

**THE BOARD OF DIRECTORS OF SCHOOL DISTRICT NO. 16, COUNTY OF HARNEY,
MET AT FRENCHGLEN SCHOOL IN SAID DISTRICT, ON THE 7th day of August,
2025 at 6:00 P.M.**

Board Present: Corbin Hammond, Nevada Miller, Rene Villagrana, Debbie Webb. Mary Murphy was absent.

Others Present: Earlyna Hammond, Clerk, Carolyn Whitney, teacher Janelly Celis, teacher's aide applicant.

The meeting was called to order at 6:10 P.M.

The board met at 5:00 P.M. prior to the August meeting to go through the online OSBA Board training video. Earlyna will print out sheet and have board sign it for the OSBA training.

Rene approved the Agenda and Corbin seconded. AIF.

July minutes: Mary emailed a clarification to the July minutes as follows: ~~"She would like whoever lives there to pay the school."~~ **She noted that the hotel agreed to take on a year long lease for convenience, planning, and ease, and this is the preferred structure for the hotel if possible. If a staff member were to take on a position or live in the teacherage outside the hotel season she will configure details and sub-leasing directly with the staff member. The hotel would continue to pay rent and bills directly to the school for the teacherage."** There was discussion about previous consensus of the board regarding the need to use the teacherage for school staff as necessary. Rene motioned to approve the July minutes and Debbie seconded. AIF.

VISITORS

Janelly Celis was present for teacher's aide interview. Discussion: Janelly has a teaching degree in Mexico and had her own school grades K-12 there. Janelly was asked what some of her strengths are? She stated that some strengths are the mixing of cultures, being able to help teach the Spanish language; creating activities, art, history, reading, field trips, biology, chemistry etc. She is a life- long learner, and always wants to learn and share with others. She stated that she is a hard worker and willing to do whatever is needed for the position.

When asked what some weaknesses would be she said that she is working on improving her English; she is also waiting for her teaching paperwork to arrive from Mexico.

The board stated that she will need to be flexible in her duties and Carolyn will be working with her and outlining daily/weekly assignments. Janelly said she appreciates good communication in being told what the expectations are, etc. The board agreed that if she accepts the position, a check in would be good to have at the December meeting, although she can attend any meeting and to let them know if she has questions, etc.

There was discussion regarding the low enrollment currently, and that if there were no school aged students attending Frenchglen, the aide contract would no longer be needed.

The district will pay \$18-20/hr and the first \$80 each month of electricity (this doesn't carry over). Janelly asked if she could have a few days to make her decision- she had two other opportunities to consider. She is also wanting to get her US teaching license and will be working toward that as well. The board agreed and thanked her for coming!

The board then discussed the two applicants. They agreed to make sure all paperwork is in order and that Janelly had a lot of teaching experience. Debbie motioned to offer the position to Janelly at \$19/hr and \$80/month electricity. Rene seconded. AIF.

The board then discussed housing options: Andrew's cabin is not available for August-October and Judith Okeefe was sent a text to see if her cabin would be available to rent. After discussion, Rene stated that Janelly could stay in the Miller house until the teacherage was available if needed. The board agreed that the teacherage should be available no later than November 15th and earlier if possible. Nevada will discuss with the Hotel.

PENDING/PAID BILLS

Discussion and additional bills. It was pointed out that OSBA's annual membership bill is over 100% increase. Whit Worx added an invoice for 4 mowings and yard hours for \$372.50 and the VISA bill was added \$1197.46. Corbin motioned to approve the bills and Debbie seconded. AIF.

CUSTODIAN REPORT/YARD UPDATE

The board looked at the water damage in the ceiling of the classroom over the sink. After discussion, it was agreed to get a mold restoration person to look at the ceiling; Corbin asked if county inspector could look? Mike Milbourne has been called and he will be out next week. Earlyna will call Ellen tomorrow and let her know it looks like there is some mold or mildew present. Nevada will reach

out to the restoration person and touch base about Milbourne. Debbie motioned to move forward and Rene seconded. AIF.

Corbin said that the roof looks great – thank you Clint. Carolyn said that he fixed the gutter guard too. Mr. Cooley the locksmith will let us know an estimate and options. Clint said that he fixed some sprinklers and where the water comes out from the pumphouse. Nevada asked if the board would like Noah (someone she has used) to come out and look at the leak from the pumphouse? The board agreed this would be fine and Nevada will give Carolyn his number.

INTERNAL CONTROL

No bank statement yet. Checks were signed.

POLICY UPDATES

Tabled.

TECHNOLOGY UPDATE

Carolyn stated that there is nothing new to report.

TEACHER REPORT

Carolyn informed the board that the state will be here Monday at 2:00 for inspection with Carolyn. Malheur PD day is covered by REN and Frenchglen will cover the motel room. IPM training was attended and it needs to be re-adopted every five years. Carolyn is suggesting adding it to the July Agenda for annual yearly beginning of year duties.

There are several upcoming trainings that Carolyn will be attending. On 9/29-10/-3 there is a trip to Redwoods (outdoor school). Carolyn finished tutoring for the summer and stated that attendance wasn't great. She is taking a math class online tomorrow (free of charge). There will be two students for the start of the year.

The key lock box is in the pumphouse and needs combination set. The board discussed the combination and she will set this and then let them know what it is. Carolyn said that the custodians said the carpet in the classroom needs replaced. It's not attached very well at all. They suggested carpet squares. The board agreed to table this.

SAFETY COMMITTEE UPDATE/DIVISION 22

Nothing new.

NEW BUSINESS

Earlyna has a conflict with the second week in September. The board agreed to have the meeting 9/16 at 6:00 P.M.

OLD BUSINESS

Trees discussion: Doug Stott sent info to Carolyn. Fall is good time to plant as long as they have water. He recommended using good-sized trees and prepare large holes. These would cost approximately \$1,000 each. There was discussion as to where to plant the new trees? Stay inside the fence? Not near the septic; where would they go? It was suggested to ask Doug to attend the September meeting and discuss further.

Community Sign Update: Carolyn still working on it.

Fencing: Glen Adams will be out next week.

Is there a school key at the Hotel? Carolyn said not yet. The board agreed it is important for one to be there.

The board asked Janelly to come back over for more discussion- Earlyna will contact Sid and Janelly will get back to with a decision Tuesday.

The meeting adjourned at 8:20 P.M.

Respectfully Submitted,
Earlyna Hammond, Clerk