



July 20<sup>th</sup>, 2020  
CENTRAL LUTHERAN SCHOOL  
Board of Directors Meeting

*Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.*

The meeting began with Mr. Parris leading the board in a devotion.

**Call To Order**

With a quorum of board members present, the regular meeting of the Board was called to order by President, Jason Wolf. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Absent	Jason Wolf	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Present
Others in Attendance			
<u>Name</u>		<u>Name</u>	
Frank Parris		Angie Hagen	
Pastor Woltemath			

**Minutes from Previous Meeting**

**MOTION was made by Nate Junge to accept the minutes from the June 15<sup>th</sup>, regular meeting, Special July 13<sup>th</sup> meeting, Special Email Meeting on July 18<sup>th</sup>. Dawn Embretson seconded the motion.**

**Motion carried.**

**Financial Reports**

- 1) Combined Financial Report Presented – **MOTION was made by Kurt Slouha to accept the financial reports. Dawn Embretson seconded the motion. Motion carried.**

**Committee Reports**

**Principal’s Report /Admissions Director Report** – Enrollment is at 175 students, preschool through 8<sup>th</sup> grade at this time. We still have a few families to pay tuition from 2019-2020 school year. Staffing for next year, we are looking for a part time teacher aid. Samantha Becker moved from the part time teacher aid to the full-time preschool teacher aid. We might have someone interested in heading up show choir, Frank will be reaching out to him. Over the last week we have received some large donations for our SPICE fund. Frank gave four tours this past month.

**Policy Committee** – We would like to put a Procedure Manual for the Board to use to make things flow easier. Like a task list to do throughout the year.

**Facility Committee** – Boys restroom needs worked on in the main hallway, we will call Barr Electric to come look at it. Kurt contacted Interconnect to do a walk through with the doors to get an estimate for cameras and key card entry. Colony Heating in small gym will be starting over with a bid since the asbestos has been removed. Hand sanitizing stations are put in. Greg made Jackie a plexiglass window and one in the lunchroom on the counter for Rachel. Kindergarten dividers for the students for the tables in the classroom, Greg is also working on. Need to finish the summer work list before school starts and add signs around the school about social distancing. Steve and Dawn will start a committee to look into Playground repairs/needs.

**Athletic Committee** – The Cougar Classic is scheduled the weekend before school starts, we are in the process of deciding to go through with it or not due to COVID. We will have the Athletic Directors call the other schools and see if they are still interested in coming. New basketball uniforms are being ordered using money from a designated memorial fund. Looking into possibly trying the banner idea again for a fundraiser since there will probably be no concessions this year due to COVID.

**Marketing Committee** – No apparel sale this year, no golf outing and no parades. Planning for the Forever Central Dinner is underway. Continuing to advertise about our preschool program. At our next meeting the Board will ask Marketing to help get the word out about ILSTO and SPICE. Suggestion was to hit the high points at the end of church service to the congregations once a month from a Board member as to what is going on at our school.

**Technology Committee** – The tech committee needs to make sure everything is in place in case we need to go online school again. Mr. Runge will be joining a program called Tech21. The group meets once a month at Trinity in Cedar Rapids.

**Endowment Committee** – The Endowment Committee has requested to withdrawal the interest from the two LCEF time certificates that are due at the end of the month. They would like to reinvest the principal into new certificates with better rates and transfer the interest to the General Account (238). **MOTION was made by Nate Junge as stated above. Stephen Krug seconded the motion. Motion carried.**

#### **Long Range planning –**

- New lockers
- Upper cabinets for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 7<sup>th</sup> grade classrooms
- ~~Heating for the small gym~~
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment – **going to set up a committee**
- Annual Goal Setting
- Replacement of window air conditioner
- (Keep in mind this could happen again, document what we did to help with next time.)
  - Gloves, masks, hand sanitizer and extra other supplies we might need
  - Pandemic Procedure in place
- Metal Roof where the existing shingles are now

#### **Old Business**

- A. **Small Gym Heating Update** – Kurt will contact to get started again.
- B. **Update on 4<sup>th</sup> Grade Teacher position (Call Extended)** – Mrs. Maddick has accepted the call. She will be visiting the school tomorrow.
- C. **Review and vote to accept updates of handbooks –**
  - a. **Parent/Student Handbook – MOTION was made by Nate Junge to approve the Parent/Student Handbook with changing the word trimesters a few times to semesters. Stephen Krug seconded the motion. Motion carried.**
  - b. **Athletic Handbook and Staff Handbook** – Table till August.
- D. **Summary of Academic Status** – Tabled till August.
- E. **Automatic Tuition Payment Option** – Abbie will get with Angie, Frank and Jackie sign the paperwork and get the program started.
- F. **Board/Staff Picnic** – August 17<sup>th</sup>, at 5:30, Dawn will check on it being catered from Sugarfire at school.

## **New Business**

- A. **Return to Learn Plan for CLS** – A very detailed plan is coming along and being put together. Dawn shared the high points of the plan with us. The plan will be shared with the staff and then the families in the first few days of August.
  - i. **Calendar change based on what Benton has changed** – Benton has decided to make every Wednesday in the first semester a half day for extra cleaning and teacher online training time. **MOTION was made by Kurt Slouha to follow Benton’s calendar change for the 2020 – 2021 school year at Central. A big part due to transportation for our students. Nate Junge seconded the motion. Motion carried.**
  - ii. **Staff sick policy of COVID-19 hits a staff member** – Board will continue to discuss.
- B. **Tuition Assistance to Families** – Working through as we get the requests from the families. Board had a discussion on the process and would like to redo the order and how it is done for the next school year.
- C. **Endowment fund** – See above under Endowment Committee.

**MOTION was made by Nate Junge to adjourn the meeting. Greg Silhanek seconded the motion. Motion carried.**

Next regular meeting August 17<sup>th</sup> @ 6:30PM  
The meeting was closed with the Lord’s Prayer  
Respectfully submitted,  
Abbie Rathje, Secretary 2020