

Central Lutheran School

PTL Meeting Minutes

Thursday May 21, 2020 @ 6:30 via Zoom

Katie Stien called the meeting to order.

Mr. Frank Parris led the opening prayer.

Ryan Ballantyne motioned to accept the February 20, 2020 PTL Meeting Minutes. Second by Becky McKinney.

The treasurers report was submitted for review by Abbie Rathje. The plant sales was discussed in depth. It was also brought up that the AriSon concert that was scheduled and paid for needs to be postponed until next school year. A motion was made to approve the report by Ally Getka. Second by Michelle Hines.

Committee Reports:

- Staff Appreciation Committee: Christyn mentioned not much to discuss with this since COVID hit. Staff mentioned how appreciative they were again for everything SAC did this last year.
- 8th Grade Graduation Committee: Denise Carley & Becky McKinney are still hoping to give the 8th graders some sort of reception. They have ordered gift bags, cake, cake boxes, plates, etc so that they can split things up and send home. Also ordered a backdrop for pictures of graduates.
- Brunch Chair: Set for 3rd week in October (Parents/Guardians of 4th Grade). Was discussing since there is a new 4th grade teacher coming in if we need to add a new bill asking if 3rd grade or other grades could possibly help when there is a change. Incoming 4th grade class will be a smaller class (approx. 14 kids) and Michelle Hines is hoping to send a note to parents.

Old Business:

- Jess Fry discussed the plant sale for this year. With COVID they did a pre-order and Jess mentioned it was hard keeping up with what sold out and what we had available for plants. Jess put in a lot of personal time on the front end to coordinate the order forms, and how to get some sales during this tough time, we appreciated her help during all of this. Pre-sale would still be an option for future sales, we may need to place a bigger plant order. Hours seemed to work well, moved back the date 2 weeks due to COVID (May 15-16).

New Business:

- Financial Requests:
 - Ryan Ballantyne discussed getting thank you gifts for show choir volunteers. Script gift cards were discussed for Annette (\$100), Derek Jones (\$50) & Trenton (\$25). Since Trenton is in college, they discussed just getting him a Target gift card. Ryan will work with Abbie to get the money for this. A motion was made to approve by Becky McKinney, a second motion was made by Denise Carley.

- Susan Voss mentioned that 6 staff members would like to take a class thru Grant Wood about making school gardens. A one-time fee of \$60 (total, not per person) is the cost for each school team that comes thru. Potential school garden if this class goes well. A motion was made to approve the \$60 by Becky McKinney, a second by Rachel McLeod

- 2020-2021 PTL Election Officers
 - President – Heidi Williams
 - Vice President – Christyn Breja
 - Secretary – Rachel McLeod
 - Treasurer – Abbie Rathje
- A motion was made to approve the above officers by Frank Parris, second by Susan Voss.

A motion to adjourn by Rachel McLeod, second by Becky McKinney.

Important Dates:

July 18th – Golf Outing (still TBD)

**Central Lutheran School Parent Teacher League Treasurer's Report
May 21st, 2020**

Beginning Checking Account Balance – February 20th, 2020	<u>\$ 21,048.16</u>
 <u>Deposits</u>	
LIS Williamburg - 1/3 of the Arison Concert	\$ 500.00
Plant Sale	\$ 10,043.75
 Total Deposits	 <u>\$ 10,543.75</u>
 <u>Expenses</u>	
Arison Records (No refunds - will need to schedule for next school year)	\$ 1,500.00
Classroom Supplies Reimbursement	\$ 119.33
SAC Reimbursments	\$ 507.99
Start Up Cash for Plant Sale	\$ 150.00
Prochaska Greenhouse	\$ 6,096.00
Pizza for Plant Sale Helpers	\$ 51.01
Laminator	\$ 1,106.38
20% of the Plant Sale to the CLS General Account	\$ 808.15
 Total Expenses	 <u>\$ 10,338.86</u>
Ending Balance – as of May 21th, 2020	<u>\$ 21,253.05</u>

Atkins Saving Bank Checking Balance	<u>\$ 21,253.05</u>
 Savings Account as of April 30th, 2020	 \$ 10,149.29
 Checking and Savings Total	 \$ 31,402.34
 Remaining Budget Items for 2019-2020	 \$ 11,948.92
 <i>Due to Distance Learning from March 16th to the end of year my estimate of what expense will need paid for the remaining for the 2019-2020 school year on the high side.</i>	 \$ 2,425.00
 Balance after budgeted 2019-2020 School Year	 \$ 19,453.42
<i>Balance after estimated budgeted 2019 - 2020 School Year</i>	<i>\$ 28,977.34</i>

2020 Plant Sales

as of May 19, 2019

Sales	\$	9,895.75
Sales	\$	148.00
Sales (still owned to us)	\$	243.00
Total	\$	10,286.75
Expenses		
Start Up Cash	\$	150.00
Tape	\$	-
Advertising	\$	-
Spring Fling Gift Card	\$	-
Prochaska Greenhouse	\$	6,096.00
Total Expenses	\$	6,246.00
Profit	\$	4,040.75
Less 20% General Fund	\$	808.15
PTL Total	\$	3,232.60