



Emmanuel Bible College
In Alliance with Nazarene Bible College
PAS2013: The Practice of Christian Ministry

COURSE GENERAL INFORMATION:

Dates: Course Schedule – 15 weeks plus one week of finals

Credit Hours: 3

Prerequisites: There are no prerequisites for this course.

COURSE INSTRUCTOR:

EBC Faculty

Instructor: EBC Faculty

Address: Online Curriculum

Phone: Home

Office

Cell Provide by Faculty

Fax

Email: Provided by Faculty

COURSE DESCRIPTION:

A course giving special attention to the personal and professional character of the minister and the practice of ministry. *Prerequisite: Introduction to Christian Service.*

COURSE INTENDED LEARNING OUTCOMES:

The following learning objectives will be achieved by this course:

1. Gain understanding and perspective about the role of Christian ministry.
2. The ability to develop a philosophy of ministry that will enable an individual to gauge his/her effectiveness in ministry.
3. Ability to prepare and lead worship that is biblically sound, contextually correct and culturally sensitive.
4. Gain understanding and confidence in conducting Christian rituals.
5. To help build basic skills for ministry in the 21st Century.
6. To encourage the student minister to strengthen his/her personal relationship with Christ, especially in the areas of personal spiritual disciplines.
7. To reinforce the importance of your personal God-given call to ministry.

The following are Competencies for Ministry as outlined in the *Sourcebook on Ordination USA* that will be addressed in this course:

1. Ability to identify the directives of the Manual of the Church of the Nazarene that pertain to the organization and ministry of the local, district, and general church. (CN14)
2. Ability to oversee ministry using management skills including servant leadership, conflict resolution, administration, and team building. (CP2)
3. Ability to envision, order, and participate in contextualized theologically founded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's supper.) (CP11)
4. Ability to prepare and lead a music ministry that is biblically sound, utilizing appropriate techniques and skills demonstrating cultural sensitivity. (CP19)
5. Ability to assess contemporary approaches to church music in light of enduring theological and contextual perspectives. (CP20)

6. Ability to apply theological and philosophical ethics to nurture faithful living in the Christian community. (CH1)
7. Ability to practice a moral pastoral leadership, informed by philosophical and theological ethics. (CH3)
8. Ability to articulate his or her call from God to ministry as affirmed by the Church. (CH6)
9. Ability to demonstrate a realistic self-understanding including personal strengths, gifts, weaknesses, and areas of needed growth. (CH7)
10. Ability to practice holistic stewardship (mutual submission in gender relationships, sexual purity, marriage and family, personal finance, professional conduct, practicing Sabbath, etc.). (CH8)

COURSE TEXTBOOKS:

MANUAL, Church of the Nazarene, 2017-2021. Beacon Hill Press, 2018.
ISBN: 9780834137103

Berkley, James D. *Leadership Handbook of Preaching and Worship: Practical Insights from a Cross Section of Ministry Leaders.* Baker Books, 1997.
ISBN: 9780801090417

Middendorf, Jesse C. *Church Rituals Handbook.* 2nd ed, Beacon Hill Press, 2009.
ISBN: 9780834124578

Root, Andrew. *The Pastor in a Secular Age.* Baker Academic, 2019.
ISBN: 9780801098475

Rowell, Jeren. *Thinking, Listening, Being: Wesleyan Pastoral Disciplines.* Beacon Hill Press, 2014.
ISBN: 9780834132467

NOTE: Students are responsible to have the required textbooks prior to the first day of class. Students are also encouraged to begin reading the books in preparation for the class as soon as possible.

COURSE RESOURCES:

Resources designed to support women in lead ministry positions:

- Facebook Page – Nazarene Women Clergy
<https://www.facebook.com/groups/348576377606/>
- Wesleyan Holiness Women Clergy <https://www.wesleyan.org/tag/wesleyan-holiness-women-clergy>
- Wynkoop Center for Women in Ministry <https://www.whdl.org/collections/wynkoop-center-women-ministry>
- Christians for Biblical Equality <https://www.cbeinternational.org/>
- *Emboldened: A Vision for Empowering Women in Ministry.* Leach, Tara Beth. IVP Books: 2017. ISBN 978-0830845248.

Bibliography

Cedar, Paul, Kent Hughes, and Ben Patterson. *Mastering the Pastoral Role - Mastering Ministry Series* by Christianity Today. Portland: Multnomah Press, 1991. Print.

Galloway, Dale. *Taking Risks in Ministry.* Kansas City: Beacon Hill Press, 2003. Print.

Habecker, Eugene. *Leading with A Follower's Heart.* Wheaton: Victor Books, 1990. Print.

London, H. B. Jr., and Wiseman, Neil B. *Pastors at Greater Risk*. Ventura: Regal Books Published by Gospel Light, 2003. Print.

---. *Pastors at Risk*. Colorado Springs: Chariot Victor Press, 1992. Print.

---. *The Heart of a Great Pastor - How to Grow Strong and Thrive Wherever God Has Planted You*. Wheaton: Regal Books, A division of Gospel Light Publishing, 1994. Print.

Malphurs, Aubrey. *Values Driven Leadership*. Grand Rapids: Baker Books, 1998. Print.

---. *Developing A Vision for Ministry in the 21st Century*. Grand Rapids: Baker Books, 1992. Print.

Spaite, Daniel, M.D., *Time Bomb in the Church - Defusing Pastoral Burnout*. Kansas City: Beacon Hill Press, 1999. Print.

Willimon, William. *The Pastor's Guide to Effective Ministry*. Kansas City: Beacon Hill Press, 2002. Print.

COURSE REQUIREMENTS:

I. Reading

Students are expected to complete the assigned reading in time that the reading may inform the student's contribution to the discussion. Students are encouraged to read ahead as necessary in order to be prepared. You will be expected to read the texts completely and on the prescribed reading schedule. Exception: Only certain sections of *The Manual of the Church of the Nazarene*, *Leadership Handbook*, and *Church Rituals Handbook* will be required.

