



Emmanuel Bible College
In Alliance with Nazarene Bible College
PAS2023: History and Polity of the Church of the Nazarene

COURSE GENERAL INFORMATION:

Dates: Course Schedule – 15 weeks plus one week of finals

Credit Hours: 3

Prerequisites: There are no prerequisites for this course.

COURSE INSTRUCTOR:

EBC Faculty

Instructor: EBC Faculty

Address: Online Curriculum

Phone: Home

Office

Cell Provide by Faculty

Fax

Email: Provided by Faculty

COURSE DESCRIPTION:

A study of the history of the Church of the Nazarene with special attention given to its organization, heritage, and distinctive mission. Non-Nazarene students may petition for a special study in their own denominational history and polity.

COURSE INTENDED LEARNING OUTCOMES:

The following learning goals will be achieved by this course:

1. Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
2. Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
3. Name and discuss key leaders who organized the new work and contributed to its story over the years.
4. Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
5. Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
6. Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.
7. More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
8. Apply new insights learned to leadership and ministry.

The following are Competencies for Ministry as outlined in the *Sourcebook on Ordination USA* that will be addressed in this course:

1. Ability to articulate the Nazarene Articles of Faith. (CN7)
2. Ability to demonstrate an understanding of theological reflection, including its sources, its historical development, and its Wesleyan contemporary expressions. (CN8)
3. Ability to articulate the doctrine of holiness from a Wesleyan perspective. (CN9)

4. Ability to identify the formative influences of the American Holiness Movement and the Church of the Nazarene. (CN12)
5. Ability to identify and explain the significance of the major events, and male and female figures in the Church of the Nazarene. (CN13)
6. Ability to identify the directives of the Manual of the Church of the Nazarene that pertain to the organization and ministry of the local, district, and general church. (CN14)
7. Ability to analyze and describe the ministry context in light of its local history. (CX6)

COURSE TEXTBOOKS:

MANUAL, Church of the Nazarene, 2017-2021. Beacon Hill Press, 2018.
ISBN: 9780834137103

Frank Moore, Frank Moore. *We Believe: Articles of Faith for the Global Nazarene Family.* Nazarene Publishing House, 2017.
ISBN: 9780834136595

Tracy, Wes, and Stan Ingersol. *Here We Stand: Where Nazarenes Fit in the Religious Marketplace.* Beacon Hill Press, 1999.
ISBN: 9780834117129

Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene.* Beacon Hill Press, 2009.
ISBN: 9780834124448

Moore, Frank M. *Holiness Today: Nazarene Essentials.* NPH, 2014.
(<https://nazarene.org/sites/default/files/2019-12/NazareneEssentials1.2.pdf>)

NOTE: Students are responsible to have the required textbooks prior to the first day of class. Students are also encouraged to begin reading the books in preparation for the class as soon as possible.

COURSE RESOURCES:

Bibliography

- Bangs, Carl. *Phineas F. Bresee: His Life in Methodism, the Holiness Movement, and the Church of the Nazarene.* Kansas City: Beacon Hill Press, 1995. Print.
- Beals, Ivan. *Heralding Scriptural Holiness.* Kansas City: Nazarene Publishing House, 1987. Print.
- Bedell, Kenneth B. *Yearbook of American and Canadian Churches.* Nashville: Abingdon Press, 1997. Print.
- Dayton, Donald. *Theological Roots of Pentecostalism.* Grand Rapids: Francis Asbury Press, 1987. Print.
- , ed. *The Variety of American Evangelicalism.* Downers Grove: InterVarsity Press, 1991. (Especially chapter by Paul M. Bassett, "The Theological Identity of the North American Holiness Movement." p. 72-108. Print.
- Dieter, Melvin. *The Holiness Revival of the Nineteenth Century.* Metuchen: Scarecrow Press, 1980. Print.
- Girvin, E. A. *Phineas F. Bresee: A Prince in Israel.* Kansas City: Nazarene Publishing House, 1916. Print.
- Hill, Samuel S. and Frank S. Mead. *Handbook of Denominations in the United States.* 10th edition. Nashville: Abingdon Press, 1995. Print.
- Jones, Charles Edwin. *Perfectionist Persuasion: The Holiness Movement and American Methodism. 1867-1936, ATLA Monograph Series, No. 5.* Metuchen: Scarecrow Press, 1974. Print.
- Laird, Rebecca. *Ordained Women in the Church of the Nazarene: The First Generation.* Kansas City: Nazarene Publishing House, 1993. Print.

- Marsden, George. *Fundamentalism and American Culture: The Shaping of Twentieth-Century Evangelicalism. 1870-1925*. New York: Oxford University Press, 1980. Print.
- Smith, Timothy L. *Revivalism and Social Reform: American Protestantism on the Eve of the Civil War*. Baltimore: The Johns Hopkins Press, 1980. Original publication date is 1957. Print.
- Strickland, William J. with H. Ray Dunning. *J. O. McClurkan: His Life, His Theology, and Selections from His Writings*. Nashville: Trevecca Press, 1998. Print.
- Van Note, Gene. *The People Called Nazarenes: Who We Are and What We Believe*. Kansas City: Nazarene Publishing House, 1983. Print.
- Van Note, Gene and Redford, M. E. *The Rise of the Church of the Nazarene*. Kansas City: Nazarene Publishing House, 1985. Print.

NOTE: Consult the extensive notes in the back of Smith's book and the bibliography in the back of Purkiser's book for additional resources.

Supplemental Bibliography

Note: The ambitious among you may wish to consult or purchase one or more of these resources.

You might purchase them at a discount price on the Internet at www.amazon.com, or www.barnesandnoble.com or contact Nazarene Publishing House.

- Brasher, J. Lawrence. *The Sanctified South: John Lakin Brasher and the Holiness Movement*. Champaign: University of Illinois Press, 1994. Print.
- Carpenter, Joel. *Revive Us Again: The Reawakening of American Fundamentalism*. New York: Oxford University Press, 1997. Print.
- Cowles, C. S. *A Woman's Place? Leadership in the Church*. Kansas City: Beacon Hill Press, 1993. Print.
- Dorsett, Lyle. *Billy Sunday and the Redemption of Urban America*. Grand Rapids: Eerdmans Publishing Co., 1991. Print.
- Girvin, E. A. *Phineas F. Bresee, A Prince in Israel*. Kansas City: Nazarene Publishing House, 1916. Print.
- Griffith, R. Marie. *God's Daughters: Evangelical Women and the Power of Submission*. Berkeley: University of California Press, 1997. Print.
- Hauerwas, Stanley. *Sanctify Them in the Truth: Holiness Exemplified*. Nashville: Abingdon Press, 1998. Print.
- Hostlevy, William. *Holiness Manuscripts: A Guide to Sources Documenting the Wesleyan-Holiness Movement in the United States and Canada*. Metuchen: Scarecrow Press, 1994. Print.
- Marsden, George. *The Soul of the American University: From Protestant Establishment to Established Nonbelief*. New York: Oxford University Press, 1996. Print.
- Noll, Mark A. *A History of Christianity in the United States and Canada*. Grand Rapids: Eerdmans Publishing Co., 1992. Print.
- Sanders, Cheryl Jeanne. *Saints in Exile: The Holiness-Pentecostal Experience in African American Religion and Culture*. New York: Oxford University Press, 1996. Print.
- Stanley, Susie Cunningham. *Honoring God's Call: A Celebration of Holiness Women Preachers*. Kansas City: Beacon Hill Press, 1996. Print.
- Synan, Vinson. *The Holiness-Pentecostal Tradition: Charismatic Movements in the 20th Century*. Grand Rapids: Eerdmans Publishing Company, 1997. Print.

Additional Books and Resources Recommended:

- Bangs, Carl, Phineas F. Bresee: *His Life in Methodism, the Holiness Movement, and the Church of the Nazarene*. Kansas City: Beacon Hill Press, 1995.
- Chapman, J. B., "All Out for Souls: An Address Delivered to the District Superintendents' Conference at Kansas City, Missouri," January 9, 1946.
- Core Values Booklet* (Church of the Nazarene). Kansas City, MO: Nazarene Publishing House, 2001.
- Corlett, Shelby, Nazarenes and the Fundamentalists," *Herald of Holiness*, April 20, 1935.

