



May 17, 2021
CENTRAL LUTHERAN SCHOOL
Board of Directors Meeting

Our mission: Central Lutheran School assists families and congregations by preparing our children to be disciples for this life and the life to come.

The meeting began with Greg Silhanek leading the Board in a devotion.

Call To Order

With a quorum of board members present, the regular meeting of the Board was called to order by President, Dawn Embretson. Roll call was as follows:

Board Members			
Name	Roll	Name	Roll
Tim Schanbacher	Present	Nick Hach	Present
Nate Junge	Present	Abbie Rathje	Present
Stephen Krug	Present	Dawn Embretson	Present
Kurt Slouha	Present	Greg Silhanek	Present
Others in Attendance			
Name		Name	
Frank Parris		Melanie Maddick	
Angie Hagen		Jessica Fry	
Pastor Woltemath			

Minutes from Previous Meeting

MOTION was made by Kurt Slouha to accept the minutes from the April 19th regular meeting. Nick Hach seconded the motion. Motion carried.

Financial Reports

- 1) Combined Financial Report Presented – **MOTION was made Abbie Rathje by to accept the financial reports for April. Kurt Slouha seconded the motion. Motion carried.**

Committee Reports

Principal’s Report /Admissions Director Report – Enrollment is down from last year. Five families behind in tuition, two behind in lunch and one family left to pay the technology fee. The NLSA Annual Report was sent in. Two exit surveys were completed. Contracts for next year were handed out. Positions to fill next year are preschool teacher aid and show choir director.

Mrs. Fry came to share her concerns with the low enrollment numbers. Wants to plan activities over the summer to get our families together. She is feeling that families are missing being together, like drop off and pick up conversations.

Dawn would like to market the new “Small Gym” and what it is going to be used as to get people excited about our school again.

Board/Staff/Marketing will get together to brain storm to get families together over the summer and ways to encourage enrollment.

Policy Committee – Need to finish section C. We asked two teachers to help with the curriculum policies. We need to review the gym rental policy also this year. As of right now only Benton has permission to use the gym do to the construction.

Facility Committee – Kurt started to clean out the shed for a place to store the bricks that will be coming down from the Small Gym. Steve is going to look over the playground after school is out. He is thinking the slide needs to be repaired or closed off. The whole side is around \$10,000.00 to repair. Daniel from the District office is willing to help us plan for the future with goals we have for improvements, Dawn will reach out to him for us. Angie purchased a shed for Mrs. Becky. Kurt will help Angie put the shed together and reinforce it.

Athletic Committee – Track meet made around \$1,500.00. They have taken in more banner forms. The Cougar Classic as of now is scheduled for August 21st.

Marketing Committee – Mrs. Becky's recognition was a success. Need to get together to plan for the summer and next school year. Dawn will talk to Katie about marketing the "Small Gym", Nate just wants to make sure that we have the final drawing before sending it out.

Sidenote: Need to market the need for the mini-splits – tell what they are.

Technology Committee – The IT closet still needs moved. The door key cards are all working now.

Endowment Committee – No report.

Long Range planning –

- ~~New lockers – Approved Email Vote February 3, 2021~~
- Upper cabinets for 2nd, 3rd, 4th, and 7th grade classrooms
- ~~Heating for the small gym~~
- Mini split – air heating/cooling units instead of window air conditioners
- New Playground Equipment – going to set up a committee
- Annual Goal Setting
- ~~Replacement of window air conditioner~~
- (Keep in mind this could happen again, document what we did to help with next time.)
 - Gloves, masks, hand sanitizer and extra other supplies we might need
 - Pandemic Procedure in place
- Curtain for the stage – Have a quote from Premiere Stage Supply. Tim and Frank will do some more research – 3/15/2021
- Windows
- *Landscaping rocks in the back*
- *More gravel or pave rest of parking lot/stripe the parking lot*

Old Business

- A. Update on school building** – The small gym and kitchen are left to be completed. Suggestion for the large gym was putting up a large curtain to divide the room up for more than one group using it at a time. We need to decide if we are going to put basketball hoops and paint lines on the floors in the cafeteria or not. The walls will be plywood like the large gym is. The KFJ items and Rachel's things in the kitchen need to be moved before construction starts.
- B. Summary of Ministry Reviews** – Tabled till June.
- C. Curtain Bid for Stage** – Tim talked to a guy from Ohio, he will have a rough estimate for us. Tim did some measuring for the curtain. He will send the quote out by email.

New Business

- A. Principal Evaluation, process that will be used** – Dawn will email the Staff, Board and Mr. Parris the Administrator Evaluation Form from the Board Polices to complete. We will discuss the evaluation at the June meeting.

- B. **Updated Enrollment and Budget Numbers** – Right now enrollment is 159 students with kindergarten through 8th grade at 134. That is 21 students less than last year at this time. The budget has taken a hit with the lost of students.
- C. **Years of Service for Staff** – Becky McKinney 19, Jess Fry 14, Pam Williamson 34, Kristin Meyer 17, Michelle Hines 15, Melanie Maddick 31, Tonya Schanbacher 7, Ally Getka 7, Dave Runge 25, Denise Carley 25, Frank Parris 30, Susan Voss 27, Ryan Ballantyne 6
- D. **Complete Summer Work List** – PTL will come clean before school starts. Projects from the storm will continue to be worked on throughout the summer.
- E. **Approve Following Year Classroom Configurations** – As presented.
- F. **8th Grade Graduation** – Wednesday, May 26th at 7:00.
- G. **Vote to Change Mrs. Hines' Housing Allowance to 15% - MOTION was made by Nick Hach to change Mrs. Hines' housing allowance to 15%. Tim Schanbacher seconded the motion. Motion carried.**
- H. **ILSTO Amount to School (\$45,954), TAC (\$34,000) and SPICE (?) amount to be used for families for next school year** – Five families so far have reached out since sending the financial letters home. Nate and Mr. Parris will be working on the SPICE portion and will give an update at the next meeting.
- I. **Homeschooling and the opportunity to (play sports) extracurricular activities** – Mr. Parris suggested a committee to research if other Lutheran schools are doing this. A policy would need to be put together. We want the ministry part to share but how do we monitor the discipline or grade point. We are interested in seeing what other Lutheran schools are doing. Miss. Getka was emailed about a student being able to participate in track next year that is going to homeschool. We have said no in the past.
- J. **Refund of registration** – It is a policy of the Board to not refund registration.

MOTION was made by Nate Junge to adjourn the meeting. Greg Silhanek seconded the motion. Motion carried.

Next regular meeting June 21st @ 6:00PM
The meeting was closed with the Lord's Prayer
Respectfully submitted,
Abbie Rathje, Secretary 2021