II. Reading Report

Each session, you will submit a report stating what percentage of the reading assignment you have completed. The report will also include at least one quote or significant principle from the text, parenthetically documented, that has impacted you during your reading. In particular, I want you to explain how what you have learned will be used in your ministry. This report should be 250-350 words.

III. Discussion/Competency Questions

Each session, students will complete some discussion and competency questions provided by the instructor. You should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words.

IV. Interview

Each class member will conduct an interview of someone in full-time pastoral ministry and give a 350- to 500-word summary of the interview.

How to Conduct the Pastoral Interview

Please call and set up a time to interview someone in full-time ministry for your interview project. (Please interview someone in active ministry and called to the same task as your own calling, if possible.) Set up the appointment by Session Two. Conduct the appointment by Session Three.

When you call, let the person know that this is part of your class on preparing for the work of Christian ministry. Inform them that you will give them a copy of the interview questions at least 24 hours prior to the interview, that there are 7 questions, and that you anticipate needing 45 minutes to an hour to complete the interview.

Interview Questions:

- How did you receive your God-given call and in what ways has the assurance of this calling been a sustaining force in your life?
- What is it that you enjoy the most about being a minister? The least? And why?
- What do you consider to be the greatest challenge facing a pastor/minister today? Why? What do you do to meet this challenge?
- What kind of things do you do to provide for your own personal spiritual formation and professional growth?
- How do you keep your life balanced between the demands of personal (family) and professional (church) life?
- What kinds of things do you do to intentionally strengthen and protect your marriage?
- (Student will compose question 7.)

V. Philosophy of Ministry

You will be asked to write a 750- to 1000-word Philosophy of Ministry paper including the scriptural basis for why you believe what you believe about Christian Ministry. The Instructor will provide a model of this assignment. If you have prepared a POM before, you may use that as a base, but you will be expected to integrate what you are learning into the revised POM.

See the sample Philosophy of Ministry paper on page 18 of this syllabus.

Note: Your POM does not have to be in MLA formatting. We prefer that this be a document that you would design for use in providing information to a District Superintendent and/or the Church Board for your church interview process. Keep in mind that this is to be a scripture-based POM. Therefore, you should have scriptural references to support your beliefs, positions, and convictions regarding pastoral ministry.

VI. Final Project Paper

Students will complete a Final Project Paper covering five basic areas of ministry. This is not a term paper but a project paper designed to demonstrate your grasp of basic ministry practices. Your answers should average at least 500 words each.

Note: If the ministry that you are preparing for is specialized and you sense that some of these questions may pertain to areas of ministry that you may never perform, discuss "tweaking" the question to better fit your calling. However, keep the question and answer along the lines of the same topics: Personal Spiritual Formation, Public Worship, Prayer, and Church Rituals. The part you play in a church ritual may be different from a Sr. Pastor, but as a staff member or minister, you will often still be involved. It is important that you understand and appreciate the place that these rituals hold in the Christian Community.

Question #1: Spiritual Formation/Boundaries/Professional Development Plan. Establish a plan for beginning and maintaining your personal spiritual formation, personal care and professional development as a minister.

Everyone in ministry needs to set boundaries. That is, making sure that you do not let the "busyness" of ministry intrude upon your personal devotional life, your family life, physical and emotional well-being, and professional development.

You need to be intentional about rest, family time, prayer, personal enrichment, sabbatical (if applicable), etc. This plan should be designed for spiritual, physical, and emotional renewal and health. You may wish to include a "reading" plan as well. Think of ways to guard against spiritual, physical and emotional burnout.

Make this something that you actually would like to do. Putting these things into practice now will be great preparation for your future ministry. If you are already pastoring, these things will enable you to have a longer more effective ministry.

Your answer should explain how you are going to establish boundaries and what you are going to do to fulfill this plan including accountability. Every minister needs prayer partners and accountability partners.

Answer using the following outline:

Spiritual Formation/Boundaries/Professional Development Plan

- A. My Personal Devotional Life - protecting my walk with Christ
- B. Guarding My Family Life - balancing family and church needs and demands
- C. My Physical and Emotional Well-being - my self-care plan
- D. My Professional Development Plan - continued education, professional enhancement and enrichment
- E. Accountability: How I will establish accountability to live within these goals and boundaries:

Question #2: Leading Public Worship: What principles will guide you as a pastor/minister in constructing and leading a public worship service?

Illustrate the principles by designing a worship service. Put it into an outline or church bulletin format. If you submit an outline, make sure it has enough substance to it to be self-explanatory.

Summarize the question by explaining how each item illustrates the principles of worship to which you are committed. This is important. If you fail to do this, points will be deducted. Keep in mind:

- Why are you doing what you are doing, when you do it?
- Demonstrate continuity of the theme and purpose of the service.
- The service should be designed around the text of the message.
- Demonstrate the continuity of purpose and theme.
- List the titles of songs and readings etc. do not just say sing a hymn or chorus.
- Show everything in the order of service including greetings, announcements, offering, closure, etc.

It is critical that you demonstrate how everything in the worship service brings people into the presence of God, builds community, and leads toward the theme or purpose of the worship service. (The theme of the service should reflect the theme or main idea of the sermon.)

Please Answer the Worship Question Using the Following Format:

- A. The theme of the worship service:
 - a. Sermon text:
 - b. The one main idea of the text: (note: this one main idea of the sermon should become the theme of the worship service.)
- B. Outline/elements of the worship service

Sample of Outline or Bulletin Format:

Elements of the Worship Service	Action/Activity	Worship Principle (Why?)
Prelude	Musical Praise	To prepare hearts for worship

Welcome to Worship	Pastoral Greetings	To establish the purpose of the service and welcome visitors
Church Family Calendar	Make pertinent all church announcements	To raise awareness of church family activities and make sure new folks feel invited to attend
Call to Worship/Responsive Reading	Responsive Reading No. 331 Public reading of Scripture	To move focus of attention toward God through the reading of the Word

Continue this process on through to the benediction. Please prepare/plan the worship service, as you would design it if you were responsible for the service you are illustrating. Feel free to get some help with this. Even if you will not be responsible for the worship planning, it is good for you to know the principles.