- Girvin, E. A., *Phineas F. Bresee: A Prince in Israel*. Kansas City, MO: Nazarene Publishing House, 1916.
- Goodwin, J. W., "The Nazarene Objective," *Herald of Holiness*, July 5, 1933.
- Ingersol, Stan, "They Shared a Dream," (in section of Denominational Identity, *Wesley's Horse*, Spring, 2002, www.wesleyshorse.org)
- Laird, Rebecca. *Ordained Women in the Church of the Nazarene*. Kansas City: Nazarene Publishing House, 1993.
- Metcalf, Janine T., *Ablaze with Love: The Living Legacy of Our Nazarene Foremothers*. A Video Documentary. Kansas City: Beacon Hill Press, 2001 (NPH Product VA-2400).
- Nees, Thomas G., *The Changing Face of the Church: From American to Global*. Kansas City, MO: Beacon Hill Press, 1997.
- Redford, M. E. and Van Note, Gene, *The Rise of the Church of the Nazarene*. Kansas City, MO: Nazarene Publishing House, 1985.
- Smith, Timothy L., *Nazarenes and the Wesleyan Mission: Can We Learn from Our History?*. Kansas City, MO: Beacon Hill Press, (First Printing, 1979; Reprinted, 2003).
- _____, *Revivalism and Social Reform: American Protestantism on the Eve of the Civil War*. Gloucester, Mass.: Peter Smith Publisher, 1976.
- Stanley, Susie C., *Holy Boldness: Women Preachers' Autobiographies and the Sanctified Self*. Knoxville, TN: University of Tennessee Press, 2002.
- Source book for Ministerial Development*: Church of the Nazarene, Nazarene Publishing House 1998
- Wesley, John, "Christian Perfection" (Sermon 40); "Repentance in Believers" (Sermon 14); "Scripture Way of Salvation" (Sermon 43); Available in full text on the Wesley Center website at Northwest Nazarene University <http://wesley.nnu.edu/wesleyctr/>
- Widmeyer, C. B., "The Nazarene Church and Its Mission," *Herald of Holiness*, September 7, 1921.

Resources designed to support women in lead ministry positions:

- Facebook Page – Nazarene Women Clergy <https://www.facebook.com/groups/348576377606/>
- Wesleyan Holiness Women Clergy <https://www.wesleyan.org/tag/wesleyan-holiness-women-clergy>
- Wynkoop Center for Women in Ministry <https://www.whdl.org/collections/wynkoop-center-women-ministry>
- Christians for Biblical Equality <https://www.cbeinternational.org/>
- *Emboldened: A Vision for Empowering Women in Ministry*. Leach, Tara Beth. IVP Books: 2017. ISBN 978-0830845248.

COURSE REQUIREMENTS:

I. Reading

Students are expected to complete the assigned reading in time that the reading may inform the student's contribution to the class discussion. Students are encouraged to read ahead, as necessary, in order to be prepared for each discussion.

II. Reading Summary

Submit a 250- to 350-word summary of key insights from your reading of the text *Our Watchword and Song*. Relate your responses to practical ministry. Please note that appropriate completion of this assignment may be very different from the way you may normally complete the reading summary. Only half of the class will be reading the text to which you have been assigned. To get a good grade on this assignment, you must include enough information in your summary to inform the entire class of the primary and important details found in your assigned reading.

Because there is so much historical material to be covered in *Our Watchword and Song*, each student is to read the material assigned to their specific Reading Group. (Note: Some of the text material will be assigned to both reading groups because of its importance.) This reduces the

reading load for the class, BUT it increases the importance of your Reading Summary each session. Because only half of the class will be reading some of the sections/chapters, you must inform your classmates of the important highlights of the portions to which you are reading.

Therefore, your summary should not be simply a couple of statements of issues that stood out to you. You should mention two or three key people, places, concepts or events in the reading and then give detail about one those people, places concepts or events to inform the other half of the class of their importance. It is especially important to include references to the key people, places, or events presented in your reading summaries. There are other important people, places, and events, but these are extremely important to our understanding of our history. Watch for them:

- Phoebe Palmer
- Pilot Point, Texas
- Phineas F. Bresee
- Penial Hall
- Seth Rees Controversy
- The 1919 Name Change
- H. Orton Wiley
- Nazarene Publishing House - the Lunns
- H. F. Reynolds
- The Effects of the Great Depression
- J. O. McClurkan
- Nazarene Higher Education
- William Howard Hoople
- The Development of the General Board
- The Development of the Board of GS's
- J. G. Morrison
- Military Chaplains, WWII

Reading summaries that do not include information about key people, places, concepts, or events when they are discussed in the assigned reading will not earn the full 30 points.

Remember, only half of the class will be reading the sections of the text to which you have been assigned. To get a good grade on this assignment you must include enough information in your summary to inform the classmates that are not reading the same chapters of the primary and important details of your assigned reading.

III. Core Competency Question

The student will answer the question each session and provide a 350- to 500-word reasoned response. Your response should reflect knowledge and comprehension of the subject and include at least two specific references (with parenthetical references) to the assigned reading. Follow the instructions carefully as your competency question often has more than one part.

IV. Core Competency Projects

Each session, the student will be given a core competency project to complete. The projects are to be 250-350 words in length. Points will be awarded on the basis of thoughtful and reflective content.

V. Final Exam

Final Test: Each student will take a final exam. Students will complete the test and submit it according to the instructions that will be given later. The exam is composed of 100 true/false or multiple-choice questions which will cover the material from the *Manual*. Up to 100 points may be earned on this test.

The final test is open book. The *Manual*, class notes, etc. are allowed. Any resources at the disposal of the student are allowed, other than help from any another individual.

VI. Session Reflection Assignment

Submit a 500-word minimum referenced reflection on the key items addressed during the session and how they apply to your education, life, or ministry. The written reflection is to address the following questions:

- What is the most significant thing you learned this session?
- What previous experiences relate to what you read and learned?
- How has what you learned changed your thinking about this session's topic(s)?
- How will you use the knowledge gained this session in your life or ministry?
- [Optional] What additional information would you like concerning this session's topic(s)?

To score well, the reflection assignment must:

- cite references from the assigned reading for the session's learning experiences
- include suggested real-world applications of the course material

COURSE EVALUATION:

Grading Points

Assignments	
	Points
Assignments:	
Reading Summary/Insights	30
Core Competency Questions	35
Core Competency Projects	35
Participation	20
Session Reflection	30
<i>TOTAL EACH SESSION</i>	<i>150</i>
Course Level Assignments:	
Final Exam	100
<i>TOTAL COURSE ASSIGNMENTS:</i>	<i>100</i>
<i>TOTAL ALL ASSIGNMENTS</i>	<i>1000</i>

Grade Scale

Standard Grade Scale Based on Percentage of Points Earned				
A	B	C	D	F
A 93	B+ 87	C+ 77	D+ 67	F 59 or less
A- 90	B 83	C 73	D 63	
	B- 80	C- 70	D- 60	

Note: Ministerial students who are completing courses in preparation for ordination are expected to demonstrate at least a moderate level of understanding of the course materials. Individual Studies Boards may choose not to accept any class for which a student scores a final grade below a "C."

COURSE SCHEDULE:

I. Session One - Our Nazarene Foundations (History Topic A)

Students will gain the ability to identify the formative influences of the American Holiness Movement and of the Church of the Nazarene.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.

- Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
- Name and discuss key leaders who organized the new work and contributed to its story over the years.
- Reading
 - Foundations of Women's Ordination (<https://whdl.org/modular-course-study-foundations-womens-ordination-faculty-guide>) Lesson One: pp. 1-2 — 1-8; watch the video by Jesse Middendorf on p. 1-2
 - Manual, pp. 15 – 24 Historical Statement, http://2017.manual.nazarene.org/front_matter/historical-statement/
 - Moore, Frank. We Believe: Articles of Faith for the Nazarene Family.
 - Intro. 1. The Triune God 2. Jesus Christ 3. The Holy Spirit, (pp. 7 – 30)
 - Cunningham, Floyd. Our Watchword and Song: The Centennial History of the Church of the Nazarene.
 - Reading Group I - Chapters 1, 2–4, Conclusion
 - Reading Group II - Chapters 1, 5–7, Conclusion
- Reading Summary
- Core Competency Questions
 - The student will provide a 350- to 500-word reasoned response to the following. Your response is somewhat personal, but look for things in the assigned reading that impact your answer and cite them in your response.
 - What do you hope to gain from this course that will expand your knowledge of the Church of the Nazarene and make you a more effective leader in the denomination where you serve His Kingdom?
 - Based on your current experience and knowledge of the Church of the Nazarene, what are you most excited about for the future of our church? What are you most concerned about?
- Core Competency Project
 - Locate an elderly, life-long Nazarene (in their 70's or 80's would be great)! Interview this person about his/her earliest remembrances/reflections of the Church of the Nazarene. Talk about the changes that they have seen in the church over these years. Relate those responses to a particular theme highlighted in your reading for the session. Submit a 250- to 350-word summary of your interview.
- Session Reflection

II. Session Two - Our Nazarene Distinctives (History Topic B)

Students will gain the ability to articulate the distinctive characteristics of the Church of the Nazarene as first formulated by our spiritual forefathers, as they have developed over the years, and as they now express themselves as we enter a new millennium.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
 - Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
 - Name and discuss key leaders who organized the new work and contributed to its story over the years.
 - Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
 - Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
 - Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.

