



July 18, 2022
CENTRAL LUTHERAN SCHOOL
Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Dawn Embretson leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Dawn Embretson. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Absent	Nick Hach	Absent
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Absent

Others in Attendance
<u>Name</u>
Frank Parris
Angie Hagen

Minutes from Previous Meeting

MOTION was made by Kurt Slouha to accept the minutes from the June 7th, regular meeting. Nate Junge seconded the motion. Motion carried.

Financial Reports –

Combined Financial Report Presented – Check rates at LCEF, New York Life and Atkins Savings Bank, we have a CD due at LCEF on July 25th. **MOTION was made by Abbie Rathje to accept the financial report for June. Kurt Slouha seconded the motion. Motion carried.**

Committee Reports

Principal’s Report /Admissions Director Report – Enrollment is at 154 students. Mr. Parris has scheduled ALICE training for all the staff with the Deputy Brandt from the Benton County Sheriff’s department in August. Someone has donated funds to put together emergency kits for the classrooms including walkie talkies.

Policy Committee – No report. Need to work on a policy for background checks for volunteers.

Facility Committee – Work was done on the Student Center and Activity entrance doors to make sure they latch properly when someone goes out. Midwest Alarm put magnets on the doors so they will close when the alarm goes off. Greg filled the holes in the cement on the playground. Student Center floor has not been painted yet or the concrete has not been replaced in front of the Student Center and along the west side. Greg has not heard back on the parking lot lights from Moose.

Athletic Committee – No report.

Marketing Committee – A float was put together for the Belle Plaine 4th of July parade, candy and information was handed out. They will also have a float for Atkins Watermelon Day next month, Blairstown

Sauerkraut Days in September, and Vinton Christmas Parade in November. They have also been working on flyers for area businesses to handout.

Technology Committee – The boxes on the stage have been gone through. Many items that are still on the stage need to be recycled. Chromebooks have not been ordered yet. Mrs. Meyer and Miss Getka were going to talk with Dan today about ordering the Chromebooks.

Endowment Committee – MOTION was made by Abbie Rathje to move the money out of the General Account from the Forever Central Dinner to the Endowment Savings account of \$23,879.39, leaving \$1000.00 to Marketing. Kurt Slouha seconded the motion. Motion carried.

Long Range planning –

- Upper cabinets for 2nd, 3rd, 4th, and 7th grade classrooms
- New Playground Equipment – going to set up a committee – Steve and Dawn will start to put a committee together, principal, couple teachers, couple parents, and a congregation member from St. John and St. Stephens.
- Annual Goal Setting – Dawn reached out July/August 2022
- Landscaping rocks in the back – Steve will look at how much rock we may need.
- ~~More gravel~~ or pave rest of parking lot/stripe the parking lot – Kurt will stripe the parking lot. He will let us know when he needs help.
- Gym Lights – Kurt will look for quotes to rent a lift. Kurt will order light bulbs in September; he will look around to see how many bulbs we need. Nate will reach out to Mark about a quote for Moose to change to LED for the Big Gym like the Student Center is.
- Early childhood center, daycare for children from 3 to 5 years old
- Full day preschool program
- Classroom Projectors

Old Business

- A. **NLSA – Review Action Plan and what has been done/report to District** – 1:06, 3A:03, 4:04, 5:08, 5:04, 5:05, 6:02, 6:03, 7:03, 7:05, 7:04 (Every year 5:04 and 5:05 are down and need to be kept up to date. The District Committee is going to stick with provisional and next year within one year we must show them we have worked on one area of the curriculum. So far, we have worked on Religion and Memory. The National Committee met and Frank is waiting to hear back from them.) Section 6, Frank is working on this and it will be completed by the next time we meet.
 - a. Need to still work on a vision statement for the school and tag line. Both need to be worked into the mission statement.
 - b. All action taken on each item needs to be documented.
- B. **Staffing for next year**
 - a. **Show Choir** – Gordon Russel will be the Show Choir Director.
 - b. **Pianist for 5th – 8th Grade Choir** – We still need to find one.
- C. **Summer Work List Progression / Parking Lot Lights** – All Board members need to continue working on the list. Greg is waiting for a quote for new parking lights.
- D. **Ministry Reviews** – Dawn sent a summary sheet to our emails. No further discussion was needed.

New Business

- A. **Handbooks (Parent/Student, Faculty, Volunteer, Athletic, Mentor (NLSA)) discussion and approval** –
 - a. **Athletic** –
 - i. Coaches are submitted to background checks.
 - ii. Tournaments - it is up to the AD's and Principal to cancel or not.

1. **MOTION was made by Nate Junge to accept the Athletic Handbook as presented. Kurt Slouha seconded the motion. Motion carried**
- b. **Parent/Student Handbook –**
 - i. Dates and matching policy numbers and grammar, changes are highlighted.
 1. **MOTION was made by Kurt Slouha to accept the Parent/Student Handbook as presented. Steve Krug seconded the motion. Motion carried.**
- c. **Faculty –**
 - i. Sick days changed to match the policy book.
 1. **MOTION was made by Steve Krug to accept the Faculty Handbook as presented. Kurt Slouha seconded the motion. Motion carried.**
- d. **Volunteer –**
 - i. Dates and grammar changes, updated the map of the school.
 1. **MOTION was made by Nate Junge to accept the Volunteer Handbook as presented. Kurt Slouha seconded the motion. Motion carried.**
- e. **Mentor –**
 - i. Updated what we had before to what we have now at school.
 1. **MOTION was made by Kurt Slouha to accept the Mentor Handbook as presented. Nate Junge seconded the motion. Motion carried.**

- B. **Meeting with Dan Sanchez** – He has some time to meet between now and the middle of September to meet with a small group of staff, Mr. Parris and a few board members. Dawn will send an email out.
- C. **Homeschool Students – band (lessons, in concerts)** – At this time we are not offering band to homeschool students. If, Mrs. Anderson wants to give them lessons that is up to her, but they will not be able to participate in class or concerts.
- D. **Board/Staff picnic prior to start of school year** – Dawn will send out an email asking staff and board for a date.
- E. **Final(?) Number from Derecho** – Waiting to hear from Church Mutual. According to our records they still owe us some money.
- F. **Work list from First On Site** – Need to put together a list of what First On Site still needs to complete.

MOTION was made by Nate Junge to adjourn the meeting. Abbie Rathje seconded the motion. Motion carried.

Next regular meeting August 15 @ 6:00PM
 The meeting was closed with the Lord's Prayer
 Respectfully submitted,
 Abbie Rathje, Secretary 2022