Question Three: Pastoral Care Keeping in contact with your congregation. The purpose of this question is to help you think through how you are going to do pastoral calling and visitation. With busy schedules and widespread geography, how can the contemporary pastor keep in contact with his or her people? Provide ways in which you plan to meet this need. What will your Pastoral Care Plan look like? While this may include some philosophical material (why you do what you do), make sure you submit a practical plan. How (not why) you are going to do pastoral care is the purpose of this assignment.

Design the plan with the goal of staying close enough to be familiar with their personal, local, and universal context. You want to communicate caring, but you also want to be learning what you need to know to minister with clarity.

Question Four: Prayer Ministry House of Prayer: How would you go about making the church you pastor a "house of prayer"? Explain in your answer how the pastoral prayer, invocation, prayer for offerings, prayer for healing, and invitations to the altar fit into your overall prayer plan. Your answer should address all of the following:

- What is your plan for the weekly pastoral prayer time during worship?
- What kind of prayer events will you organize as a normal part of the prayer-life of your church?
- When, where and how will these prayer activities take place?
- Include how you will teach people to pray and how you will organize prayer groups and ministries.
- How will you recruit prayer leaders in your church?
- How will you organize prayer partners for yourself and your spouse?

You are to design an intentional focus on prayer in the church. In other words, what kind of things are you going to do in your ministry that will teach, inspire, and involve people in prayer?

What kind of prayer ministry will you have, and how will you administer it?

Question Five: Church Rituals

Provide a detailed outline with Scripture references and appropriate notations for a Christian Wedding and a Christian (for a believer) Funeral Service. Be creative and include something that reflects your personal input in the process. Do NOT simply copy a ritual or service from any of the texts. A detailed outline means that each element needs enough explanation to know its purpose

and basically what is being done. Again, you may ask an experienced minister to help you with this one. Just make sure that they consult and do not do the work for you.

- **Christian Wedding:** Personalize the wedding ceremony. This should reflect something the couple would want, and something you would want in the ceremony that speaks of certain core beliefs regarding Christian marriage. (You may use a minister's manual or marriage manual as a guide.)
- **Christian Funeral:** Explain what you wish to accomplish by the elements that you include in your outline. It should reflect core beliefs about death, judgment, eternal life, grace, comfort, etc. Remember to include the graveside or committal service. (You may use a minister's manual or funeral manual as a guide.)
- **Communion Service:** Design a Communion Service including the Meditation or Devotional that you would present as a part of the communion service. This can be an outline as well, as long as it has enough "meat" to it that I can tell what you were trying to communicate. This can be designed as a part of a worship service or as the entire service. It can be a Sunday Morning or a Special Occasion, you decide. The goal here is to both present Communion as well as illustrate its true meaning and significance. (You may use a minister's manual as a guide.)

The Final Project Paper is intended to represent both understanding and intentional application.

Each answer is to be a minimum of 500 words. There is no penalty for being longer, but you may be penalized for being too brief if answers are not comprehensive enough.

Remember you do not have to wait until the end of the course to begin your final project. Be sure you integrate and note things you learned from this course into the paper. I expect that you will have quotes from the texts.

Note: You must cite your sources! This means you should have a Sources Cited page.

The Final Project Score Sheet is on the last page of this document. This is the score sheet I will use to finalize your score for your Final Project Paper. I encourage you to become familiar with it, as it provides an outline of the expectations for a good paper.

Don't just provide a concept such as, "I am going to become a person of prayer." Tell exactly how that is going to come about and what resources you will use to accomplish this. In other words, this paper should be more practical than philosophical. (More how and not just why.)

VII. **Session Reflection Assignment**

Submit a 500-word minimum referenced reflection on the key items addressed and how they apply to your education, life, or ministry. The written reflection is to address the following questions:

- What is the most significant thing you learned this session?
- What previous experiences relate to what you read and learned?
- How has what you learned changed your thinking about this session's topic(s)?
- How will you use the knowledge gained this session in your life or ministry?
- [Optional] What additional information would you like concerning this session's topic(s)?

To score well, the reflection assignment must:

- cite references from the assigned reading for the session's learning experiences
- include suggested real-world applications of the course material

COURSE EVALUATION:

Grading Points

Assignments	
	Points
Assignments:	
Reading Reports	20
Discussion/Competency Questions	30
Session Reflection	30
Discussion/Participation	30
TOTAL EACH SESSION	110
Course Level Assignments:	
Pastoral Interview	30
Philosophy of Ministry	60
Final Project	250
TOTAL COURSE ASSIGNMENTS:	340
TOTAL ALL ASSIGNMENTS	1000

Grade Scale

Standard Grade Scale Based on Percentage of Points Earned				
A	B	C	D	F
A 93	B+ 87	C+ 77	D+ 67	F 59 or less
A- 90	B 83	C 73	D 63	
	B- 80	C- 70	D- 60	

Note: Ministerial students who are completing courses in preparation for ordination are expected to demonstrate at least a moderate level of understanding of the course materials. Individual Studies Boards may choose not to accept any class for which a student scores a final grade below a "C."

COURSE SCHEDULE:

I. Session One - The Call and Purpose of Ministry

- Learning Goals
 - To clarify one's calling based upon Biblical understanding and requirements
- Reading
 - Rowell, Jeren. *Thinking Listening Being* – A Wesleyan Pastoral Theology, Preface, Introduction, Part 1 Chapters 1-3 pages 9-50.
 - Root, Andrew, *The Pastor in a Secular Age* -- Preface, Introduction, Part 1 Sections 1-3 pages 3 – 58
- Reading Report
- Discussion Questions
 - The Call
 - Why does the Church of the Nazarene stress the fact that "we believe in a God-called ministry?"
 - A church member comes to you and says, "Pastor I think I would like to go into ministry full-time. I don't necessarily feel 'called', but it looks like it would be an

interesting career. What do you think I should do?" How would you answer them and why?