- More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
- Apply new insights learned to leadership and ministry.
- Reading
 - *Manual*, pp. 25 - 43, Preamble to Church Constitution and Articles of Faith
 - Foundations of Women's Ordination (<https://whdl.org/modular-course-study-foundations-womens-ordination-faculty-guide>) Lesson Two: pp. 2-3 — 2-21; watch the video by Harold Raser on p. 2-3
 - Moore, Frank. *We Believe: Articles of Faith for the Nazarene Family*.
 - 4. The Holy Scriptures 5. Sin, Original and Personal 6. Atonement (pp. 31 – 51)
 - Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene*.
 - Reading Group I - Chapters 8, 23, 25
 - Reading Group II - Chapters 9, 24, 26
- Reading Summary
- Core Competency Questions
 - The student will provide a 350- to 500-word reasoned response to the following question. Your response should reflect knowledge and comprehension of the subject and include at least two specific references (with parenthetical references) to the assigned reading. In your reading, watch for the significant people, places, elements, and concepts discussed. Answer accordingly:
 - What social or theological elements impacted the early organization of the Church?
 - Why was it so important to the heartbeat of those early Nazarenes?
 - Is it still important today? Why do you think so?
- Core Competency Project
 - Discuss an issue currently debated within our beloved Church. The issue concerns Article of Faith X. Christian Holiness and Entire Sanctification. The debate centers around whether or not this doctrine is still considered to be the distinguishing mark of the Church of the Nazarene. There are those who no longer believe this is true. Their observation is: The doctrine and experience of entire sanctification has significantly ceased to be the distinguishing mark of the Church of the Nazarene. So, this will be the theme of our debate/discussion:
 - Debate/Discussion Theme: The doctrine and experience of entire sanctification has significantly ceased to be the distinguishing mark of the Church of the Nazarene: Agree or Disagree. Your position response should be thoughtful, respectful, and based on sound biblical and theological thought. The response should total a minimum of 400 words.
 - This assignment has three parts:
 - You will choose whether or not you agree or disagree with the debate/discussion theme statement: The doctrine and experience of entire sanctification has significantly ceased to be the distinguishing mark of the Church of the Nazarene.
 - You will then support your position with quotes from Scripture, course text books, and other periodicals. You must have a minimum of four sources cited. You will also include your own observation and experience as a member of the Church of the Nazarene. (If you are not a Nazarene you will submit your assignment from your own denominational doctrinal view and experience.) Finally, you will summarize your position with the following: In summary I believe that the following things must happen within the local church if the doctrine and practice of Entire Sanctification is to be our doctrinal distinctive.

- You must respond to at least two other student responses. One will be a student that you agree with. The other will be a student whose position you disagree with. Be respectful with your remarks. You must properly support your position with external support as well as your own experiences. A minimum of four sources is required in addition to your own experience.

- Session Reflection

III. Session Three - Our Mission (History Topic C)

Students will gain the ability to identify and explain the mission purposes of the Church of the Nazarene particularly with regards to significant personalities, events, and developments from generation to generation.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
 - Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
 - Name and discuss key leaders who organized the new work and contributed to its story over the years.
 - Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
 - Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
 - Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.
 - More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
 - Apply new insights learned to leadership and ministry.
- Reading
 - Moore, Frank. *We Believe: Articles of Faith for the Nazarene Family*. 7. Prevenient Grace 8. Repentance 9. Justification, Regeneration and Adoption (pp. 52 – 71)
 - Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene*.
 - Reading Group I - Chapters 10, 11, 18
 - Reading Group II - Chapters 10, 12, 14
 - Foundations of Women's Ordination (<https://whdl.org/modular-course-study-foundations-womens-ordination-faculty-guide>) Lesson Three: pp. 3-2 — 3-11; watch the video by Joseph Coleson p. 3-3
- Reading Summary
- Core Competency Questions
 - Answer the following question with a 350- to 500-word reasoned response. Your response should reflect knowledge and comprehension of the subject and include at least two specific references (with parenthetical references) to the assigned reading. (You may also reference the video.)
 - Please watch this video produced by Nazarene Headquarters titled, *Ablaze with Love* (<https://www.youtube.com/watch?v=ADzyg53fxew>). The video details the history and contributions of women in ministry in the Church of the Nazarene. You will need to set aside a little over an hour to view the video. Take notes as you watch the video.
 - In what specific ways have women contributed to the "mission" of the Church of the Nazarene?
 - What lessons or insights does this presentation have for us (our sense of mission) today and in this relatively new millennium?

- Core Competency Project
 - You are to choose one of the Articles of Faith. Write a 250- to 350-word summary of what that particular article means to you - in other words, interpret it to the class.
- Session Reflection

IV. **Session Four - Manual Function; Collective Conscience (Manual Topic A)**

Students will gain the ability to list and explain the Nazarene Articles of Faith.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
 - Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
 - Name and discuss key leaders who organized the new work and contributed to its story over the years.
 - Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
 - Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
 - Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.
 - More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
 - Apply new insights learned to leadership and ministry.
- Reading
 - *Manual*, pp. 45 – 61 "The Church and the Covenant of Christian Conduct"
 - Moore, Frank. *We Believe: Articles of Faith for the Nazarene Family*. 10. Christian Holiness and Entire Sanctification 11. The Church 12. Baptism (pp.72-93)
 - Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene*.
 - Reading Group I - Chapters 15, 16, 19
 - Reading Group II - Chapters 15, 17, 20
- Reading Summary
- Core Competency Questions
 - You are to provide a 350- to 500-word reasoned response to the following. Your response should reflect knowledge and comprehension of the subject and include at least two specific references (with parenthetical references) to the assigned reading.
 - First: Read Part V of the Church Constitution which is titled, "The Covenant of Christian Character" (*Manual* paragraphs 21-21.3). This lays the foundation for some of the positions that we take regarding how we expect Nazarenes to live out a holy life in the face of the issues of our time.
 - Second: Read Part III "The Covenant of Christian Conduct (*Manual* paragraphs 28-34).
 - Third: Select one of these two sections of the *Manual* that you have read for reflection and discussion. Relate your selection to a specific church situation that you have faced or observed as a member of a local church. Or it can be something you have experienced as a pastor (past or current) of a local church. Answering the questions below, in the order given, provides the proper outline for your answer. (Copy these and then type your answers under each point. Do not count the instructions as part of your word count in your answer.)

- Which paragraph or sub-paragraph of the Covenant of Christian Character or section from the Covenant of Christian Conduct did you select and why?
- Explain in your own words the biblical or theological message of the section of the Covenant of Christian Character or section from the Covenant of Christian Conduct.
- Why do you think it is important for Nazarenes to believe and to follow this paragraph or sub-paragraph of the Covenant of Christian Character or section from the Covenant of Christian Conduct? Please avoid general responses like: "because it's in the Manual!" or "because it goes along with being a member!" or (you get the picture and you can do better than that.) Imagine that you were teaching a Pastor's Class or Welcome Class and a prospective member asked you about the section of the Covenant of Christian Character or section from the Covenant of Christian Conduct you selected; what would you say?
- Relate your selection to a specific local church experience, past or current. Describe enough of the situation to illustrate how your selection speaks and gives direction to the situation. **Very Important:** What conclusions do you come to as a result of this exercise – be specific and practical?
- **Note:** If you are not a Nazarene, make number 3 why you think it would be important for a Christian to follow these matters in terms of Christian Character and Conduct.
- Core Competency Project
 - We will continue to discuss in some depth the Articles of Faith as listed in the Manual.
 - Choose one of the Articles of Faith that you did not choose last time and write a 250- to 350-word summary of what that particular Article means to you - in other words, interpret it to the class. Be sure to note the name and number of the Article of Faith in your submission.
- Session Reflection

V. **Session Five - Local and District; Pastoral Duties (Manual Topic B)**

Students will gain the ability to identify the directives of the Manual of the Church of the Nazarene that pertain to the organization and ministry of the local church and to the responsibilities of the pastor at local and district levels.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
 - Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
 - Name and discuss key leaders who organized the new work and contributed to its story over the years.
 - Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
 - Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
 - Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.
 - More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
 - Apply new insights learned to leadership and ministry.
- Reading

- *Manual*, pp. 63 - 110 "Preamble and Local Government"; pp. 111 - 151 "The District Government; pp. 194 - 241 "Ministry and Christian Service"
- Moore, Frank. *We Believe: Articles of Faith for the Nazarene Family*. 13. The Lord's Supper 14. Divine Healing 15. Second Coming of Christ (pp. 94 -114)
- Tracy, Wes., & Stan Ingersol. *Here We Stand, Forward* – Chapter 7
- Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene*.
 - Reading Group I - Chapter 27
 - Reading Group II - Chapter 28
- Reading Summary
- Core Competency Questions
 - You are to provide a 350- to 500-word reasoned response to the following. Your response should reflect knowledge and comprehension of the subject and include at least two specific references (with parenthetical references) to the assigned reading.
 - Select one paragraph or sub-paragraph from Part VI, Ministry and Christian Service (paragraphs 500 - 538.9). Relate your selection to a specific church situation or experience from a local church pastoral experience (past or current) or a specific question that you have about ministry in the Church of the Nazarene. Answering the questions below, in order, will provide you with an outline for your answer.
 - Which paragraph or sub-paragraph of Part VI, Ministry and Christian Service did you select and why?
 - Explain in your own words the biblical or theological message of the section of Part VI, Ministry and Christian Service that you selected.
 - Why it is important for Nazarenes to understand and follow this paragraph or sub-paragraph of Part VI, Ministry and Christian Service? Imagine that you were teaching a College Class of pastors in training and a prospective pastor asked you about the section that you have selected; what would you say?
 - What specific practical conclusions have you reached based upon your understanding of the paragraph or sub-paragraph that you have selected? How will this section impact your future ministry?
- Core Competency Project
 - The roles and functions of the District Superintendent are found in the *Manual of the Church of the Nazarene* in The District Government Section, paragraphs 208 – 218.1.
 - While the *Manual* does not spell out how the DS is to do this, it is obvious that the *Manual* expects the DS to lead and inspire his/her district. It is important that you see the similarities between the duties of a pastor to the local church (Local Leaders and Members) and the duties of the District Superintendent to the District Church (Pastors and Congregations). As you discover the scope of their responsibilities, you will be glad you have a DS who is helpful in these many areas of ministry and administration.
 - Read the *Manual* Section E. District Superintendent, Paragraphs 208 – 218.1 where the *Manual* spells out the role and duties of the District Superintendent. This assignment is one question with two parts. Organize your answer accordingly:
 - How would you summarize the overall ministry of the DS?
 - In what ways might a District Superintendent influence and inspire pastors and congregations to move outside the walls of the church to fulfill the Great Commission?
 - Answer the following in a well-developed summary of 350 - 450 words. Cite your sources.
- Session Reflection

