



August 23, 2021
CENTRAL LUTHERAN SCHOOL
Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Mr. Parris leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Dawn Embretson. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present	Nick Hach	Present
Nate Junge	Absent	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Present
Others in Attendance			
<u>Name</u>	<u>Name</u>		
Frank Parris	Angie Hagen		
Mrs. McKinney	Pastor Woltemath		

Minutes from Previous Meeting

MOTION was made by Tim Schanbacher to accept the minutes from the July 19th regular meeting and Special Email Meeting on May 21st and July 26th. Nick Hach seconded the motion. Motion carried.

Financial Reports –

- 1) Combined Financial Report Presented – **Financial Reports were tabled until the September meeting.**

Committee Reports

Principal’s Report /Admissions Director Report – Enrollment is at 149 students with 122 in Kindergarten through 8th grade. Ms. Shauna Voelker was hired to be our Preschool Aide. We are still looking for a Jubilation Choir and Show Choir Director. Mr. Runge is going to start out as Jubilation Choir Director doing the Fall Musical. Beginning of the year staff meeting covered many items from the Return to Learn Plan to daily routines. Mr. Parris met with each staff member before school started to go over goals for the year, professional development that was taken over the summer and church involvement. Mr. Parris plans to meet with each staff member once every six to eight weeks to see how things are going and ways he can help them. Procedures have been worked out by the staff for lunch, drop off, pick up, visitors and choir practices. Our eighth-grade girls were asked to play basketball at Benton if they would like to. They are able to play if they want as long as they put our volleyball team first if they play volleyball for Central. Mr. Parris completed the Annual Assurances through the Consolidated Accountability and Support Application (CASA) for the state of Iowa. It has been reviewed and approved.

Policy Committee – On September 14th, the committee will meet along with two staff members to go over the list of policy left for the year.

Facility Committee – Greg has locked up the windows with sticks, fixed Mrs. Meyer’s doors and tighten the toilets. The chunks of cement from the old gym floor got grounded up to be gravel on site and can be used

for the parking lot. The door was cut out for the kitchen. The flooring in the kitchen needs fixed a little where the door was cut out at. Classroom 104 needs some flooring replaced. The electrical/plumbing gentlemen from Perfection did the electrical work for the curtain and fastened down some of the toilets. The parking lot lights are not working or the light on the sign, Mark knows about it and will get them fixed. One of the beams got bent this morning and some sort of straps got detached causing a delay in putting the roof on today. They took the beam off to try and straighten it, they are going to get us a new one. There was a smoke alarm found in the ceiling tile, it is showing connected but we want to make sure it is working. Also, Midwest Alarm is coming out to check the pull for the fire alarm, it didn't go off as fast as it should have. Kurt is going to work on a monthly check list to go over the building once a month to make sure we are getting everything looked over.

Athletic Committee – Fall sports meeting with soccer parents. Cougar Classic went well. The committee is looking into wall mats to put on the gym walls with our school logo, we have a donor.

Marketing Committee – Sarah Gorsh is stepping down from chairing the Marketing Committee. The Atkins Watermelon Days parade float and booth went well. Need a driver and “float” for the Sauerkraut Days parade. Arison Concert is coming this up this Friday with PTL serving concessions.

Technology Committee – Need to look into funds to get teacher(s) new laptops. Please put a proposal together.

Endowment Committee – The committee met. Dawn will email out the annual report to the Board members. The interest from the past few years, the committee would like to start a Replace Playground Fund. The Forever Central dinner will be in the spring of 2022.

Long Range planning –

- ~~New lockers – Approved Email Vote February 3, 2021~~
- Upper cabinets for 2nd, 3rd, 4th, and 7th grade classrooms
- ~~Heating for the small gym~~
- ~~Mini split – air heating/cooling units instead of window air conditioners~~
- New Playground Equipment – going to set up a committee
- Annual Goal Setting – Don reached out July/August 2021
- ~~Replacement of window air conditioner~~
- (Keep in mind this could happen again, document what we did to help with next time.)
 - Gloves, masks, hand sanitizer and extra other supplies we might need
 - Pandemic Procedure in place
- Curtain for the stage – Have a quote from Premiere Stage Supply. Tim and Frank will do some more research – 3/15/2021
- Windows
- Landscaping rocks in the back
- ~~More gravel~~ or pave rest of parking lot/stripe the parking lot
- Gym Lights

Old Business

A. School Building Update – See Facilities.

B. Stage Curtain – Table till September.

C. NLSA – Standard 1: Purpose - Frank and the Staff went over. The Board assigned a Board member to each of the below Standard sections. A staff member, parent and congregational member will also be added to each Standard.

2. Relationships - Dawn

3. Leadership - Abbie

4. Professional Personnel - Nick

5. Teaching and Learning – Kurt and Steve

6. Student Services - Tim

7. Facilities – Greg and Nate

New Business

- A. Gym and Cafeteria Use Procedures** – Kurt presented policy D-2 with suggestions from a meeting a few Board members had on gym and cafeteria rentals. The Policy Committee will take their input and work it into the existing policy and bring back to the Board for their approval.
- B. Updated Return to Learn Plans** – Washing hands, hand sanitizer, masks if their parents would like their child to wear them and then drop off and pick up due to the construction. Still no guests for lunch at this time because there just isn't enough room. The plan was updated to reflect being here at in our building, spacing of students and went over information from the Iowa Department of Public Health and the Benton County Public Health that sent out at 3:00 on Friday.
- C. Staff Absences – COVID, check policy** – If it becomes a problem, we will address it at that time.
- D. Fundraisers for 2021-2022 School Year** –
 - a. 8th Grade – Email Vote
 - b. PTL – Square One, Fall Brunch and Plant Sale
 - c. Golf Outing – Mr. Parris would like funds to go to SPICE or Marketing
 - d. Band Fundraiser – January, dinner and a show

MOTION was made by Kurt Slouha to approve the fundraisers listed above for the 2021-2022 school year. Tim Schanbacher seconded the motion. Motion carried.
- E. Review of Mission and Vision Statement** – No changes, would like to create a motto.
- F. Teachers to Conferences** – Christ Lutheran Church and School in Phoenix, Arizona has a free conference coming up. We would need to pay for transportation and the hotel, which maybe title money could be used. Frank has talked about it with the staff and about a couple of them going. The staff that went would then need to lead a professional development for the rest of the staff about the conference.

MOTION was made by Nick Hach to adjourn the meeting. Kurt Slouha seconded the motion. Motion carried.

Next regular meeting September 20th @ 6:00PM

The meeting was closed with the Lord's Prayer

Respectfully submitted,

Abbie Rathje, Secretary 2021