, contact the administrator's office.

ENGLISH PROFICIENCY

Proficient use of the English language is essential for ministers in English-speaking assignments; therefore, Emmanuel Bible College requires two courses in English composition. An English proficiency examination is used for placement. Students whose proficiency examination scores suggest a deficiency must begin their English sequence with Basic English Skills. Credit for Basic English is not included in the minimum credit hours required for any degree. Successful completion will enable a student to take English Composition I for credit. Transfer credit may be accepted for English requirements subject to satisfactory scores on the English proficiency examination. No English credit will be accepted for students with proficiency scores below EBC English department standards.

Students entering Emmanuel Bible College who have already earned a baccalaureate or higher degree at an accredited institution are not required to complete the English testing requirement. Transfer credit for English composition will be accepted under normal EBC transfer policies.

For admission to the college, any student who has not graduated from an English speaking high school is required to pass the Test of English as Foreign Language (TOEFL) with a score of at least 500 on the paper-based test and 173 on the computer based test. This test is given in most world population centers. A student at Emmanuel Bible College must show a proficiency in understanding and using correct English to be able to satisfactorily complete the basic curriculum in English. Such students are still subject to English placement requirements.

COURSE LOAD

A full course load is 8 to 12 hours per trimester. A student desiring to take more than 12.5 hours must have at least a 3.5 grade point average for two consecutive trimesters and obtain the approval of the executive director for academic affairs.

The college reserves the right to limit a student's course load when outside employment becomes excessive. All students are required to report their employment workload each trimester.

CLASS SCHEDULES

Emmanuel Bible College offers online classes to accommodate student needs. Schedules are available for student planning. Chapel services are available through coordination with Nazarene Bible College at their approval and discretion.

ACADEMIC ADVISING

Academic advising is the process and system by which students plan their academic programs with the help of an assigned faculty member or academic advisor. The executive director gives initial advising to new students. An advisor meets with the student during the academic year in order to give aid in academic planning, career direction, and personal progress in a degree program.

INCOMPLETE WORK

Incomplete “I” indicates unfinished work at the end of a course due to extenuating circumstances. A student must request the “I” from the professor, justifying the reason for that request. When granted, “I” grades must be removed by the end of the following trimester. The final grade will be submitted based on the work completed by the student in the class to that point. An incomplete incurred during the spring trimester must be removed by the beginning of the fall trimester.

CHANGE OF ENROLLMENT

A student who desires to add a course, withdraw from a course, or in any way change his/her class schedule, must complete a Change of Enrollment form available from the administrator’s office. The change will not become official until all required signatures are obtained and the form is submitted to the administrator’s office. The deadlines for making schedule changes are published in the academic calendar.

A student desiring to **withdraw from a course** should consult the course instructor and his/her faculty or online advisor. A grade of “W” will be assigned when courses are dropped prior to the deadline published in the academic calendar.

The tuition refund, if any, will be credited. Failure to attend class will not constitute an official withdrawal. Tuition will not be refunded, and grades will be recorded as “F” for a student who stops attending class without going through the formal withdrawal process.

Withdrawing from a course is only permitted prior to 50% duration of the class term. A student may not withdraw from a course after this point and will receive a grade of “F” for the class if he/she fails to attend.

WITHDRAWAL FROM THE COLLEGE

Any student desiring to **withdraw completely** must secure the withdrawal forms from the administrator’s office, have them approved by the executive director for academic affairs and obtain all other required signatures. An online student should contact his/her online advisor. That office will process the withdrawal and obtain all necessary signatures. The advisor will confirm the withdrawal with the online student, at which point the withdrawal becomes official.

Failure to attend classes will not constitute an official withdrawal. Tuition will not be refunded, and grades will be recorded as “F” for a student who stops attending classes without going through the formal withdrawal process.

Official withdrawal is only permitted prior to 50% completion of the class term. A student may not withdraw after this point and will receive a grade of “F” for all classes if he/she fails to attend.