VI. Session Six - General Level; Revisions; Cultural Adaptations (Manual Topic C)

Students will gain the ability to identify the directives of the Manual of the Church of the Nazarene that pertain to the organization and ministry of the local church and to the responsibilities of the pastor at local and district levels.

- Intended Learning Outcomes
 - Locate the Church of the Nazarene within the Wesleyan, evangelical, and holiness traditions of the larger Christian family.
 - Identify the factors leading to the rise of the Church of the Nazarene as well as those contributing to the growth, development, and perpetuation of the denomination.
 - Name and discuss key leaders who organized the new work and contributed to its story over the years.
 - Understand and articulate the distinctive doctrine of the Church of the Nazarene in biblical, evangelical, and Christian context.
 - Communicate the unique values, social principles, and ethical standards of the Church of the Nazarene: how/why they were formed, how/why they were modified, and why they are important today.
 - Grasp and apply the distinguishing features of our church polity on the local, district, and general levels.
 - More effectively communicate our denominational mission as vital to our sense of identity, character, purpose, and future as well as our dialogue with the larger Christian family, American Society, and our global village.
 - Apply new insights learned to leadership and ministry.
- Reading
 - *Manual*, pp. 152 - 157 "The General Assembly"; pp. 185 - 189 "Higher Education"; pp. 297 -373 "Charter & Ministry Plans/Constitution/Bylaws"; pp. 392 - 403 "Current Moral and Social Issues"
 - Moore, Frank. *We Believe: Articles of Faith for the Nazarene Family*. 16. Resurrection, Judgement and Destiny the Conclusion. (pp. 115 -125)
 - Tracy, Wes., & Stan Ingersol. *Here We Stand*, pp. 109-211. This reading contains a discussion of consubstantiation. Click this link for further clarification: <https://www.theopedia.com/consubstantiation>.
 - Cunningham, Floyd. *Our Watchword and Song: The Centennial History of the Church of the Nazarene*.
 - Reading Group I - Chapters 13, 21, Part III Analysis (Just prior to Ch. 23)
 - Reading Group II - Chapters 13, 22, Part III Analysis (Just prior to Ch. 23)
- Reading Summary
- Core Competency Questions
 - Your reading of the *Manual* will undoubtedly raise questions for you about a number of subjects on church organization, leadership, and so forth. Submit to the Class three (3) questions resulting from your reading of the *Manual* especially as they relate to practical, everyday ministry. Be very specific both in terms of the *Manual* subject matter and the local church situation(s) it addresses. These should be questions that you don't confidently have the ability to answer or are based on material in the *Manual* that is new to you.
- Core Competency Project
 - This project is designed to help the student discover what the *Manual* is intended to be and what the *Manual* is NOT intended to be.
 - The purpose of this assignment will be to consider the true function of the *Manual*. What is the *Manual* intended to do or be (ex. - a guide for Christian living); what is the *Manual* not intended to do or be (ex. - have divine status or be considered infallible)? The assignment will work this way. I will select partners for each of you. There will be three or four individuals in each group.

- Each team of students will work together. Your grade will be dependent on your participation in the discussion within your group. Your goal as a team is to construct a list of items (at least 10 - 12 with explanation, if needed) that answers each question above - "what is the Manual intended to do or be?" AND "what is the *Manual* not intended to do or be?" Feel free to use personal experiences, actual church situations, or statements from the Manual itself to support your points.
- Session Reflection
- Final Exam

COURSE POLICIES:

Student Learning Information

- **Accessibility**

As applicable to student requests

- **Academic Honesty:**

Honesty in all academic endeavors is vital as an expression of the Christian life. It is expected that *your school here's* students will not participate in cheating, fraud, plagiarism*, or other forms of academic dishonesty, nor encourage or condone such behavior by permitting it and/or allowing it to go unreported. *(Plagiarism is presenting another's words or ideas as one's own without properly crediting the original source.)

Academic dishonesty is a serious violation of moral and academic integrity. The minimum penalty for academic dishonesty will be a failing grade for the respective assignment. More stringent measures may include failure of the course, disciplinary probation, or disciplinary suspension, depending on the severity of the offense.

- **Time Expectations:**

As discussed during first class meeting

- **Attendance:**

Students are expected to attend each session. Excused absences are at the discretion of the instructor. Every two sessions of unexcused absence will result in a one letter grade reduction in the student's final earned grade.

- **Change of Enrollment:**

Add/drop period will be explained during the first class session

- **MLA/APA Style:**

Students are expected to follow the MLA style for written works.

- **School Information:**

Student information as provided through the student's academic portal at ebcministry.edu

PAS2023

History and Polity of the Church of the Nazarene FINAL EXAM STUDY GUIDE

This is your study guide. We do not expect you to memorize all of this, thus the exam is open book. However, you will do much better if you will look up answers you are not sure of and mark this study sheet so that all you have to do when you take the actual exam is to enter the answers you have from your study sheet to the exam. If you wait and try to do it all “open book” on the final, you will most likely run out of time. If you use up your time, then the exam cannot be reopened. If there is a technical problem, such as power outage due to storms, etc. then the exam can be reset by your instructor, so you can try again. Our goal with the exam is to make sure you know basic important points about our history and polity, as well as understand the purpose of the Manual. We want you to be familiar enough with the Manual to find information you need in order to properly abide by the doctrines and polity of the Church of the Nazarene. To assist you we have listed Manual Paragraph Numbers at the end of each Question:

DIRECTIONS: Select the correct answer(s) to each question.
You have a total of 100 questions to complete on this Final!
The exam will time out in 120 minutes.

- 1. The Manual states, "The local church, the Body of Christ, is the representation of our faith and mission. These churches are grouped administratively into districts and regions." (See Preamble p.64)**
 a: True
 b: False
- 2. The government of the Church of the Nazarene is congregational in form. (Preamble. p. 64)**
 a: True
 b: False
- 3. The Manual directs local churches to sponsor fund raising activities to pay local obligations when tithes and offerings are insufficient to meet the financial needs of the church. (See 32.2)**
 a: True
 b: False
- 4. Local churches may be organized by any ordained elder, if designated to do so by the District or General Superintendent. (See 100. Organization)**
 a: True
 b: False
- 5. A local church may change its name at any time, as long as it complies with state law in doing so. (See 101.1 Change of Name)**
 a: True
 b: False
- 6. The name of a newly organized church shall be determined by the District Superintendent in consultation with the District Advisory Board. (See 101 Name)**

- a: True
- b: False

7. Trustees of a local church may not have the church incorporated (See 102 Incorporation)

- a: True
- b: False

8. The pastor is president of a local church. (See 102.3)

- a: True
- b: False

9. If needed, a local church may mortgage real estate owned by the church to meet current financial obligations. (See 104.1)

- a: True
- b: False

10. Trustees can, by majority vote, divert property from the use of the Church of the Nazarene to other purposes (See 104.3)

- a: True
- b: False

11. A local church may be disorganized on recommendation from the district superintendent and a two-thirds vote of the District Advisory Board. This can only take place after the district superintendent has consulted with and received an affirmative response from the general superintendent in jurisdiction. (See 106.1)

- a: True
- b: False

12. Churches may be merged upon a simple majority favorable vote by ballot of the church membership present and voting at specially called meetings of the churches involved, provided the merger is approved in writing by the district superintendent, the district advisory board, and the general superintendent in jurisdiction. (See 105. Mergers)

- a: True
- b: False

13. Only full and active church members who have reached their _____ birthday shall be entitled to vote in annual or special church meetings (See 107.3)

- a: 10th
- b: 12th
- c: 15th

- d: 21st
- e: 25th

14. Fellowship Members can only be received into local churches on districts where such a provision has been made for this procedure by the district. (See 108)

- a: True
- b: False

15. A church board shall provide an evangelism and church membership committee of not fewer than three persons acting in an advisory capacity to the pastor, who shall be the chairperson (See 110)

