

**THE BOARD OF DIRECTORS OF SCHOOL DISTRICT NO. 16, COUNTY OF HARNEY,
MET AT FRENCHGLEN SCHOOL IN SAID DISTRICT, ON THE 10th day of June, 2025
at 6:00 P.M.**

Board Present: Corbin Hammond, Nevada Miller, Rene Villagrana, Debbie Webb and Mary Murphy.

Others Present: Earlyna Hammond, Clerk, Carolyn Whitney, teacher.

The meeting was called to order at 6:00 P.M.

Mary motioned to approve the Agenda and Rene seconded. AIF.

Mary motioned to approve the May minutes as presented and Debbie seconded. AIF.

The Public Budget Hearing was opened at 6:05

VISITORS

There were no visitors.

PENDING/PAID BILLS

Three bills were added to the pending bills list: Farm Plan \$31.98 (Repairs and Mntce-Yard); Whit Worx \$862.00 (10 Mowings/Yard Hours/Service Mower); Carolyn Whitney \$40.94 (Yard Supplies). Corbin motioned to approve the bills and Mary seconded. AIF.

CUSTODIAN REPORT YARD MAINTENANCE

Carolyn has some soil for yard. Janitors are done and will probably come a couple times during the summer.

INTERNAL CONTROL

Rene opened the bank statement and performed Internal Control. Checks were signed.

POLICY UPDATES- Tabled Earlyna will check and see if there have been any new updates in the past few months.

TECHNOLOGY UPDATES

Carolyn said everything should be ready to start adding books to the library.

TEACHER REPORT

Sheri resigned and is going back to work for Home Health/Hospice. Carolyn stated that she had already talked to a couple of people, including some parents, and some of them might be interested in the aide position. There was discussion: currently, there are three school aged students and 5 jump starters. Corbin asked if there's a need for an assistant- when do we not need one? Carolyn said that the ESD recommends having more than one adult in the building- there have been liability issues. Corbin asked if Ms. K can still handle the workload of the Jump Starters? The board agreed that program should be the first to go if not. Maybe there's an aide just on the days that the jump starters are here? Debbie, Rene, Mary and Nevada agreed there's a need for an aide in the building- Corbin stated that this was sad. Maybe jump start could be two days as long as other students don't suffer? Students need to be meeting/exceeding as talked about in the past as they are the priority.

Corbin would like to be training a teacher to take over for Carolyn when she eventually retires- Mary suggested the board wait until her retirement gets a bit closer? Does the board advertise for an aide? Carolyn stated that one of the Frenchglen Hotel employees is interested. The board agreed to have them send in a resume and they will do an interview at the July meeting. Earlyna suggested that the board think about funding for this- Sheri was being paid a higher wage and PERS because she was a nurse for 30 years; she had a Bachelor's Degree; completed the emergency substitute program etc etc.

Carolyn stated that the school fencing is too far out for this interim for SIA funding. What kind of community sign do we want? Carolyn can have time this week to research the sign and she'll get a quote from Joe Baker/Harney Electric and submit to the ESD.

Maybe the metal sign could be paid out of the grant? Yes- Nevada can get an invoice and Carolyn can submit it.

Rene said there was a cougar sitting in Frenchglen a month ago.

Carolyn said she is working on getting an ODE report done. The combination lockbox is here for the keys. A glass place from Ontario came and looked at locks. Made suggestions to change out some of the door handles etc. Also gave some window coverings prices (all SIA grant). Corbin stated that he recently attended a Sex Abuse Training for Farm Bureau and they advocate for leaving windows uncovered to allow clear vision through them. The board agreed.

Mike Fox asked to use the gym June 26-27th for fire training. Rene will sign the agreement.

Do we want to have a sign on outside of the gym that says there's an AED inside? Not necessarily.

The end of year program went well. At some point it would be helpful to replace the last of the brown tables. It is in the budget for 25-26. Cheapest prices were either at Home Depot or Amazon.

There was an inservice at the end of the year. Frenchglen will share days with Fields again next year. Corbin asked if there's anything scheduled with Diamond? Carolyn stated not yet, but after discussion, said she can schedule times to get together for socialization, etc. including ZOOM.

Carolyn suggested getting a schedule to keep painting inside the school. There are some cracks on outside of building siding.

Carolyn Sick Leave/Bonus: Earlyna read an email from Cara Wilber at Oster's. Any bonus/sick leave reimbursement has to run through payroll and is subject to all the regular withholdings. Carolyn will research Savings Growth Plan. This was tabled.

Carolyn had been asked by a parent if another subscription that had been researched could be purchased other than the KIWI boxes? It would be approximately \$350/year. Carolyn will check and see if this could be paid for with SIA grant monies.

Corbin asked if there was a bill submitted for music instruction this year? Conlan did not submit a bill and is gifting his time. He will submit invoices for the coming year and this is paid for by SIA grant monies. Corbin suggested a gift basket to show Conlan the school's appreciation. The board agreed.

SAFETY COMMITTEE UPDATE

Nothing to update.

NEW BUSINESS

The next meeting will be July 8th at 6:00 P.M.— Mary will call in.
Shannon is retiring after next year.

OLD BUSINESS

State Land Update— Corbin said the state is talking to archeological person. They did a survey last year. By August the school should know- Rob Frank will write a letter of support.

ACORN: remove from future Agendas.

Tree discussion: Doug Stott will work with us.

OEC membership: discussion: the board agreed the fee was high. After discussion, Corbin motioned to become members for 2025-26 and Mary seconded. AIF.

Corbin reported that costs for fencing the front: \$30/foot for steel/--\$26/foot to dismantle and build back. Glenn Adams is willing to do this and is very good. Discussion: Rene motioned to have Glenn do the front fence first and Debbie seconded. AIF.

CORRESPONDENCE

Nevada signed the ODE District Test Coordinator form and the Audit forms for 2024-25.

The school received a water comment post card from the state: Earlyna will email website address out to board if they'd like to comment.

Public Budget Hearing was closed at 7:25.

Budget Resolution: Mary motioned to adopt and sign the 2025-26 school budget as presented and Debbie seconded. AIF.

The meeting adjourned at 7:30.

Respectfully Submitted,
Earlyna Hammond, Clerk