ACADEMIC HONESTY

Honesty in all academic endeavors is vital as an expression of the Christian life.

It is required that students at Emmanuel Bible College will not participate in cheating, plagiarism, or other forms of academic dishonesty nor encourage and condone such behavior by permitting it and/or allowing it to go unreported. All assignments must be the student's original work for the course in which the material is submitted. When the work is not the student's own, proper credit must be given to the source of the information.

Academic dishonesty is a serious violation of morality and of academic integrity. The minimum penalty for academic dishonesty will be failure of the assignment. More stringent measures may include failure of the course, disciplinary probation, or disciplinary suspension.

Plagiarism is using another's words or ideas as one's own without properly crediting the original source.

ACADEMIC HONORS

Academic honors are announced by the executive director for academic affairs each trimester. Honor students must carry at least 8 hours per trimester and achieve the following grade point average: Dean's List - 3.70 to 4.00; Honor Roll - 3.30 to 3.69.

ACADEMIC PROBATION

In order to assure that students at Emmanuel Bible College are making satisfactory progress toward their academic goals, the college has instituted a system of academic probation. The following categories will apply to students who experience academic difficulties:

1. Academic Warning

A student whose term or cumulative grade point average falls below "C" (2.0) for a trimester will be placed on academic warning for the next trimester of enrollment. Appropriate counseling will be initiated.

2. Academic Probation

A student whose term grade point average is below 2.0 for any trimester while on academic warning will be placed on academic probation. Counseling will be provided to improve the quality of the student's work. A student on academic probation is not permitted to hold student office.

3. Academic Probation with Restriction

A student on academic probation whose term grade point average falls below 2.0 during the probationary term will be placed on academic probation with restriction. The student will be restricted to a reduced course enrollment that will include only those courses approved by the student's advisor and the executive director for academic affairs. A student on academic probation with restriction is not permitted to hold student office.

4. Academic Suspension

A student on academic probation with restriction and whose term grade point average falls below 2.0 in the next trimester will be placed on academic suspension and will be ineligible to enroll the next trimester. Re-admission requires that a signed request be submitted to the executive director through the Office of Academic Affairs, in which case the student, if re-admitted, will be placed under probation with restriction status for the next trimester of enrollment.

Academic probation status and academic suspension status will be noted on the applicable students' transcripts. Student financial aid could be affected by academic probation and/or academic suspension status. The student must consult with the executive director.

Additionally, a special review of student academic progress is made at the end of a student's second year at EBC. Students with less than a "C" (2.0) average at the end of the second year may be in danger of losing federal financial aid privileges.

Students must check with the Office of Financial Aid to determine continuation of their eligibility.

CLASSIFICATION OF STUDENTS

A freshman is a student who has met admission requirements.

A sophomore is a student who has completed 32-63 semester hours.

A junior is a student who has completed 64-95 semester hours

A senior is a student who has completed at least 96 semester hours.

A student is considered full time when enrolled for 8 or more semester hours. A student taking less than 8 hours is not eligible to hold student office without special permission from the administration.

AUDITING

A student who does not wish to receive college credit for a course may register to audit the course. No class assignments are required for an auditing student. The tuition fee is one-half the regular tuition for that course. AU is entered on the transcript for a completed audit course.

TRANSCRIPTS

Official transcripts are released only if all financial obligations are satisfied and the student has signed a written request authorizing the release of the transcript. Requests should be addressed to the administrator's office. Faxed requests may be accepted if signed by the student. There is no charge for issuing transcripts.

FINANCIAL INFORMATION

Emmanuel Bible College is a ministerial education institution. A large portion of its operating budget is provided by its supporting constituency. As a result, tuition and fees are significantly lower than those charged by similar colleges. This is especially helpful to the adult student with family financial responsibilities.

TUITION AND FEES

The tuition and fees for each trimester are due in full at the time of registration.

There are three trimesters per year. Eight (8) hours per trimester is considered a full load for financial aid purposes. The following fees and charges are current but are subject to change between printings of the catalog.