- Ministering in the 21st Century
 - The authors address some of the unique challenges of pastoring in the 21st Century. Choose from one of the authors below and answer the question
 - The authors address some of the unique challenges of pastoring in the 21st Century. Choose from one of the authors below and answer the question
 - Rowell, Chapter 1 – The challenge to pastor biblically - To pastor biblically requires a biblical foundation for your philosophy of ministry. Choose 4 passages from the Excursus or Biblical Cues found on pages 34 – 36 that represent principles that you feel will guide you as a pastor, and why you chose them.
 - Andrew Root credits Charles Taylor for coining the phrase “Cross-Pressured.” He describes modern day pastors as “Cross-Pressured Pastors.” From your reading in Root (pages 1-57), discuss the following questions.
 - What are the root causes of “cross-pressure” for modern day pastors?
 - Are modern day pastors vulnerable to vocational identity crisis because of the phenomenon of “cross-pressure?” Elaborate.
 - What challenges “cross-pressured” pastors face today in cultivating their own faith and that of their congregations.
- Defining the Task of Ministry
 - You have just arrived as the new senior pastor or staff pastor. As you meet the people you realize that there are differing opinions and expectations regarding ministry priorities. How do you determine what your pastoral/ministry priorities are going to be? How do you guard against the tyranny of unreal expectations?
 - How does a pastor/minister address some of the issues of moral decay prevalent in our society today and at the same time, keep the church from becoming too politicized?
- Project: Begin Planning for Your Final Project

II. Session Two - Developing Ministry Paradigms and Priorities

- Learning Goals
 - To establish a Biblical paradigm for defining and implementing pastoral ministry
- Reading
 - Rowell, Jeren. *Thinking Listening Being* – A Wesleyan Pastoral Theology, Part 1 Chapters 4-6 pages 51-75.
 - Root, Andrew, *The Pastor in a Secular Age* -- Part 1 Sections 4 - 6 pp. 59 – 108
- Reading Report
- Discussion Questions
 - Answer one of the following three discussion questions. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words. Remember to include the question in your note/response and not just the question number. Your minimum of 300-500 words per answer includes ONLY your answer.
 - What place does prayer have in the life and spiritual growth of the pastor? Rowell pp. 51-55
 - What is the difference between leadership as understood by our culture and leadership based upon biblical principles? Rowell pp. 56-64

- What are the foundational duties of a faithful and effective pastor? Rowell pp. 65-75
- Core Competency Questions
 - Answer one of the following three discussion questions. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words. Remember to include the question in your note/response and not just the question number. Your minimum of 300-500 words per answer includes ONLY your answer.
 - Andrew Root traced two attitudes towards spirituality, namely “porous inwardness” and “buffered inwardness.” (Answer one question)
 - Discuss Root’s understanding of these two attitudes and their implication for contemporary pastoral ministry. (pgs. 58-108)
 - Identify the pastoral style of Jonathan Edwards and Henry Ward Beecher. Which of these two styles best suits your ministry philosophy? Support your position. (pgs. 77-108)
 - Part VI in the manual (p. 192 - 205) lists tasks and responsibilities required of ministers in the Church of the Nazarene. (I. Call and Qualifications of the Minister paragraphs 514 – 522.) outlines the responsibilities of those who would pastor a local Nazarene Church. You will notice that they cover areas of responsibility in terms of Leading, Preaching, Shepherding, Teaching, and Administration.
 - Categorize the tasks listed in paragraphs 514 - 521 (p. 200 - 213) under the above headings. Please DO NOT just list the numbers, but you can abbreviate the task description.
 - (I suggest you put them in a table format.) Note: This is subjective, and is meant to create awareness of the total scope of being a pastor in a local Nazarene Church. How does this impact your understanding of the role of being a pastor?
- Set and confirm your appointment for the Pastor Interview Assignment
- Project: Pastoral Interview

III. Session Three - The Pastor as Person and Leader

- Learning Goals
 - To learn to appreciate the uniqueness of personhood and how God uses our individuality
 - To learn the importance of caring for self in order to better care for others
 - To better understand the role and responsibility of Pastoral leadership
- Reading
 - Rowell, Jeren. *Thinking Listening Being – A Wesleyan Pastoral Theology*, Part 1 Chapters 7-8 pages 76-91.
 - Berkley, James D. *Leadership Handbook of Preaching and Worship: Practical Insights from a Cross Section of Ministry Leaders*. Read Chapters 6-8, 13, and 16, pages 81-118, 197-208, 239-260.
 - *Manual*. Read Part VI Paragraphs 500-502.6, pages 192- 194.
 - Root, Andrew, *The Pastor in a Secular Age -- Part 1 Sections 7 – 9 pages 109 – 1*
- Reading Report
- Discussion Questions
 - Answer one of the following two discussion questions:
 - What are some practical ways that a pastor can demonstrate that he/she loves the congregation?

- Rowell discusses the necessity of thinking humbly and holy (Rowell pp. 76-91), Explain why these two virtues are so critical to effective pastoral ministry.
- Answer one of the following two discussion questions:
 - Explain what is meant by "staying spiritually fresh" from Leadership Handbook 6:84-85. Do not simply quote the text, but answer in your own words. Of course, you may cite or reference the text.
 - How does a minister fulfill the roles of pastoral ministry without denying his own personhood? Again, answer in your own words. You may cite or reference the text.
- Competency Questions
 - Answer one of the following core competency questions. Your response should answer the fundamental question and demonstrate how you would apply your answer to your ministry. Each answer should be 300-500 words.
 - Andrew Root describes societal religious currents from the turn of the twentieth century to the twenty-first century through the pastoral lenses of Harry Emerson Fosdick (The age of mobilization or flourishing), and Rick Warren (The age of authenticity). (pgs. 109-169)
 - What were the distinguishing characteristics of each age and the role that pastoral leadership played?
 - What lessons positive or negative did you learn from Fosdick and Warren for contemporary pastoral ministry?
 - The *Manual* of the Church of the Nazarene lists qualities expected of anyone who feels they are called into the ministry. (See Part VI, (p. 186-188). Please paraphrase in your own words 500-502.6. Think of it as your way of explaining to someone what is expected of a God-called minister in the Church of the Nazarene.
- Pastor Interview Assignment – Submit your summary.
- Project: Begin Working on Philosophy of Ministry Project

