



June 21, 2021
CENTRAL LUTHERAN SCHOOL
Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Nate Junge leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by Board Member, Kurt Slouha. Roll call was as follows:

Board Members			
<u>Name</u>	<u>Roll</u>	<u>Name</u>	<u>Roll</u>
Tim Schanbacher	Absent	Nick Hach	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Present
Others in Attendance			
<u>Name</u>	<u>Name</u>		
Frank Parris	Pastor Woltemath		
Angie Hagen			

Minutes from Previous Meeting

MOTION was made by Greg Silhanek to accept the minutes from the May 17th regular meeting. Steve Krug seconded the motion. Motion carried.

Financial Reports – Dawn Embretson joined the meeting.

- 1) Combined Financial Report Presented – **MOTION was made by Abbie Rathje to accept the financial reports for May. Kurt Slouha seconded the motion. Motion carried.**

Committee Reports

Principal’s Report /Admissions Director Report – A 156 students are enrolled at Central, preschool through eighth grade. There is one family left to pay tuition for the last school year and they said they would pay what is owed shortly. Lunch balances are all paid and \$3.65 is still owed for the technology fee from one family. All contracts and affirmation of Calls were returned. NLSA update, the application was signed and sent in for the next school year. A rough plan was shared with the Board on all items needing to be completed for NLSA. Next month we will break down the plan in detail and assign committees and tasks to be completed. Ordering materials for next school year should be completed by the end of the week. The Staff and Frank had their end of the year meeting where they picked the theme for next year, Growing in Grace and also went over all the school’s handbooks. Central is looking for three positions to fill for next year, Preschool Aid, Jubilation Choir director and Show Choir director. School safety plan, a committee has been put together, Mr. Runge and Mrs. Maddick have volunteered from the staff. The end of May Frank completed and turned in the Spring Bed reports.

Policy Committee – No report.

Facility Committee – Greg got a bid for a curtain to divided the gym in haft to help utilize the space more. The curtain would be 30 foot tall by 75 foot wide, 8 feet of solid color on the bottom and the rest is mesh. It would run on an electric wrench. The quote was \$29,530.00. Mark at Perfection suggested the company. Tim

got two bids for the stage curtain, one at \$9,700.00 and \$15,000 for the second one. Dawn will reach out to Tim to share more information at the next meeting about the two bids. Kurt wanted to know if the Facility's crew may start working again to fix things around the school like general maintenance and replacing light bulbs. The large gym needs a lot of bulbs replaced. Kurt will do a walk through to see all that needs done around the school and get back to us. Also, will do an inventory of the lights we have on hand. Kurt and Angie will get working on a plan to put Mrs. Becky's shed together.

MOTION was made by Nate Junge to purchase a curtain for the middle of the gym. Kurt seconded the motion. Motion carried.

Frank will ask the staff what color they would like for the curtain.

Athletic Committee – No report.

Marketing Committee – They are going to have a booth at Watermelon Days and make a float for the parade. July 3rd we may be able to have something in the parking lot. Going to have a pool party at the Vinton pool before school starts. A flyer was made to go home with kids at St. John's VBS. Arison Concert is planned for the 1st week of school. Friday would be during the day with students and a family concert in the evening. Atkins Farmers Market is in July they would like something ready to hand out about the school. And the Sauerkraut Days parade the group is still looking into.

Technology Committee – Used title money to purchase Chromebooks for next year.

Endowment Committee – No report.

Long Range planning –

- ~~New lockers~~ – Approved Email Vote February 3, 2021
- Upper cabinets for 2nd, 3rd, 4th, and 7th grade classrooms
- ~~Heating for the small gym~~
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment – going to set up a committee
- Annual Goal Setting
- ~~Replacement of window air conditioner~~
- (Keep in mind this could happen again, document what we did to help with next time.)
 - Gloves, masks, hand sanitizer and extra other supplies we might need
 - Pandemic Procedure in place
- Curtain for the stage – Have a quote from Premiere Stage Supply. Tim and Frank will do some more research – 3/15/2021
- Windows
- *Landscaping rocks in the back*
- *More gravel or pave rest of parking lot/stripe the parking lot*

Old Business

- A. Update on school building, including update on where we are at with insurance** – The external walls are down in the small gym. There is some brick work that is going to be needed to be done. Nate will be meeting with Dennis Scheer next week to get his opinion on the brick work. The Central sign had a hair line fracture and it did crack more when it was removed, they think they can fix it and it can go back up. The first part of July the building will be delivered. Footings will be getting poured soon. Masonry work at the front door where the glass doors were removed is going to be completed. Jeff Counter is going to install the rest of the flooring in the school from materials at Country Floors. Dawn believes we have given all the information needed to FEMA. We are still waiting on insurance to pay BLUSKY, we were told not to pay them until the Insurance company says to. We have paid for the roof to Atkins Lumber and Erger Construction, Perfection invoices, flooring and gas lines to

name a few. The abatement job insurance said they would pay for but insurance needs to send the check directly to BLUSKY. The mitigation job insurance is still working on with BLUSKY. Frank will be sending an update about the school to the churches for their newsletters.

- B. Summary of Ministry Reviews** – Table till July.
- C. Stage curtain bid** – Table till July.

New Business

- A. Administrator’s Evaluation Information** – Dawn, Tim, Pastor Woltemath and Frank will meet to go over the evaluations.
- B. Jubilation Choir Director/Show Choir Direction position(s)** – Frank is working on.
- C. SPICE update – How much given so far this year, plan for next year with one time request instead of extending process for all parties** – The Board would like to let the churches know our budget, what it takes to run our school and to educate a child. Kurt will get this process started. The Board needs to put together action steps, strategic planning and look into the TAC and SPICE process further.
- D. Contacting families who didn’t re-enroll their children** – Surveys were sent out, two were returned.
- E. Review potential handbook(s) modifications** – Will send out in an email and will discuss at the July meeting, the changes.
 - a. Parent/Student Handbook –
 - b. Volunteer Handbook –
 - c. Professional Staff Handbook –
 - d. Band Handbook –
 - e. Athletic Handbook –
- F. Approve Annual Improvement Goals** – Work on a Strategic Plan.

MOTION was made by Nate Junge to adjourn the meeting. Kurt Slouha seconded the motion. Motion carried.

Next regular meeting July 19th @ 6:00PM
The meeting was closed with the Lord’s Prayer
Respectfully submitted,
Abbie Rathje, Secretary 2021