1. Tuition per Credit Hour	\$210
Auditing Fee per Credit Hour	\$105
(for those who attend classes without receiving credit)	
2. Registration Fee per Class	\$49

REFUND POLICY

1st week of classes Days 1 - 3 of class 100%
2nd week of classes Days 4 - 6 of class 75%
3rd week of classes Days 7 - 9 of class 50%
4th week of classes Days 10 - 12 of class 25%
5th week of classes Days 13 - 42 of class None
Fees and other charges are non-refundable.

FINANCIAL AID

Emmanuel Bible College offers financial aid in the form of scholarships and employment. Applications for all forms of financial aid are available through the Administrative Office. Consumer information related to the financial aid programs of Emmanuel Bible College, its policies and procedures, and student eligibility may be obtained by contacting the executive director.

Generally, financial aid is tailored to help meet the needs of the student, but both the student and the college must recognize that the primary responsibility for paying college expenses rests with the student. Eligibility for the various types of aid is determined by analyzing the information provided on the student financial aid application. The student may apply for one or more types of aid depending upon qualifications and the funds available. The student must be enrolled for at least four hours and be in good academic standing to be eligible for federal aid.

Forfeiture

A student placed on probation because of disciplinary or academic reasons may forfeit all rights to financial assistance. If a student drops below four hours, institutional aid is forfeited at the rate of refund listed in Policy on Refunds section.

STUDENT DEVELOPMENT

Emmanuel Bible College was founded for the specific purpose of training persons for Christian ministries. Special emphasis is given to spiritual values, theological and critical thinking, spiritual formation, and ministerial skill development.

Regarding the ministry and the minister, the *Manual* of the Church of the Nazarene states:

The Church of the Nazarene recognizes and insists that all believers have committed to them a dispensation of the gospel that they are to minister to all people. We also recognize and hold that the Head of the Church calls some men and women to the more official and public work of the ministry....

When the church discovers this divine call, the proper steps should be taken for its recognition and endorsement, and all suitable help should be given to open the way for the candidate to enter the ministry....

The perpetuity and the efficiency of the Church of the Nazarene depend largely upon the spiritual qualifications, the character, and the manner of life of its ministers.

The minister of Christ is to be in all things a pattern to the flock....

The minister of the gospel in the Church of the Nazarene must have peace with God through our Lord Jesus Christ, and be sanctified wholly by the baptism with the Holy Spirit. The minister must have a deep sense of the fact that souls for whom Christ died are perishing, and that he or she is called of God to proclaim or make known to them the glad tidings of salvation.

The minister must likewise have a deep sense of the necessity of believers going on to perfection and developing the Christian graces in practical living . . . must have a strong appreciation of both salvation and Christian ethics.

The minister must have gifts, as well as graces, for the work. He or she will have a thirst for knowledge, especially of the Word of God, and must have sound judgment, good understanding, and clear views concerning the plan of redemption and salvation as revealed in the Scriptures (Par. 400-401.4, pp. 168-169, 2001-2005).

All persons desiring to serve the Church of the Nazarene as ordained ministers, ministers of Christian education, or ministers of music, must be examined by the District Ministerial Credentials Board. This board will carefully inquire of each candidate as to his or her personal experience of salvation, experience of entire sanctification by the baptism of the Holy Spirit, knowledge of biblical doctrines, intellectual, moral, and spiritual qualifications, and general fitness for the ministry to which the candidate feels called. The college seeks through various means to guide students in the achievement of these goals.

STUDENT SPIRITUAL DEVELOPMENT

There are various spiritual development components of biblical knowledge, faith formation, and mentoring offered through chapel, classroom experience, and faculty interaction. In addition, the college and Christian community provide many other opportunities for the student to develop his or her inner life.

Chapel

The chapel online services of the college are planned for worship, inspiration, and instruction. Throughout the academic year, chapel speakers, chosen as Christian ministry models, include church leaders, pastors, community resource persons, faculty members, students, and college administrative leaders. This common experience of worship shared by students, faculty, and administration forms one of the abiding strengths of the Emmanuel Bible College experience.