IV. Session Four - The Pastor as Communicator

- Learning Goals
 - To learn the importance of transformational communication
 - Reading
 - Rowell, Jeren. Thinking Listening Being – A Wesleyan Pastoral Theology, Part 2 Chapters 9-12 pages 93-125.
 - Berkley, James D. Leadership Handbook of Preaching and Worship: Practical Insights from a Cross Section of Ministry Leaders. Read Chapters 1-4, 24-30, pages 3-64, 337-410.
 - Manual. Read Part VIII Ritual, pages 259-296.
 - Root, Andrew, The Pastor in a Secular Age -- Part 2 Sections 10 – 12 pages 173 – 230
 - Middendorf, Jesse C. Church Rituals Handbook. Read pages 1-108: Baptism, Church Membership, Communion, Matrimony, Funeral.
- Reading Report
- Discussion Questions
 - Answer two of the discussion questions from those listed below. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words.
 - Transformational communication is the goal of biblical preaching/teaching. What kind of things might a pastor look for in the lives of those in his/her congregation that would demonstrate that transformation is taking place?

- Explain what you think Rowell means when he says, “When biblical preaching happens, the focus is not on the preacher at all but on the power of the Spirit working through the text and the preacher to speak a fresh word to the gathered community of faith.” (Rowell p. 110). Why is this so important to understand?
- Define what this statement means to you: "Sermon preparation is a combination of personal holiness and professional preparation."
- Competency Questions
 - Answer one of the core competency questions. Your response should answer the fundamental question and demonstrate how you would apply your answer to your ministry. Each answer should be 300-500 words.
 - Andrew Root (pp. 173 – 230) contrasts secular thinking as expressed in literature, movies and philosophy as people seeking to understand the story of their lives without God’s intervention. In contrast we are reminded that the Bible makes it plain that the God of the Bible is the “God who shows up in the events of our lives to minister to us, by name!” Thus, he defines the pastoral role as one who helps people to open their eyes and see that the God who seemed far away is present in the current events of their lives. Respond to the following:
 - How has God showing up in your life at those critical moments and events impacted your understanding of the pastor’s role in a secular world?
 - Can we be effective pastors without spending time and sharing life with those who call us pastor? Yes/No Why?
 - How does 2 Corinthians 1:3 – 7 help us to define our role as pastor in showing up to minister in the life events of those in our congregations?
 - Review the Seven rituals listed in the Manual Part VIII, pages 246-279 and Church Handbook, pages 1 - 143. Summarize (a few sentences or a small paragraph) what each ritual is trying to communicate that could transform a person's life. The goal is to understand that rituals need NOT be just a "formal religious act" but can and should become a memorable, life-transforming event. That is, change the way they think, understand, and behave.
 - Baptism
 - Reception of Church Members
 - Lord's Supper (Communion)
 - Matrimony
 - Funeral Service
 - Installation Services
 - Church Dedications
- Project: Submit Philosophy of Ministry

V. Session Five - Completing the Journey: A Lifetime of Ministry

- Learning Goals
 - Avoiding ministry burnout and planning for long-term ministry
 - Reading
 - Rowell, Jeren. Thinking Listening Being – A Wesleyan Pastoral Theology, Part 2 Chapters 13-16 pages 126-170.
 - Berkley, James D. Leadership Handbook of Preaching and Worship: Practical Insights from a Cross Section of Ministry Leaders. Read Chapters 10-12, pages 137-196.
 - Root, Andrew, The Pastor in a Secular Age -- Part 2 Sections 13 – 14 pages 231 – 268
 - Middendorf, Jesse C. Church Rituals Handbook. Read pages 109-156: Installations and Dedications.
- Reading Report
- Discussion Questions

- Answer two of the discussion questions listed below. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words.
- Note: All students will answer the first DQ (A) regarding a financial plan for a sustainable ministry. You can then choose the second DQ that you wish to answer (B - C).
 - Financial stability has a profound impact upon sustainability and longevity in ministry. Explain why this is so and why it is important for all in ministry to have a good financial plan that will enable them to meet the needs of their family and sustain their ministry.
 - A member comes to you who has been very involved. They share with you that they seem to be losing heart. They start missing services, they resign their ministry, and they seem lethargic. What would you do?
 - What does Hebrews 12:2 - 4 teach us about perseverance?
- Competency Questions
 - Answer the following core competency question regarding a weekly schedule: We all know that using our time wisely and effectively is a must if you intend to be intentional about your life and ministry.
 - Question: What do you think a good weekly schedule would or should look like? This is not an appointment calendar, but a life management assignment. In order to practice intentional ministry, you must learn good life management skills. This begins with understanding how you are currently using your time and whether or not you are making sure to get the most important things done first.
 - The best way to begin this assignment is to examine your current life schedule including sleeping, meals, devotions, prayer, time with spouse/family, work hours, study hours, etc. In other words, look at how you are currently using/managing your life, not just your "to do list." This should reflect your use of time from the time you awake until you retire at night.
 - Draw up a seven day schedule the way you prefer to be managing your life/time, but it must be realistic and match your current lifestyle and responsibilities. Make it something that you would really like to live by, based upon your perceived life and ministry priorities.
- Project: Begin Finalizing Final Project

VI. Session Six - Wrapping it up!

- Learning Goals
 - To learn about special pastoral ministry skills not previously discussed
 - Reading
 - Rowell, Jeren. Thinking Listening Being – A Wesleyan Pastoral Theology, Part 3 Chapters 17, 18 and Epilog pages 171-181.
 - Berkley, James D. Leadership Handbook of Preaching and Worship: Practical Insights from a Cross Section of Ministry Leaders. Read Chapters 31-38, pages 413-499.
 - Root, Andrew, The Pastor in a Secular Age -- Part 2 Section 15 pages 269-282
 - Middendorf, Jesse C. Church Rituals Handbook. Read pages 159-245: "Other Rituals."
- Reading Report
- Discussion Questions

Answer the one question listed below. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words.

