



December 21, 2020  
**CENTRAL LUTHERAN SCHOOL**  
**Board of Directors Meeting**

*Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.*

The meeting began with Frank Parris leading the board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Jason Wolf. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Present	Jason Wolf	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Absent	Greg Silhanek	Present

Others in Attendance	
<u>Name</u>	<u>Name</u>
Frank Parris	Kristin Meyer
Angie Hagen	Pastor Rempfer
Pastor Woltemath	

**Minutes from Previous Meeting**

**MOTION was made by Nate Junge to accept the minutes from the November 16<sup>th</sup> regular meeting and December 10<sup>th</sup> special email meeting. Steve Krug seconded the motion. Motion carried.**

**Financial Reports**

- 1) Combined Financial Report Presented – **MOTION was made by Dawn Embretson to accept the financial reports for November. Abbie Rathje seconded the motion. Motion carried.**

**Committee Reports**

**Principal’s Report /Admissions Director Report** – Currently enrollment is at 174 students. There are nine families behind in tuition and six that have not paid the technology fee. We got a check from Benton Community for textbook reimbursement today for \$3,355.27. Two of our teachers were nominated for the Lutheran Education Association Distinguished Teacher of the Year Awards. Mrs. Becky McKinney for Early Childhood Teacher of the Year and Mrs. Kristen Meyer for Elementary Teacher of the Year, congratulations to both of them. Frank met with some Benton Administrators, they were wanting to know a timeline of when we would be back at Central and to inform us that they wouldn’t be able to deliver lunches to us anymore. Rachel will keep track of mileage for reimbursement for delivering the lunches and whoever is going to help her will need to do the same. Frank also informed Benton that we will be paying them for the utilities at the Van Horne Center.

**Policy Committee** – No report.

**Facility Committee** – Midwest Alarm was out and made sure the big gym area and concession area alarms were working and turned the alarm system back on. The pull station on the west wall in the big gym is not working, they will be replacing it. They will be back to make sure all pull stations and smoke detectors are working throughout the school. And they will come do a walk through with the Fire Marshall when the construction is completed. Interconnex came back to take another look for the additional keypads and camera wiring. He said he was going to put together a different bid and send it to Frank. Frank got a bid for

new lockers from Olympia. The annual boiler inspection will take place on January 29<sup>th</sup>. Colony came out and blew out the system and fixed two valves. Gary checked over the furnace in the new gym and replaced a belt.

**Athletic Committee** – So far, we have 8 banners for the big gym and they are in the process of getting them made. Varsity girls and boys' uniforms were ordered. Basketball practice and games are scheduled. The games are starting in January following the governor's orders.

**Marketing Committee** – The teachers put a float together for the Atkins Christmas Light parade.

**Technology Committee** – Need to set a date to run the wiring to its new location. There are some iPads that need to be worked on. Some iPads were messed with at the Van Horne Center when we were not there.

**Endowment Committee** – Need to plan a meeting soon.

### **Long Range planning –**

- New lockers
- Upper cabinets for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 7<sup>th</sup> grade classrooms
- Heating for the small gym
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment – going to set up a committee
- Annual Goal Setting
- Replacement of window air conditioner
- (Keep in mind this could happen again, document what we did to help with next time.)
  - Gloves, masks, hand sanitizer and extra other supplies we might need
  - Pandemic Procedure in place
- Metal Roof where the existing shingles are now

### **Old Business**

- a. **Update on school** – Steel for the north roof arrived today. Rabe Hardware will be out Wednesday morning to put the braker in so we can turn the mini split on. Nate called the insurance company today and hasn't heard back from them yet. He would really like them to come out to the school more often and see for themselves how things are going. Dawn is working on putting together one report of all our findings from Saturday when we did a walk-through with the invoice from BluSky. Perfection said they could do the mitigation part before the new contract but they need the approval from insurance first. Heat has to be shut off before Perfection can do mitigation. We might find a contractor to do the roof separate so it can get down sooner than later. We are going to put small group together to work on a plan to get back into the school, the Facility committee will help.
- b. **Review Ministry Review (tabled from last meeting)** – Tabled till April.
- c. **Reimbursement for teachers** – Angie will put the amounts together to reimburse the teachers for mileage to the different school sites from September, October and November and will send out in an email to be approved.
- d. **COVID – Return to Learn Plans**
  - a. **Talk through/review plan remote learning** – Lower grades would like more time to prepare to switch to online learning. It takes time to put their packets together. How are we going to decide to follow Benton or not the next time? As long as all our teachers are able to teach will be a big deciding factor. Dawn and Frank will put some numbers together to go off of in case we are looking at going online again.
  - b. **No taking temperatures in the morning, require parents to do this at home** – We are no longer going to take temperatures at school in the mornings.
  - c. **From Jan D. – Are we going to require our staff to get the COVID vaccination?** No.

## **New Business**

- a. Approve Called Staff Housing Allowance** – Denise Carley – 40%, Pam Williamson – 0%, Melanie Maddick – 25%, Kristin Meyer – 60%, Ally Getka – 45%, Dave Runge – 80%, Jess Fry – 50%, Becky McKinney – 50%, and Frank Parris – 20% **MOTION was made by Tim Schanbacher to approve the called staff housing allowance as presented. Steve Krug seconded the motion. Motion carried.**
- b. Approve Tuition Budget – table until January?** – Tabled till January.
- c. Approve Lunch Budget – table until January?** – There is nothing to approve for lunch budget. Going to remove from the Board's Work Plan.
- d. Discuss moving lunch account from Wells Fargo to Atkins Savings Bank** – **Motion was made by Tim Schanbacher to move the CLS Lunch Account to Atkins Savings Bank with Rachel, Jackie and Frank as signers on the account. Nate Junge seconded the motion. Motion carried.**
- e. Form a list of items needed (lockers, splits, more cameras, overhang/walkway between east building and the gym are some examples - maybe a committee be put together for this)** – As of this meeting the Forward in Faith has \$113,875.76 in donations. A committee will be put together with Frank, Tim, Abbie and a couple teachers to work on.
- f. Finding an attorney** – Drew Retz gave Nate a name of an attorney to look into for just in case.
- g. Create Nominating Committee for January Board Elections** – Dawn will put together the ballot for the next meeting.

**MOTION was made by Nate Junge to adjourn the meeting. Dawn Embretson seconded the motion. Motion carried.**

Next regular meeting January 18<sup>th</sup> @ 6:00PM  
The meeting was closed with the Lord's Prayer  
Respectfully submitted,  
Abbie Rathje, Secretary 2020