- a: True
- b: False

16. It is recommended that every local church have at least two revival campaigns each year conducted by a tenured, commissioned or registered evangelist. (See 110.7)

- a: True
- b: False

17. When requested to do so by a church member, the pastor may grant a letter of transfer to any evangelical church that may be named, after which such person's membership in the local church issuing the letter shall cease immediately. (See 111.1)

- a: True
- b: False

18. A church membership transfer is valid for (See 111)

- a: 3 months
- b: 6 months
- c: 9 months
- d: 1 year

19. A church that is a Church Type Mission (CTM) may receive and report members even before it is officially organized. (See 107.2)

- a: True
- b: False

20. Which of the following may chair an annual or special church meeting of a local congregation? (See 113.5)

- a: Pastor
- b: District Superintendent
- c: General Superintendent
- d: Lay person appointed by the DS or GS
- e: All of the Above

21. An annual church meeting must be held within how many days of the district assembly? (See 113.7)

- a: 30
- b: 60

- c: 90
- d: 120

22. The secretary of the church board shall also serve as secretary of all church meetings. (See 113.6)

- a: True
- b: False

23. In the local church who determines the method of selecting the nominating committee for the annual meeting? (See 113.10)

- a: The Church Board
- b: The District Superintendent
- c: The Pastor
- d: The SMDI Superintendent
- e: Pastor appoints the Church Board approves

24. Public notice of special church meetings shall always be given from the pulpit at least ____ preceding regular services before the meeting is held. (See 113.8)

- a: 1
- b: 2
- c: 3
- d: 4

25. Which of the following cannot be called as a pastor of a church by the local congregation? (See 115)

- a: An Elder
- b: A District Licensed Minister
- c: A Local Licensed Minister

26. Public notice of the annual meeting must be given from the pulpit how many Sundays before the meeting? (See 113.7)

- a: 1
- b: 2
- c: 3
- d: 4

27. A prospective pastor must accept or decline a call from a local church no later than ____ days from the date of the church meeting voting the call. (See 115.1)

- a: 10
- b: 15
- c: 20
- d: 30

28. The district superintendent, with the consent of the district advisory board, may appoint a pastor of a church when the church has been organized for fewer than five years, or had less than 35 voting members in the previous annual meeting. (see 117)

- a: True
- b: False

29. A pastor who is a licensed minister may continue as pastor beyond the end of the district assembly and into the new church year even if his/her minister's license was not renewed during the assembly, provided the continuation to serve as pastor is approved by the district superintendent. (See 119)

- a: True
- b: False

30. During a review or special review of the pastor, the church board may vote to present to the church membership the question of continuing the pastoral call. Such a vote by the board is to be by ballot, and will require a majority of all church board members to carry. (See 123.4)

- a: True
- b: False

31. The church board must have regular monthly meetings within each calendar month. (See 128)

- a: True
- b: False

32. Who from the following list may call a church board meeting without anyone else's approval? (See 113.8)

- a: Pastor or the Church Board Secretary
- b: Pastor or the District Superintendent
- c: Pastor or by the church board after having obtained consent of the pastor or of the district superintendent or of the general superintendent having jurisdiction
- d: None of the Above

33. Which of the following church officers are to be elected by the church board? (See 129.19 - .20)

- a: Pastor
- b: SMDI Superintendent
- c: Trustees
- d: Church Secretary and Church Treasurer
- e: None of the Above

34. Every year, the pastor and the church board shall conduct a planning session to renew the expectations and goals of the church and the pastor. The written understanding between the church and pastor shall be updated and reported to the district superintendent. (See 122)

- a: True
- b: False

35. The local directors of children's ministries and adult ministries are elected by the _____. (See 129.16)

- a: Church Board

- b: Annual Meeting
- c: The Sunday School and Discipleship Ministries International Board
- d: Board of Stewards
- e: None of these

36. The number of stewards of a local church shall be: (See 137)

- a: No less than 3 and no more than 13
- b: No less than 4 and no more than 12
- c: No less than 5 and no more than 10
- d: None of the above

37. The number of trustees of a local church shall be no less than 3 and no more than 10 (See 141)

- a: True
- b: False

38. The duties of the stewards shall be: (See 138)

- a: To give guidance to the development of the physical facilities and to financial planning
- b: To hold title to church property
- c: Both A & B above
- d: None of the above

39. All age-group Sunday School/Bible studies/small groups supervisors, teachers, and officers who shall be professing Christians, exemplary in life, and in full harmony with the doctrines and polity of the Church of the Nazarene from nominations by the Nazarene Youth International (NYI) president and the directors of Children's Ministries (CM) and Adult Ministries (AM). The nominees shall be approved by the pastor and the Sunday School and Discipleship Ministries International (SDMI) superintendent. It is required that they be members of the local church. (See 145.8)

- a: True
- b: False

40. The Sunday School and Discipleship Ministries International Superintendent shall be a member ex-officio of the: (See 146)

- a: District Assembly
- b: The local church board
- c: The Sunday School and Discipleship Ministries International Board
- d: All of the above
- e: None of the above

41. An incumbent Sunday School and Discipleship Ministries International Superintendent can be elected by a "yes" or "no" ballot with the approval of the pastor. (See 146)

- a: True
- b: False

42. The NYI Council has responsibility for planning the ministry for youth in the following age group. (See 100 and then 810.106)

- a: 12 through 30
- b: 12 through 23
- c: 10 through 25
- d: 15 through 30
- e: There is no specific upper limit - the age of focus is 12 and older

43. Nazarene childcare/schools (birth through secondary) may be organized by the local church board(s) after receiving the approval of the district superintendent and the district advisory board, and following criteria established by Children's Ministries/Sunday School and Discipleship Ministries International office. (See 151)

- a: True
- b: False

44. All local church staff members, both full-time or part-time, paid or unpaid: (See 159 .1 - .5)

- a: Must be nominated by the pastor to the church board
- b: Must be elected by the church board
- c: Must have written approval of the district superintendent
- d: Must be supervised by the pastor
- e: Are elected for only one year
- f: All of the above
- g: None of the above

45. All staff members must be provided written job descriptions within 30 days of the beginning of their responsibility to the local church. (See 159.3)

- a: True
- b: False

46. Upon the resignation or termination of the pastor, all staff members of a local church shall submit their resignation effective concurrently with the resignation or termination of the pastor. (See 159.5)

- a: True
- b: False

47. No paid employee of the church shall be eligible for election to the church board (See 159.4)

- a: True
- b: False

48. All assigned elders are members of the district assembly on the district where they hold their local church membership. (See 201)

- a: True
- b: False

49. Prior to the district assembly, the general superintendent in consultation with the district advisory board shall appoint a nominating committee to serve the district assembly. (See 203)

- a: True
- b: False

50. The initial term of office for a district superintendent that is elected by the district assembly shall run for: (See 208)

- a: One full year ending 30 days after the adjournment of the district assembly that marks the first anniversary of the election.
- b: Two full years ending 30 days after the adjournment of the district assembly that marks the second anniversary of the election.
- c: Three full years ending 30 days after the adjournment of the district assembly that marks the third anniversary of the election.
- d: Four full years ending 30 days after the adjournment of the district assembly that marks the fourth anniversary of the election.

51. According to the Manual, one of the duties of the district superintendent is to visit the local churches on his or her district at least once a year, insofar as possible. (See 211.2)

- a: True
- b: False

52. The District Superintendent must approve or disapprove in writing requests from the pastor and the local church board to have or to employ any unpaid associate pastors or paid local associates (such as associate pastors; ministers or directors of Christian education, children, youth, adult, music, childcare/schools {birth through secondary}, etc.). (211.13)

- a: True
- b: False

53. The district superintendent is authorized to perform for a local church within the bounds of his or her district all the functions of pastor when the local church is without a pastor or pastoral supply (See 213)

- a: True
- b: False

54. The district superintendent shall be the ex officio chair-person of the district advisory board and the district ministerial credentials board (committee). (See 216)

- a: True
- b: False

55. The district secretary shall be elected by the district advisory board to serve for a period of one to three years and until his or her successor is elected and qualified. (See 219)

- a: True
- b: False

56. The total number of persons elected to serve on the district advisory board is determined by the size of the district. (See 224)

- a: True
- b: False

57. Only ordained ministers may serve on the District Ministerial Credentials Board. (See 229)

- a: True
- b: False

58. Members of the District Ministerial Credentials Board and the District Ministerial Studies (or Committee) are elected to serve for a period of two years. (See 229)

- a: True
- b: False

59. The District Advisory Board may serve as the District Church Properties Board upon favorable vote of the district assembly. (See 236)

- a: True
- b: False

60. The District Church Properties Board must approve or disapprove, in conjunction with the district superintendent, propositions submitted by local churches relative to church building plans and the incurring of indebtedness in the purchase of real estate or the erection of buildings. (See 237.4)

- a: True
- b: False

61. The General Assembly is the supreme doctrine-formulating, lawmaking, and elective authority of the Church of the Nazarene, subject to the provisions of the church constitution. (see 300)