- We live in such a competitive results oriented world that it often skews our understanding of success. In Rowell Part III Chapters 17-18 we are challenged to think about success and effectiveness from a biblical point of view. Carefully review this material and respond to the following three point question:
 - Success means being faithful to the calling of God on my life? Agree/Disagree? Why?
 - Effective ministry is measured by the fulfillment of the Great Command (To love God and man) and the Great Commission (Win the Lost and Make Disciples). Agree/Disagree? Why?
 - Our greatest legacy will not be in our "professional statistics" or "accomplishments" but it is in how we brought value to the lives of others through, love, grace, mentoring, and influencing others for Christ? Agree/Disagree? Why?
- Competency Questions
Answer one of the three questions listed below. Your response should both answer the fundamental question asked and demonstrate how you would apply your answer to your ministry or a ministry situation. Each answer should be 300-500 words.
 - Communion Service: Most of us have wonderful memories of communion. I want you to think about a communion service that you have experienced. What made it special? Perhaps you were visiting in another church, or on a mission field. What have you learned in your own experiences with communion that will influence how you lead, or serve or participate in this sacrament?
 - Wedding Service: Most of us have some fond (sometimes humorous) memories of weddings. I want you to think about a wedding ceremony that you have experienced. You may have been officiating, a member of the wedding party, or just a guest. What was it that made it special? How might that service influence your own preparation and/or participation in a wedding service?
 - Church Discipline: The Lecture, "Steel and Velvet" reminds us that sometimes a pastor and/or church has to practice church discipline or "tough love". Reflect on this lecture. In your own words, what does it mean for a pastor to "speak the truth in love"? When should church discipline be exercised?
- Project: Submit Final Project

COURSE POLICIES:

Student Learning Information

- **Accessibility**

As applicable to student requests

- **Academic Honesty:**

Honesty in all academic endeavors is vital as an expression of the Christian life. It is expected that *your school here's* students will not participate in cheating, fraud, plagiarism*, or other forms of academic dishonesty, nor encourage or condone such behavior by permitting it and/or allowing it to go unreported. *(Plagiarism is presenting another's words or ideas as one's own without properly crediting the original source.)

Academic dishonesty is a serious violation of moral and academic integrity. The minimum penalty for academic dishonesty will be a failing grade for the respective assignment. More stringent measures may include failure of the course, disciplinary probation, or disciplinary suspension, depending on the severity of the offense.

- **Time Expectations:**

As discussed during first class meeting

- **Attendance:**

Students are expected to attend each session. Excused absences are at the discretion of the instructor. Every two sessions of unexcused absence will result in a one letter grade reduction in the student's final earned grade.

- **Change of Enrollment:**

Add/drop period will be explained during the first class session

- **MLA/APA Style:**

Students are expected to follow the MLA style for written works.

- **School Information:**

Student information as provided through the student's academic portal at ebcministry.edu

SAMPLE PHILOSOPHY OF MINISTRY

James R. Russom, DMin.

The following is provided to you as an example. It demonstrates how to express what you believe God has called you to be and to do as a minister based upon your biblical understanding of ministry.

If you choose, and it is helpful, you can pattern your POM after this example. However, you are not bound to use it in any way other than a reference. The important thing is that you approach the matter in thoughtful prayer and create what you believe God has given you as an understanding of your calling.

MY PERSONAL PHILOSOPHY OF MINISTRY - DR. JAMES R. RUSSOM

Biblical Foundations for Ministry

A God Called Ministry: I believe in a God-called ministry, whereby the Holy Spirit initiates the desire for ministry and gifts the minister for his/her calling. (Eph. 4:11; 1 Tim. 1:12) *I know that God has called me to pastoral ministry, and I will go where God leads me.*

Primary Function of Pastoral Ministry: I believe that the primary function of pastoral ministry is to enable the church to fulfill the Great Command (to love God and others wholeheartedly) and the Great Commission (to lead others to Christ and Christian maturity), thus making disciples. In addition, I believe that to accomplish this, the pastor must prayerfully and humbly depend upon the power of the Holy Spirit to be effective. (Matt. 22:37-40; Matt. 28:19-20 John 14 - 15) *I know that I cannot do this in my own strength. I must be filled, gifted and anointed by the Holy Spirit.*

I believe that the priority role of the pastor is to equip the people of God for ministry thus enabling the building of the kingdom of God through the power and gifts of the Holy Spirit. (Eph. 4:11-16; Acts 1:8; 1 Cor. 13; Romans 12) To that end, the pastor must fulfill the role of Pastor/Teacher/Shepherd as taught in Scripture including the ministry of Prayer, Teaching, Leadership, Church Administration and Management, Administering the Sacraments and Shepherding the Flock of God. (Acts 2:42; 1 Tim. 4:13; Heb. 13:17) Church Administration is the proper and wise use of all of the God-given resources provided to every church. The pastor should administrate the church in ways that maximizes these resources and develops good stewardship practices. *I know that I cannot do ministry alone. I must lead and administrate the church in ways that build ministry teams of lay- leaders who are developed, nurtured, and deployed for passionate service.*

Servant Leadership - Lead Like Jesus: I believe that a pastor should serve the church as a servant-leader: lovingly, willingly, without compulsion or greed; and to be willing to suffer for the sake of the Gospel if need be. (Matt. 20: 25-28; 1 Peter 5:2; Jn. 15: 12-17; 1 Peter 4:12-19) *I know that only as I lead like Jesus, can I be an effective pastor/leader.*

I believe that Jesus the Great Shepherd will provide all of my needs for life and ministry (Ps. 23:1) and that He has set the example for me so that I should be a servant leader who is:

- Tender in my care (Isa. 40:11).
- Sacrificial in my service (Jn. 10:11)
- Providing ministry to all without favoritism (James 2:5-6)
- Gentle to those who have wavered in their faith (1 Peter 2:25)
- Burdened for those who are lost (Luke 15: 4-6)
- Compelled by godly love (Jn. 13:1)
- Speaking the truth in love (Eph. 4:15)
- Seeking to be an example of integrity in "speech, in life, in love, in faith, and in purity." (1 Tim. 4:12)
- Studying to show myself to be an approved workman of the Gospel/Word (2 Tim. 2:15)
- Seeking to please God and not to be a pleaser of men (1 Thess. 2:4)

- Seeking my ultimate reward from Christ, the Great Shepherd... desiring to hear Him say, "Well done!" (1 Peter 5:4) *I know that I can only do this by trusting God to sanctify me and empower me for Christlike living and service.*

Lay Leadership - Lay Ministry: I believe that pastoral leaders and lay leaders share the responsibility of leading the congregation. The pastor should be involved in leadership development and equipping lay persons - men and women - who are gifted and called of God to lead the congregation. Therefore I will lead the nominating committee in selecting persons for election persons who

- are full of faith and the Holy Spirit (Acts 6:5)
- are worthy of respect, sincere, not indulging in much wine, and not pursuing dishonest gain (I Timothy 3:8)
- are able to keep hold of the deep truths of the faith with a clear conscience. (I Timothy 3:9)
- are men and women of good reputation which stands the test of spiritual maturity, being in right relationship with God and man (I Timothy 3:10)
- have a spouse that is also worthy of respect, are not malicious talkers but are temperate and trustworthy (I Timothy 3:11)
- are faithful to their marriage vows and manage their children and household well (I Timothy 3:12)
- profess to be sanctified and practice storehouse tithing and are in full sympathy with the doctrines and practices of the Church of the Nazarene (*Manual* Paragraph 39)

I believe that lay persons elected by the congregation to the Church Board and Sunday School Discipleship Board are to be persons who qualify as a deacon or deaconess serving as the spiritual leaders of the local church first and foremost, so that they may conduct the business of the church in a Christlike manner.

Christian Stewardship: We are all stewards. God is the owner and we are to manage our life and resources (life, love, time, talent and treasure) to the glory of God. The characteristic of good stewardship is faithfulness in all things. (Psalm 24; Luke 12:42-48; Col. 3:17, 23-24; I Cor. 4:1-3)

I believe that the pastor should demonstrate Christian Stewardship - God is the owner - in every area of life by being a sacrificial giver of time, talent and resources. This includes the practice and preaching of Storehouse Tithing as the biblical base for Christian giving, plus lovingly giving offerings above the tithe as God leads. Stewardship is a matter of the heart, and when we practice biblical stewardship we honor God and demonstrate His Lordship over our lives. (Malachi 3: 6-12; Leviticus 27:30 - 32; Ps. 24:1-6; Matthew 23: Luke 6:38; 11:42; 1 Cor. 16:1-3; 2 Cor. 8:1-11; 9:6-8).

Christian Submission: I believe that I must submit myself to the authority of God's Word and to the elders that God has appointed over me in the Church of the Nazarene, in order that I may be protected by His care and be an example of submission and good churchmanship to others who watch my life. I should also model good citizenship. (Romans 13:1-7; 1 Peter 5:5-11) *I know that I must model what it means to live a surrendered and consecrated life.*

Ministry to My Family: I believe that my ministry begins in my home where I am to model the love and care of Christ, guarding and shepherding my own family with genuine faith and holy living. In this way, I prepare myself to minister to the families of my congregation and to live out the life of Christ before them. (Eph. 6; 1 Tim. 3:12; 1 Peter 3:1-8) *I know that my private and public life must reflect these biblical priorities.*

Living by Faith: Faith is believing God and acting accordingly. It means standing on the promises of God in complete hope and assurance of God's gracious provision.

I trust in the following promises from God for my life and ministry:

- God loves me with an awesome and transforming love (I John 3:1-3)

- God will take care of me and lead me to victory (Romans 8:31; 37-39)
- God has a good plan for my life (Jer. 29:11-13; Rom. 8:28)
- God is faithful and will keep his promises (I Cor. 1:9)

In view of these promises and relying upon the power of the Holy Spirit, I pledge to:

- Offer myself as a living sacrifice to God (Rom. 12:1-2)
- Pursue holiness of heart and life and preach the same (Heb. 12:14-16)
- Learn to live in godly contentment ((I Tim. 6: 1-6)
- Live a life of love (Eph. 5)
- Be faithful in my tithes and offerings and set the example for other believers in sacrificial giving. (Malachi 3:8 - 12; I Cor. 9:6-8)
- Press toward the goal of hearing the Master say, "Well done - good and faithful servant." (Matt. 25:21) *I know that I must be an obedient steward of all that God has entrusted to me and do my best to set an example for my congregation of trust, obedience, tithing, sacrifice, and joyful giving.*

The Church I believe that

- The Church belongs to Jesus who is the head of the church; thus it should be an obedient church (people) submitting to the authority of Christ in all things. (Col. 1:18)
- The Body of Christ which is comprised of those who have been redeemed by the blood of Christ and we all have a special place of service for which God has gifted us. (I Cor, 12)
- The Church, as the Body of Christ, must be committed to love, unity, and service. We are not only to love each another, but we are to love all who are in Christ and encourage and build one another up. (Eph. 4)
- The Church, when it follows the Holy Spirit, is so powerful a force that not even the Gates of Hell can stand against it. (Matt. 16:18)
- The Church should be a House of Prayer and keep prayer as a central ministry. (Matt. 21:12; Mk. 11:17; Lk. 18:1; 19:46; Acts 10:2)
- The Church is responsible to make the wisdom of God known throughout the world. (Eph. 3:10)
- The people, who are the church, should demonstrate to the world what it means to lay down their lives and love others more than themselves. (Eph. 5:21; Phil. 2: 1-4)
- The Church is the Bride of Christ - thus united in love, glorious, radiant, holy and pure. (Eph. 5:27) *I know that I must lead the way in submitting to the Lordship of Christ, which is demonstrated by being obedient, loving, kind, generous, bold in my witness, prayerful, and holy (Christlike) living.*

I Am Thankful:

I count it an honor to be called of God and to be an ordained elder in the Church of the Nazarene.