Local Churches

Eighty four Churches of the Nazarene in the Los Angeles County minister to students and their families. The pastors serve as shepherds, spiritual advisors, and ministerial models to students. These churches, varying in size from beginning church plants to a worship attendance of more than 500, offer the student many opportunities for service and fellowship. Long, happy relationships exist among the local churches, the college, graduates, and present students.

Church Planting

Students and faculty are regularly involved in planting churches in the Los Angeles County area and abroad.

ADMINISTRATIVE SERVICES

Faculty members and administrators have an open-door policy toward all students for encouragement, prayer, and guidance.

The president of the college is readily available to students and advises students regarding their general educational plans, choice of programs, vocational planning, curricular problems, difficulties with study, or withdrawals from college.

The student development office, under the direction of the executive director for enrollment and student development, assists students in enrollment and acceptance to the college and with practical matters after arriving on campus, and serves as the first contact for personal and spiritual concerns.

ACADEMIC PROGRAMS

Emmanuel Bible College offers the following Programs:

1. Customized Learning/Applied Programs (Topical)
2. Ministerial Certification (Modular Course of Study)
3. Ministerial Preparation (Ordination Course of Study - 72 semester units)
4. Associate of Biblical Studies Degree (60-64 semester units)
5. Bachelor's of Biblical Studies Degree (120-128 semester units)

The *Sourcebook on Ministerial Development*, published by Clergy Development, Church of the Nazarene, stipulates the requirements for **elder** or **deacon** ordination within the Church of the Nazarene. The B.B.S. with a major in Pastoral Ministries meets the requirements for the elder ordination course of study as outlined in the *Sourcebook*. The B.B.S. degree with a major in Christian Educational Ministries or a major in Music Ministries meets the requirements for the **deacon** ordination course of study for those respective fields. Ordination requirements for other deacon tracks are supported by specific programs.

Students should consult their academic advisor or the executive director for academic affairs for details.

Fulfilling ordination requirements in one's respective denomination, however, will be the responsibility of the individual student.

BACHELOR OF BIBLICAL STUDIES

The Bachelor of Biblical Studies in Ministry degree is composed of the following degree requirements:

DEGREE REQUIREMENTS

All baccalaureate programs at Emmanuel Bible College contain the following degree requirements:

1. Completion of a minimum of 128 semester hours
2. At least 64 semester hours in residence—with at least 32 of the final 64 hours in residence.
3. A cumulative GPA of at least 2.0 on a 4.0 scale.
4. Completion of the required hours in the following areas:
 - General Education Core
 - Bible & Theology Core
 - Major Courses
 - Electives or Minor Courses
5. Completion of Senior Ministry Integration
6. College indebtedness paid in full

ASSOCIATE OF BIBLICAL STUDIES IN LAY MINISTRIES

The Associate of Biblical Studies in Lay Ministries degree (A.A.L.M.) is a 64-semester-hour degree designed for persons who wish to gain ministry skills and knowledge in order to serve as lay workers in churches or Christian organizations. The degree is based on a strong general studies component and introductory studies in Bible, theology, and ministry principles. While not providing all the competencies for completion of ordination education requirements, the program gives foundational knowledge and skills for lay contribution to the work of the church either as volunteers or as paid staff members. Persons who desire to complete ordination requirements may do so by taking approximately eleven additional courses.

DEGREE REQUIREMENTS

All associate programs at Emmanuel Bible College contain the following degree requirements:

1. Completion of a minimum of 64 semester hours
2. At least 32 semester hours in residence—with at least 16 of the final 32 hours in residence
3. A cumulative GPA of at least 2.0 (on a 4.0 basis)
4. Completion of the required hours in the following areas:
 - General Education
 - Bible and Theology
 - Major Concentration
5. College indebtedness paid in full

**COURSE DESCRIPTIONS
AND SYLLABI**

Please see <https://ebcministry.org/courses>