- a: True
- b: False

62. The Manual directs that the General Assembly shall meet in July every fourth year. (See 302)

- a: True
- b: False

63. The District Assemblies elect a General Board to care for the business of the denomination between General Assemblies. (See 333.1)

- a: True
- b: False

64. If a vacancy occurs in the Board of General Superintendents, in the interim of sessions of the General Assembly, the question of calling for an election to fill the vacancy shall be decided by the Board of General Superintendents. When an election is called for, the members of the General Board shall elect, by a two-thirds

vote, an elder of the Church of the Nazarene to fill the vacancy and to perform the duties of the general superintendent until 30 days following the final adjournment of the next General Assembly, and until a successor is elected and qualified. (See 316)

- a: True
- b: False

65. The Board of General Superintendents shall approve or disapprove all nominations made by the Global Mission Committee to the General Board for appointment as missionaries. (See 317.3)

- a: True
- b: False

66. The Manual suggests an installation or bonding service as soon as practical after a pastor begins serving a congregation. (See 115.3)

- a: True
- b: False

67. In case of a disagreement between the church board and the district superintendent regarding pastoral arrangements, the decision of the district superintendent is final. (See 118)

- a: True
- b: False

68. A pastor must give at least 60 days of notice to terminate a pastorate. This notice must be given in writing to both the church board and the district superintendent. (See 120)

- a: True
- b: False

69. The regular pastoral review must be held within 60 days of which anniversary of pastoral service and every four years thereafter? (See 123)

- a: The first
- b: The second
- c: The third
- d: The fourth

70. The regular pastoral review shall be conducted in executive session of the church board, which means that the pastor may not attend. (See 123.1)

- a: True
- b: False

71. The church board is charged with the development and adoption of an annual budget for the church, all auxiliaries, any weekday schools projecting income and expenditures. (See 129.6)

- a: True
- b: False

72. An elder or licensed minister with membership in a local church may not be considered for senior pastor of that church without the approval of the District Advisory Board. (See 115)

- a: True
- b: False

73. The Manual allows church board members to be elected to serve for terms longer than one year when approved by a majority of the church members and with the written approval of the district superintendent (See 113.13)

- a: True
- b: False

74. Ordained and district licensed ministers are eligible to serve on the Church Board if approved by both the pastor and the district superintendent. (127)

- a: True
- b: False

75. The stewards and trustees serve together on the church board along with the various department or auxiliary heads. (See 113.11)

- a: True
- b: False

76. The stewards may, at the discretion of the church board, serve as the Evangelism and Church Membership Committee. (See 138.3)

- a: True
- b: False

77. The trustees of the church board shall serve as a church growth committee (See 138.1)

- a: True
- b: False

78. The stewards of the church board shall provide assistance and support for the needy and distressed. (See 138.2)

- a: True
- b: False

79. The trustees shall provide the elements for the Lord's Supper, and when requested by the pastor, assist in the distribution of the same. (see 138.7)

- a: True
- b: False

80. In churches of 75 church members or fewer, the church board may serve as the Sunday School and Discipleship Ministries Board (See 145)

- a: True
- b: False

81. All elders and deacons shall hold their ministerial membership in the district assembly of the district where they hold their church membership and shall report annually to the district assembly (See 538.9)

- a: True
- b: False

82. Usually local churches are not legally incorporated. (See 102)

- a: True
- b: False

83. A pastor may not legally press for back salary payments from funds raised after he leaves a church. (see 115.4)

- a: True
- b: False

84. The church board is responsible to provide a committee for long-range planning for the local church. (See 129.29)

- a: True
- b: False

85. The local minister shall report annually to the local church annual meeting. (See 113.9)

- a: True
- b: False

86. A local minister may be a commissioned evangelist (See 510.2)

- a: True
- b: False

87. Persons who wish to become church members of the Church of the Nazarene must: (See 107)

- a: Testify to salvation
- b: State that they believe our doctrines
- c: Agree to submit to our governmental structure
- d: All of the Above

88. A local minister's license is granted by the: (See 129.12)

- a: Pastor
- b: District Assembly
- c: Local Church Board
- d: None of the Above

89. The District Advisory Board is empowered to set for the local churches on the district: (See 225.1)

- a: The date of the Annual Church Meeting
- b: The date for the beginning and closing of the statistical year

- c: Neither of the above
- d: Both of the above

90. A pastor's salary voted by the church board becomes a: (See 115.4)

- a: Legal obligation
- b: Moral obligation
- c: Neither of the above
- d: Both of the above

91. The church board is to review the pastor's salary: (See 129.8)

- a: Semi-annually
- b: At least annually
- c: Bi-annually
- d: Never

92. The church property is managed by the: (See 143.1)

- a: The church board
- b: The board of stewards
- c: The board of trustees
- d: The district properties board

93. The District Ministerial Studies Board includes: (See 232)

- a: Only ordained ministers
- b: Ordained and licensed ministers
- c: Only licensed ministers
- d: Only laity
- e: A combination of ordained ministers, licensed ministers, and laity

94. Elders orders are issued for: (See 534.1)

- a: Two years
- b: Four years
- c: Ten years
- d: For Life

95. In world regions served by the denomination, where cultural and political differences may necessitate cultural adaptations, adaptations of doctrinal issues may be made by the Board of General Superintendents (Preamble p. 64)

- a: True
- b: False

96. The General Assembly delegation from each district is composed of an equal number of lay and ministerial delegates where an even number of delegates is permitted from that district. (See 301)

- a: True
- b: False

97. The District Assembly is composed of equal numbers of lay and ministerial delegates. (See 201)

- a: True
- b: False

98. When the church chooses to elect a board at large, rather than separate boards of stewards and trustees, the board can function without any portion of their number being designated as stewards and trustees. (See 113.12)

- a: True
- b: False

99. Before being called as pastor, a candidate must be nominated to the church by the church board. (See 115)

- a: True
- b: False

100. Five of the categories or roles of ministry are: 1. Pastor, 2. Evangelist, 3. Educator, 4. Missionary, and 5. Chaplain (See 505)

- a: True
- b: False

If you are comfortable with the answers you have chosen on the study guide, you may use this guide to complete the exam. Simply mark the answers on the exam that you have on your study guide.

If you have any questions, or feel like the correct answer is not listed, feel free to contact your instructor to discuss the matter. A place is provided below for you to make any notes that will be helpful in preparation for the exam.

NOTES

PAS2023

History and Polity of the Church of the Nazarene FINAL EXAM Answer Key for the Instructor

The students receive a study guide with the same questions, to help prepare them for the exam. This copy has the answers, which will enable you to let the student know the correct answer should the student inquire as to why they missed a particular question on the exam.

DIRECTIONS: Select the correct answer(s) to each question.
You have a total of 100 questions to complete on this Final!
The exam will time out in 120 minutes.

1. **The Manual states, "The local church, the Body of Christ, is the representation of our faith and mission. These churches are grouped administratively into districts and regions." (See Preamble p.64)**
 - a: True
 - b: False

2. **The government of the Church of the Nazarene is congregational in form. (Preamble p. 64)**
 - a: True
 - b: False

3. **The Manual directs local churches to sponsor fund raising activities to pay local obligations when tithes and offerings are insufficient to meet the financial needs of the church. (See 32.2)**
 - a: True
 - b: False

4. **Local churches may be organized by any ordained elder, if designated to do so by the District or General Superintendent. (See 100. Organization)**
 - a: True
 - b: False

5. **A local church may change its name at any time, as long as it complies with state law in doing so. (See 101.1 Change of Name)**
 - a: True
 - b: False

6. **The name of a newly organized church shall be determined by the District Superintendent in consultation with the District Advisory Board. (See 101 Name)**
 - a: True
 - b: False

7. Trustees of a local church may not have the church incorporated (See 102 Incorporation)

- a: True
- b: False

8. The pastor is president of a local church. (See 102.3)

- a: True
- b: False

9. If needed, a local church may mortgage real estate owned by the church to meet current financial obligations. (See 104.1)

- a: True
- b: False

10. Trustees can, by majority vote, divert property from the use of the Church of the Nazarene to other purposes (See 104.3)

- a: True
- b: False

11. A local church may be disorganized on recommendation from the district superintendent and a two-thirds vote of the District Advisory Board. This can only take place after the district superintendent has consulted with and received an affirmative response from the general superintendent in jurisdiction. (See 106.1)

- a: True
- b: False

12. Churches may be merged upon a simple majority favorable vote by ballot of the church membership present and voting at specially called meetings of the churches involved, provided the merger is approved in writing by the district superintendent, the district advisory board, and the general superintendent in jurisdiction. (See 105. Mergers)

- a: True
- b: False

13. Only full and active church members who have reached their _____ birthday shall be entitled to vote in annual or special church meetings (See 107.3)

- a: 10th
- b: 12th
- c: 15th
- d: 21st
- e: 25th

14. Fellowship Members can only be received into local churches on districts where such a provision has been made for this procedure by the district. (See 108)

- a: True
- b: False

15. A church board shall provide an evangelism and church membership committee of not fewer than three persons acting in an advisory capacity to the pastor, who shall be the chairperson (See 110)

