



December 16<sup>th</sup>, 2019  
**CENTRAL LUTHERAN SCHOOL**  
**Board of Directors Meeting**

*Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.*

The meeting began with Abbie Rathje leading the board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Jason Wolf. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present	Jason Wolf	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Present

Others in Attendance	
<u>Name</u>	<u>Name</u>
Frank Parris	Kristin Meyer
Pastor Woltemath	Angie Hagen

**Minutes from Previous Meeting**

**MOTION was made by Nate Junge to accept the minutes from the November 18<sup>th</sup>, 2019 regular meeting and the Special Email meeting from December 11<sup>th</sup>, 2019. Tim Schanbacher seconded the motion. Motion carried.**

**Financial Reports**

- 1) Combined Financial Report Presented – **MOTION was made by Dawn Embretson to accept the financial reports. Kurt Slouha seconded the motion. Motion carried.**
  - a. **Is the refrigerator ordered?**

**Committee Reports**

**Principal’s Report /Admissions Director Report** – Five families behind in tuition. All lunch accounts are in good standing. We have 56.45 extra hours still built into the school year. Benton is looking at making up one of the missed days in March. Frank has been attending the Benton Administration meetings and he is finding them to be beneficial. The past Professional Development afternoons the teachers have been working on accessibility features available with Technology and writing prompts and ideas to work on with their classes. Teacher observations were done for the 1<sup>st</sup> semester and have had a follow up meeting with each of them.

**MOTION was made by Nate Junge to go into executive session. Kurt Slouha seconded the motion. Motion carried.**

**MOTION was made by Tim Schanbacher to come out of executive session. Dawn Embretson seconded the motion. Motion carried.**

**Policy Committee** – Second reading of C Policy’s proposed changes rearrange the order, change some names of the polices and made some changes within the polices of C-2, C-3, C-5, C-7, C-16, C-18, C-23 and C-26. **MOTION was made by Tim Schanbacher to approve the proposed changes to the C policies as presented. Nate Junge seconded the motion. Motion carried.**

**Facility Committee** – Fixed holes in the new gym walls. There are holes showing up from what looks like baseballs. We may need to look at adding/changing the policy D-2 Facility Use Policy. Gary came and worked on the thermostat; Mrs. Meyer's room is good now.

**Athletic Committee** – Basketball season has started. The Athletic committee sent out a letter through email about basketball season instead of having a meeting with such busy schedules this time of year. The 5<sup>th</sup> and 6<sup>th</sup> grade boys basketball team went to a tournament in Freeport, IL, they placed 3<sup>rd</sup>. The 7<sup>th</sup> and 8<sup>th</sup> grade girls and boys basketball teams will be going to Freeport, IL for a tournament February 28 & March 1<sup>st</sup>. Cheerleading as also begun, Denise Moeller has offered to be the coach. The banners in the gym have been taken down.

**Marketing and Enrollment Committee** – Forever Central Endowment dinner has been changed from April 2<sup>nd</sup> to May 4<sup>th</sup> due to another activity. Frank will be holding a golf outing meeting during Christmas break to get things started.

**Technology Committee** – Will be meeting after the 1<sup>st</sup> of the year. They have some things they want to get done before the school year is over. One example is to backing up files on some of the computers, how to do it and would the Technology Fund pay for it.

**Endowment Committee** – Update on Levenhagen grant, David is okay with putting the grant money into the Endowment Fund. He will be encouraging his family members to donate to it too, and we will be inviting him and his family to the Endowment dinner. He was also okay to distribute the \$5,000.00 each year to more than one family. He mentioned donating a large sum of money to the music program and would like to send more money to donate to the teachers for their classrooms. Staff and Board members will be meeting in January to discuss the goals and ideas of the Google document Mrs. Carley set up.

#### **Long Range planning –**

- New lockers`
- Upper cabinets for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 7<sup>th</sup> grade classrooms
- ~~Heating for the small gym~~
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment
- Annual Goal Setting
- Replacement of window air conditioners

#### **Old Business**

- A. Registration Fees** – \$315.00 per student, K – 8<sup>th</sup> grade was 2019-2020 registration. The Board is considering lowering the registration fee for 2020-2021, K – 8<sup>th</sup> grade. The difference in the registration would then possibly be made up in tuition, if so we would need to make that clear at the time of registration. Nate will run the numbers and it will be approved at the next meeting. The registration fee is to hold your spot and to cover material cost for the next school year.
- B. REACH Program** – Eliminate REACH for the 2020-2021 except for the CURRENT 4-year-old preschoolers going to Kindergarten in 2020-2021. **MOTION was made by Dawn Embretson to discontinue the REACH program starting in 2020-2021 school year with the exception of the current 4-year-old preschoolers in the building. Nate Junge seconded the motion. Motion carried.**
- C. Small Gym Heating** – Asbestos check should be here Friday, Dec. 20<sup>th</sup> to get a sample. Trailer, truck, and lift all need to be arranged. Waiting asbestos inspection to move forward with heating project.
- D. Board & Staff when to meet in January to go over goals** – Dawn will send out a Doodle Poll to get a date picked for us to meet.
- E. 2<sup>nd</sup> Reading on C Polices** – see above in committee report.

#### **New Business**

- A. Approve Called Staff Housing Allowance Requests – MOTION was made by Tim Schanbacher to approve the called staff housing allowance requests as presented. Kurt Slouha seconded the motion. Motion carried.**
- B. New Board member orientation – no new members.**
- C. Create Ballot for January Board Elections – Dawn will put a ballot together for the January meeting.**
- D. Swaddling Donations – St. John in Keystone is needing donations, especially baby items like diapers and wipes.**

**MOTION was made by Greg Silhanek to adjourn the meeting. Nate Junge seconded the motion. Motion carried.**

Next meeting January 20<sup>th</sup> @ 6:30PM  
The meeting was closed with the Lord's Prayer  
Respectfully submitted,  
Abbie Rathje, Secretary 2019