It is a precious privilege to be a pastor and share the love of Jesus with you through service and intercessory prayer.

It is a duty of love to preach the full gospel of heart holiness.

It is a holy obligation to live my life in such a way that I may say to you: "*Follow my example, as I follow the example of Christ.*" (I Cor. 11:1)

It is a blessing to be accepted and loved by you, the people of God.

It is a joy to share with you in the building of His Kingdom.

In His Service,

James R. Russom

1 Peter 5:2-4 (NIV) Be shepherds of God's flock that is under your care, serving as overseers--not because you must, but because you are willing, as God wants you to be; not greedy for money, but

eager to serve; not lording it over those entrusted to you, but being examples to the flock. And when the Chief Shepherd appears, you will receive the crown of glory that will never fade away.

PAS 2013/MPP1031 FINAL PROJECT ANALYSIS AND GRADES

Student:

QUESTION	COMMENT ON CONTENT	SCORE
Basic Requirements:		
Was the paper turned in on time?		Yes/No
Was paper properly formatted as a Word.doc		Yes/No
Was paper formatted according to the instructions provided?		Yes/No
Was paper submitted to the VC for others to read?		Yes/No
Did it meet minimum word requirements of at least 500 words per question?		Yes/No
Was paper practical...? HOW TO more than PHILOSOPHICAL... why?		Yes/No
Was paper grammatically correct? (Spelling-Grammar-Composition)		Yes/No
Did student cite sources and provide a Sources Cited Page?		Yes/No
Did student demonstrate creativity?		Yes/No
Did student demonstrate an integration of principles learned during the course?		Yes/No
Did student follow directions, submitting outlines with substance?		Yes/No
<p>The above standards are equal to 25 pts. Each essay question can earn up to 45 pts. = 225 Total points possible for project paper = 250 pts.</p>		
NEGATIVE grade adjustments based upon failure to meet above requirements: From -5 to - 25 points for failure to meet requirements Total Quality Points for Basic Requirements:		25 pts. < >
1. Spiritual Formation		
2. Worship Principles		
3. Pastoral Care		
4. Prayer Ministries		
5. Rituals		
Each Question is worth 45 points for content and course application Sub Total =		
Bonus Points for superior work will be added to the total of each question. -20% per day will be deducted if the paper is submitted late		_____ < >
Scale: 226 - 250 = A 201 - 225 = B 176 – 200 = C 151 – 175 = D 000 – 150 = F	FINAL PROJECT TOTAL	_____ _____
SCORE		

APPENDIX ONE

A Student's Guide to the Student Academic Portfolio (for those interested in NBC transfer credit)

The *Student Academic Portfolio* program at Nazarene Bible College is a way by which a student may be granted college credit for learning completed at an Alliance District Training Center. This guide sheet will define the *Student Academic Portfolio* and explain the process for compiling and submitting a portfolio for academic credit.

- The *Student Academic Portfolio* is a well-organized compilation of course materials (exams, papers, projects, class notes, etc.) that demonstrates academic work was college level quality and the content and extent of learning was enough to be acceptable as college credit.
- The purpose of the *Student Academic Portfolio* is to persuade college officials to grant college credit for the work you completed and the learning you gained.
- Students who enroll in and successfully complete at least one 3-credit-hour course at NBC will be eligible to submit a portfolio for evaluation.

Getting started is easy! Set up a binder at the beginning of each class and build your *Portfolio* as you go! Your instructors are available to offer help and advice, and the following check list will guide you through the process.

HOW TO BUILD A PORTFOLIO

- Purchase binder large enough to hold all course materials.
- Set up the following 5 sections/tabs:
 - 1. **FINAL GRADE**
The instructor will give you a grade sheet at the end of class that verifies your final grade and number of course credits
 - 2. **COURSE SYLLABUS** (which must provide the following)
 - a. Instructor qualifications
 - b. The course title and description
 - c. The course purpose and objectives
 - d. A list of textbooks and other curricular material used in appropriate bibliographical form
 - e. The course requirements and some idea of the instructor's criteria for assigning grades
 - f. Seat time – the number of periods the class met and the length of each period
 - 3. **ASSIGNMENTS**
Research papers, reports, projects, etc. (appropriately titled and dated) produced by the student (original and graded).
Arrange in chronological order according to the class schedule in the syllabus.
 - 4. **EXAMS/TESTS/QUIZZES** – original and graded
 - 5. **CLASS NOTES** – the student's class notes and any handouts received in class
- Include a contents page at the beginning of the binder

Remember, the more complete your Portfolio, the more likely it is that you will receive the credit. It should be organized in a neat and professional manner. This will help convince the evaluator that the contents are valuable and worth attention.

HOW TO SUBMIT A PORTFOLIO

- Become an NBC student. To get started, complete an Admission Application Form at www.nbc.edu.
- Enroll in and successfully complete (with a grade of "C" or higher) at least one 3-credit-hour course online.
- After successfully completing the course, submit your *Student Academic Portfolio* to the address below. It is strongly suggested that you send it by a delivery method that can be tracked (FedEx, UPS, etc.).
Mrs. Cheryl Graves
Nazarene Bible College
Alliance for Ministry Education
17001 Prairie Star Parkway Suite 300
Lenexa, KS 66220
- Include a cover letter asking that your portfolio be evaluated for the granting of college credit.
- Include payment of the \$40 evaluation fee for each *Portfolio* submitted.
- Your Portfolio will be evaluated by an NBC professor, and you will be advised of the result of that evaluation.
- If accepted for college credit, send the \$20 posting fee and credit will be placed on an official NBC transcript with a notation that credit was granted by "portfolio evaluation." All credit granted through this process will be honored toward a degree at NBC.