- a: True
- b: False

16. It is recommended that every local church have at least two revival campaigns each year conducted by a tenured, commissioned or registered evangelist. (See 110.7)

- a: True
- b: False

17. When requested to do so by a church member, the pastor may grant a letter of transfer to any evangelical church that may be named, after which such person's membership in the local church issuing the letter shall cease immediately. (See 111.1)

- a: True
- b: False

18. A church membership transfer is valid for (See 111)

- a: 3 months
- b: 6 months
- c: 9 months
- d: 1 year

19. A church that is a Church Type Mission (CTM) may receive and report members even before it is officially organized. (See 107.2)

- a: True
- b: False

20. Which of the following may chair an annual or special church meeting of a local congregation? (See 113.5)

- a: Pastor
- b: District Superintendent
- c: General Superintendent
- d: Lay person appointed by the DS or GS
- e: All of the Above

21. An annual church meeting must be held within how many days of the district assembly? (See 113.7)

- a: 30
- b: 60
- c: 90
- d: 120

22. The secretary of the church board shall also serve as secretary of all church meetings. (See 113.6)

- a: True
- b: False

23. In the local church who determines the method of selecting the nominating committee for the annual meeting? (See 113.10)

- a: The Church Board
- b: The District Superintendent

- c: The Pastor
- d: The SMDI Superintendent
- e: Pastor appoints the Church Board approves

24. Public notice of special church meetings shall always be given from the pulpit at least ____ preceding regular services before the meeting is held. (See 113.8)

- a: 1
- b: 2
- c: 3
- d: 4

25. Which of the following cannot be called as a pastor of a church by the local congregation? (See 115)

- a: An Elder
- b: A District Licensed Minister
- c: A Local Licensed Minister

26. Public notice of the annual meeting must be given from the pulpit how many Sundays before the meeting? (See 113.7)

- a: 1
- b: 2
- c: 3
- d: 4

27. A prospective pastor must accept or decline a call from a local church no later than ____ days from the date of the church meeting voting the call. (See 115.1)

- a: 10
- b: 15
- c: 20
- d: 30

28. The district superintendent, with the consent of the district advisory board, may appoint a pastor of a church when the church has been organized for fewer than five years, or had less than 35 voting members in the previous annual meeting. (See 117)

- a: True
- b: False

29. A pastor who is a licensed minister may continue as pastor beyond the end of the district assembly and into the new church year even if his/her minister's license was not renewed during the assembly, provided the continuation to serve as pastor is approved by the district superintendent. (See 119)

- a: True
- b: False

30. During a review or special review of the pastor, the church board may vote to present to the church membership the question of continuing the pastoral call. Such a vote by the board is to be by ballot, and will require a majority of all church board members to carry. (See 123.4)

- a: True
- b: False

31. The church board must have regular monthly meetings within each calendar month. (See 128)

- a: True
- b: False

32. Who from the following list may call a church board meeting without anyone else's approval? (See 113.8)

- a: Pastor or the Church Board Secretary
- b: Pastor or the District Superintendent
- c: Pastor or by the church board after having obtained consent of the pastor or of the district superintendent or of the general superintendent having jurisdiction
- d: None of the Above

33. Which of the following church officers are to be elected by the church board? (See 129.19 - .20)

- a: Pastor
- b: SMDI Superintendent
- c: Trustees
- d: Church Secretary and Church Treasurer
- e: None of the Above

34. Every year, the pastor and the church board shall conduct a planning session to renew the expectations and goals of the church and the pastor. The written understanding between the church and pastor shall be updated and reported to the district superintendent. (See 122)

- a: True
- b: False

35. The local directors of children's ministries and adult ministries are elected by the _____. (See 129.16)

- a: Church Board
- b: Annual Meeting
- c: The Sunday School and Discipleship Ministries International Board
- d: Board of Stewards
- e: None of these

36. The number of stewards of a local church shall be: (See 137)

- a: No less than 3 and no more than 13
- b: No less than 4 and no more than 12
- c: No less than 5 and no more than 10
- d: None of the above

37. The number of trustees of a local church shall be no less than 3 and no more than 10 (See 141)

- a: True
- b: False

38. The duties of the stewards shall be: (See 138)

- a: To give guidance to the development of the physical facilities and to financial planning
- b: To hold title to church property
- c: Both A & B above
- d: None of the above

39. All age-group Sunday School/Bible studies/small groups supervisors, teachers, and officers who shall be professing Christians, exemplary in life, and in full harmony with the doctrines and polity of the Church of the Nazarene from nominations by the Nazarene Youth International (NYI) president and the directors of Children's Ministries (CM) and Adult Ministries (AM). The nominees shall be approved by the pastor and the Sunday School and Discipleship Ministries International (SDMI) superintendent. It is required that they be members of the local church. (See 145.8)

- a: True
- b: False

40. The Sunday School and Discipleship Ministries International Superintendent shall be a member ex-officio of the: (See 146)

- a: District Assembly
- b: The local church board
- c: The Sunday School and Discipleship Ministries International Board
- d: All of the above
- e: None of the above

41. An incumbent Sunday School and Discipleship Ministries International Superintendent can be elected by a "yes" or "no" ballot with the approval of the pastor. (See 146)

- a: True
- b: False

42. The NYI Council has responsibility for planning the ministry for youth in the following age group. (See 100 and then 810.106)

- a: 12 through 30
- b: 12 through 23
- c: 10 through 25
- d: 15 through 30
- e: There is no specific upper limit - the age of focus is 12 and older

43. Nazarene childcare/schools (birth through secondary) may be organized by the local church board(s) after receiving the approval of the district superintendent and the district advisory board, and following criteria

established by Children's Ministries/Sunday School and Discipleship Ministries International office. (See 151)

- a: True
- b: False

44. All local church staff members, both full-time or part-time, paid or unpaid: (See 159 .1 - .5)

- a: Must be nominated by the pastor to the church board
- b: Must be elected by the church board
- c: Must have written approval of the district superintendent
- d: Must be supervised by the pastor
- e: Are elected for only one year
- f: All of the above
- g: None of the above

45. All staff members must be provided written job descriptions within 30 days of the beginning of their responsibility to the local church. (See 159.3)

- a: True
- b: False

46. Upon the resignation or termination of the pastor, all staff members of a local church shall submit their resignation effective concurrently with the resignation or termination of the pastor. (See 159.5)

- a: True
- b: False

47. No paid employee of the church shall be eligible for election to the church board (See 159.4)

- a: True
- b: False

48. All assigned elders are members of the district assembly on the district where they hold their local church membership. (See 201)

- a: True
- b: False

49. Prior to the district assembly, the general superintendent in consultation with the district advisory board shall appoint a nominating committee to serve the district assembly. (See 203)

- a: True
- b: False

50. The initial term of office for a district superintendent that is elected by the district assembly shall run for: (See 208)

- a: One full year ending 30 days after the adjournment of the district assembly that marks the first anniversary of the election.
- b: Two full years ending 30 days after the adjournment of the district assembly that marks the second anniversary of the election.
- c: Three full years ending 30 days after the adjournment of the district assembly that marks the third anniversary of the election.
- d: Four full years ending 30 days after the adjournment of the district assembly that marks the fourth anniversary of the election.

51. According to the Manual, one of the duties of the district superintendent is to visit the local churches on his or her district at least once a year, insofar as possible. (See 211.2)

- a: True
- b: False

52. The District Superintendent must approve or disapprove in writing requests from the pastor and the local church board to have or to employ any unpaid associate pastors or paid local associates (such as associate pastors; ministers or directors of Christian education, children, youth, adult, music, childcare/schools {birth through secondary}, etc.). (211.13)

- a: True
- b: False

53. The district superintendent is authorized to perform for a local church within the bounds of his or her district all the functions of pastor when the local church is without a pastor or pastoral supply (See 213)

- a: True
- b: False

54. The district superintendent shall be the ex officio chair-person of the district advisory board and the district ministerial credentials board or District Ministry Board. (See 216)

- a: True
- b: False

55. The district secretary shall be elected by the district advisory board to serve for a period of one to three years and until his or her successor is elected and qualified. (See 219)

- a: True
- b: False

56. The total number of persons elected to serve on the district advisory board is determined by the size of the district. (See 224)

- a: True
- b: False

57. Only ordained ministers may serve on the District Ministerial Credentials Board. (See 229)

- a: True
- b: False

58. Members of the District Ministerial Credentials Board and the District Ministerial Studies (or Committee) are elected to serve for a period of two years. (See 229)

- a: True
- b: False

59. The District Advisory Board may serve as the District Church Properties Board upon favorable vote of the district assembly. (See 236)

- a: True
- b: False

60. The District Church Properties Board must approve or disapprove, in conjunction with the district superintendent, propositions submitted by local churches relative to church building plans and the incurring of indebtedness in the purchase of real estate or the erection of buildings. (See 237.4)

- a: True
- b: False

61. The General Assembly is the supreme doctrine-formulating, lawmaking, and elective authority of the Church of the Nazarene, subject to the provisions of the church constitution. (see 300)

- a: True
- b: False

62. The Manual directs that the General Assembly shall meet in July every fourth year. (See 302)

- a: True
- b: False

63. The District Assemblies elect a General Board to care for the business of the denomination between General Assemblies. (See 333.1)

- a: True
- b: False

64. If a vacancy occurs in the Board of General Superintendents, in the interim of sessions of the General Assembly, the question of calling for an election to fill the vacancy shall be decided by the Board of General Superintendents. When an election is called for, the members of the General Board shall elect, by a two-thirds vote, an elder of the Church of the Nazarene to fill the vacancy and to perform the duties of the general superintendent until 30 days following the final adjournment of the next General Assembly, and until a successor is elected and qualified. (See 316)

- a: True
- b: False

65. The Board of General Superintendents shall approve or disapprove all nominations made by the Global Mission Committee to the General Board for appointment as missionaries. (See 317.3)

- a: True
- b: False

66. The Manual suggests an installation or bonding service as soon as practical after a pastor begins serving a congregation. (See 115.3)

- a: True
- b: False

67. In case of a disagreement between the church board and the district superintendent regarding pastoral arrangements, the decision of the district superintendent is final. (See 118)

- a: True
- b: False

68. A pastor must give at least 60 days of notice to terminate a pastorate. This notice must be given in writing to both the church board and the district superintendent. (See 120)

- a: True
- b: False

69. The regular pastoral review must be held within 60 days of which anniversary of pastoral service and every four years thereafter? (See 123)

- a: The first
- b: The second
- c: The third
- d: The fourth

70. The regular pastoral review shall be conducted in executive session of the church board, which means that the pastor may not attend. (See 123.1)

- a: True
- b: False

71. The church board is charged with the development and adoption of an annual budget for the church, all auxiliaries, any weekday schools projecting income and expenditures. (See 129.6)

- a: True
- b: False

72. An elder or licensed minister with membership in a local church may not be considered for senior pastor of that church without the approval of the District Advisory Board. (See 115)

- a: True
- b: False

73. The Manual allows church board members to be elected to serve for terms longer than one year when approved by a majority of the church members and with the written approval of the district superintendent

(See 113.13)

- a: True
- b: False

74. Unassigned ordained ministers are not eligible to serve on the local church board. (See 127)

- a: True
- b: False

75. The stewards and trustees serve together on the church board along with the various department or auxiliary heads. (See 113.11)

- a: True
- b: False

76. The stewards may, at the discretion of the church board, serve as the Evangelism and Church Membership Committee. (See 138.3)

- a: True
- b: False

77. The trustees of the church board shall serve as a church growth committee (See 138.1)

- a: True
- b: False

78. The stewards of the church board shall provide assistance and support for the needy and distressed. (See 138.2)

- a: True
- b: False

79. The trustees shall provide the elements for the Lord's Supper, and when requested by the pastor, assist in the distribution of the same. (see 138.7)

- a: True
- b: False

80. In churches of 75 church members or fewer, the church board may serve as the Sunday School and Discipleship Ministries Board (See 145)

- a: True
- b: False

81. All elders and deacons shall hold their ministerial membership in the district assembly of the district where they hold their church membership and shall report annually to the district assembly (See 538.9)

- a: True
- b: False

82. Usually local churches are not legally incorporated. (See 102)

- a: True
- b: False

83. A pastor may not legally press for back salary payments from funds raised after he leaves a church. (see 115.4)

- a: True
- b: False

84. The church board is responsible to provide a committee for long-range planning for the local church. (See 129.29)

- a: True
- b: False

85. The local minister shall report annually to the local church annual meeting. (See 113.9)

- a: True
- b: False

86. A local minister may be a commissioned evangelist (See 510.2)

- a: True
- b: False

87. Persons who wish to become church members of the Church of the Nazarene must: (See 107)

- a: Testify to salvation
- b: State that they believe our doctrines
- c: Agree to submit to our governmental structure
- d: All of the Above

88. A local minister's license is granted by the: (See 129.12)

- a: Pastor
- b: District Assembly
- c: Local Church Board
- d: None of the Above

89. The District Advisory Board is empowered to set for the local churches on the district: (See 225.1)

- a: The date of the Annual Church Meeting
- b: The date for the beginning and closing of the statistical year
- c: Neither of the above
- d: Both of the above

90. A pastor's salary voted by the church board becomes a: (See 115.4)

- a: Legal obligation
- b: Moral obligation

- c: Neither of the above
- d: Both of the above

91. The church board is to review the pastor's salary: (See 129.8)

- a: Semi-annually
- b: At least annually
- c: Bi-annually
- d: Never

92. The church property is managed by the: (See 143.1)

- a: The church board
- b: The board of stewards
- c: The board of trustees
- d: The district properties board

93. The District Ministerial Studies Board includes: (See 232)

- a: Only ordained ministers
- b: Ordained and licensed ministers
- c: Only licensed ministers
- d: Only laity
- e: A combination of ordained ministers, licensed ministers, and laity

94. Elders orders are issued for: (See 534.1)

- a: Two years
- b: Four years
- c: Ten years
- d: For Life

95. In world regions served by the denomination, where cultural and political differences may necessitate cultural adaptations, adaptations of doctrinal issues may be made by the Board of General Superintendents (Preamble p. 64)

- a: True
- b: False

96. The General Assembly delegation from each district is composed of an equal number of lay and ministerial delegates where an even number of delegates is permitted from that district. (See 301)

- a: True
- b: False

97. The District Assembly is composed of equal numbers of lay and ministerial delegates. (See 201)

- a: True
- b: False

98. When the church chooses to elect a board at large, rather than separate boards of stewards and trustees, the board can function without any portion of their number being designated as stewards and trustees. (See 113.12)

- a: True
- b: False

99. Before being called as pastor, a candidate must be nominated to the church by the church board. (See 115)

- a: True
- b: False

100. Five of the categories or roles of ministry are: 1. Pastor, 2. Evangelist, 3. Educator, 4. Missionary, and 5. Chaplain (See 505)

- a: True
- b: False

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NOTES

APPENDIX ONE

A Student's Guide to the Student Academic Portfolio (for those interested in NBC transfer credit)

The *Student Academic Portfolio* program at Nazarene Bible College is a way by which a student may be granted college credit for learning completed at an Alliance District Training Center. This guide sheet will define the *Student Academic Portfolio* and explain the process for compiling and submitting a portfolio for academic credit.

- The *Student Academic Portfolio* is a well-organized compilation of course materials (exams, papers, projects, class notes, etc.) that demonstrates academic work was college level quality and the content and extent of learning was enough to be acceptable as college credit.
- The purpose of the *Student Academic Portfolio* is to persuade college officials to grant college credit for the work you completed and the learning you gained.
- Students who enroll in and successfully complete at least one 3-credit-hour course at NBC will be eligible to submit a portfolio for evaluation.

Getting started is easy! Set up a binder at the beginning of each class and build your *Portfolio* as you go! Your instructors are available to offer help and advice, and the following check list will guide you through the process.

HOW TO BUILD A PORTFOLIO

- Purchase binder large enough to hold all course materials.
- Set up the following 5 sections/tabs:
 - 1. **FINAL GRADE**
The instructor will give you a grade sheet at the end of class that verifies your final grade and number of course credits
 - 2. **COURSE SYLLABUS** (which must provide the following)
 - a. Instructor qualifications
 - b. The course title and description
 - c. The course purpose and objectives
 - d. A list of textbooks and other curricular material used in appropriate bibliographical form
 - e. The course requirements and some idea of the instructor's criteria for assigning grades
 - f. Seat time – the number of periods the class met and the length of each period
 - 3. **ASSIGNMENTS**
Research papers, reports, projects, etc. (appropriately titled and dated) produced by the student (original and graded).
Arrange in chronological order according to the class schedule in the syllabus.
 - 4. **EXAMS/TESTS/QUIZZES** – original and graded
 - 5. **CLASS NOTES** – the student's class notes and any handouts received in class
- Include a contents page at the beginning of the binder

Remember, the more complete your Portfolio, the more likely it is that you will receive the credit. It should be organized in a neat and professional manner. This will help convince the evaluator that the contents are valuable and worth attention.

HOW TO SUBMIT A PORTFOLIO

- Become an NBC student. To get started, complete an Admission Application Form at www.nbc.edu.
- Enroll in and successfully complete (with a grade of "C" or higher) at least one 3-credit-hour course online.
- After successfully completing the course, submit your *Student Academic Portfolio* to the address below. It is strongly suggested that you send it by a delivery method that can be tracked (FedEx, UPS, etc.).
Mrs. Cheryl Graves
Nazarene Bible College
Alliance for Ministry Education
17001 Prairie Star Parkway Suite 300
Lenexa, KS 66220
- Include a cover letter asking that your portfolio be evaluated for the granting of college credit.
- Include payment of the \$40 evaluation fee for each *Portfolio* submitted.
- Your Portfolio will be evaluated by an NBC professor, and you will be advised of the result of that evaluation.
- If accepted for college credit, send the \$20 posting fee and credit will be placed on an official NBC transcript with a notation that credit was granted by "portfolio evaluation." All credit granted through this process will be honored toward a degree at NBC.